

The Irish Architectural Archive

A Company Limited by Guarantee

and not having a Share Capital

Directors' Report and Financial Statements

for the year ended 31 December 2017

Registration Number 54867

**84 Northumberland Road
Dublin 4**

**Duignan Carthy O'Neill Limited
Chartered Accountants
Registered Auditors**

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Chairman's Introduction

Following the practice established in 2017, details of the year's activities are now included in the Directors' Report section of the audited accounts, rather than in a Chairman's Statement preceding the accounts. It is, however, not inappropriate to preface the report and accounts by reflecting on two developments over the course of 2017.

In May, changes to the Irish Architectural Archive's Memorandum and Articles of Association saw the retirement of six directors who, between them, had accumulated over a century of experience on the Archive's board. Necessary as the changes were from a governance point-of-view, the loss of institutional memory, mitigated only by the fact that the retirees continue to be members of the Company, was significant and should not be overlooked. Directors retiring in 2018 may choose to serve for one further three-year term, but it is salutary to note that by 2022 no one who was on the board in 2016 will still be in place. As I noted last year, the Archive will now have to be much more proactive in recruiting to its board. It will need look to the Company membership and beyond to ensure that the right mixture of skills and personalities are in place to steer the organisation into its fifth decade.

Also, in May, Professor Alistair Rowan brought into the Archive the first tranche of his collection of architectural publications. Relatively few architectural books were published in Ireland in the eighteenth or even in the nineteenth century. Irish architects and their patrons were, however, well informed on the range of architectural styles and the technicalities of construction through the vast array of architectural publications produced throughout Europe. These publications are indispensable to any understanding of the emergence of architecture as a profession in Ireland in the eighteenth century. They inform the analysis of the construction methods used to build Irish buildings and are critical to any consideration of the architectural forms which the emerging profession chose for those buildings. From the eighteenth-century Palladian classicism of the Parliament House to the nineteenth-century Victorian Gothic of so many Irish country churches, and on into the modern era, the well-springs of architectural influence and innovation are to be found in these books.

The Rowan Collection is undoubtedly the most important accumulation of architectural publications ever to have been placed in the Archive's care. It includes such treasures as the 1556 Venice publication of Daniel Barbaro's commentary on Vitruvius, with plates by Andrea Palladio; the first full edition of Colen Campbell's Vitruvius Britannicus of 1731; a sequence of several editions of Vignola's seminal work on the Classical orders of architecture, extending from a copy of Regles des Cinq Ordres d'Architecture published in Paris in 1658 to Cinque Ordini di Architettura, Milan, 1863; Antoine Desgodetz's magnificent Edifices Antique de Rome of 1682, and J.D. Le Roy's Plus Beaux Monuments de la Grece of 1758.

We are extremely grateful to Alistair and Ann Martha Rowan, both of whom have long associations with the Archive, for placing this astonishing collection here with us. It is all the more valuable because so many of the titles it contains are not found in other Irish institutions. But this is precisely why the Irish Architectural Archive exists: to provide public access to the broadest range of material on or relating to the architecture of the island of Ireland.

Michael Webb,
Chairman
May 2018

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Contents

	Page
Contents	1
Company Information	2
Directors' Report	3 - 16
Directors' Responsibilities Statement	18
Independent Auditors' Report	19 - 21
Statement of Financial Activities	22
Balance Sheet	23
Statement of Changes in Funds	24
Statement of Cash Flows	25
Notes to the Financial Statements	26 - 38
Detailed Income and Expenditure Accounts	40 - 42

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors	Michael Webb	(Chairman)
	Malcolm Alexander	(Secretary)
	Anne Casement	
	Ron Cox	(Resigned 9 May 2017)
	William Cumming	
	Honora Faul	(Resigned 9 May 2017)
	John Graby	(Resigned 9 May 2017)
	Aideen Ireland	(Resigned 9 May 2017)
	Aidan O'Connor	
	Ciaran O'Connor	
	Michael O'Doherty	(Resigned 9 May 2017)
	Toal OMuiré	
	Shane O'Toole	
	Carole Pollard	
John Redmill	(Resigned 9 May 2017)	
Grainne Shaffrey	(Appointed 9 May 2017)	

Secretary Malcolm Alexander

Company Number 54867

Registered Office 45 Merrion Square
Dublin 2

Auditors Duignan Carthy O'Neill Limited
Chartered Accountants & Registered Auditors
84 Northumberland Road
Dublin 4

Bankers Allied Irish Bank Plc.
1 Lower Baggot Street
Dublin 2

Solicitors Eugene F Collins
3 Burlington Road
Dublin 4

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

The directors submit their report and the financial statements for the year ended 31 December 2017.

1. Principal Activity

The principal activity of the Irish Architectural Archive (the Archive) is collecting, preserving and making accessible to the public all kinds of documents which yield information on the buildings of Ireland.

2. Results

The Statement of Financial Activities for the year ended 31 December 2017 and Balance Sheet as at that date are set out on pages 22 & 23. The net income amounted to €111,133 (2016: €58,585). A nil charge to taxation arose and accordingly an amount of €111,133 was credited to reserves.

3. Purpose and Objectives

The Irish Architectural Archive was established in 1976 to collect and preserve material of every kind relating to the architecture of the entire island of Ireland, and make it available to the public.

Architectural archives constitute an important element of cultural heritage. They record how our constructed environment was designed, created, built, managed, and used. In some cases, they contain the only record of lost buildings and of un-built projects.

As the International Council on Archives Section on Architectural Records constitution notes 'increasing access to more and better authentic architectural records can be a powerful strategy for:

- improving the quality of technical and administrative performance and reinforcing culture and identity;
- enhancing public awareness of the quality of architecture and the built environment and the importance of protecting architectural heritage;
- promoting scientific and technical research on architecture and allied fields;
- encouraging the use of records and archives as resources for education and cultural fruition.'

To achieve its core objectives, the Archive acquires records relating to Irish architecture, architects and buildings, preserves those records by housing them in appropriate archival containers and storing them securely, catalogues the records to facilitate public access and use, and provides that public access both directly in its reading room in 45 Merrion Square, and through its exhibitions programme and related activities.

4. Structure

The Irish Architectural Archive is a private company limited by guarantee (Company Number: 54867). It has charitable status (CHY6240) and is registered with the Charities Regulatory Authority (20010843).

4.1 Members

The Archive, as a corporate entity, has a body of ordinary members. These constitute a wide community of interested parties including architects, architectural historians, developers, planners, builders, designers, and researchers. Invitations to become a member of the Archive are issued at the discretion of the board. Membership of the Irish Architectural Archive brings with it no financial or other obligations. Members receive information about the Archive, including the annual accounts, and are entitled to attend the AGM and other meetings which might be called and to vote on the adoption of the Archive's accounts or on any other resolutions which might be placed before such meetings. Less formally, they have an opportunity to assess the progress of the Archive and to raise issues which they feel need to be addressed.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

4.1 Members (contd...)

In 2017 the membership of the Archive comprised the following: Malcolm Alexander, Paddy Bowe, David Browne, Merritt Bucholz, Paddy Cahill, Hugh Campbell, Andrew Carpenter, Anne Casement, Christine Casey, Edward Cassidy, Patrick Cooney, Ron Cox, William Cumming, Gus Cummins, Ann Cuffe Fitzgerald, Sheelagh Davis-Goff, David Davison, Shane de Blacam, Ruth Delany, Frank Devitt, Charles Duggan, Tom Dunne, Austin Dunphy, David Evans, Michelle Fagan, Yvonne Farrell, Honora Faul, Joanna Finegan, Niall Gaffney, Raymond Gilmore, Robert Goff, John Graby, David Griffin, Desmond Guinness, Mary Hanna, Peter Hanna, Peter Harbison, Bill Hastings, Richard Haworth, Máire Henry, Arthur Hickey, Roger Hill, Susan Hood, James Horan, James Howley, Aideen Ireland, Loughlin Kealy, Paul Keogh, Peter Langford, Paul Larmour, Karen Latimer, J. Owen Lewis, Alistair Lindsay, Robin Mandal, Hugh Maguire, John Martin, Fionnuala May, Camilla McAleese, Muriel McCarthy, Patricia McCarthy, Robert McCarthy, Kevin McCartney, Joy McCormick, Michael McGarry, Clare McGrath, James McGuire, Shelly McNamara, Edward McParland, John Meagher, Jeanne Meldon, Paul Mitchell, George Morrison, Sean Mulcahy, Peter Murray, David Newman Johnson, Eoin O Cofaigh, John O'Connell, Aidan O'Connor, Ciaran, O'Connor, Joan O'Connor, Michael O'Doherty, Rory O'Donnell, Brendan O'Donoghue, Frederick O'Dwyer, Finola O'Kane Crimmins, Sean O Laoire, Toal O Muiré, Cathal O'Neill, Shane O'Toole, John O'Regan, John Olley, Peter Pearson, James Pike, Homan Potterton, Anthony Reddy, John Redmill, Raymond Refaussé, Finola Reid, Nicholas Robinson, Ken Rohan, Earl of Rosse, Sean Rothery, Alistair Rowan, Ellen Rowley, Patrick Shaffrey, Nicholas Sheaff, Helen Shenton, Anngret Simms, James Slevin, Steven Spier, Roger Stalley, Michael Tallon, John Tuomey, Stephen Vernon, Brian Walker, Geraldine Walsh, Peter Walsh, Michael Webb, Primrose Wilson, Richard Wood.

Noted with regret are the deaths during 2017 of members Rolf Loeber and David Slattery.
The Archive AGM was held on 9 May 2017.

4.2 Board

The Archive is governed by a board of directors, elected by the members and led by a chairman elected by the board. The board reports annually to the membership. The board must include the Chairman of the Commissioners of Public Works or his/her appointee, and the President of the Royal Institute of the Architects of Ireland. In addition, the Minister for Culture, Heritage and the Gaeltacht may appoint in personal capacity, with the consent of the directors, one person as director. The board should include up to nine other persons whose membership will enhance the profile of the board or further the objectives of the Archive.

Board members serve for one fixed three-year term which may be renewed once.

In 2017 the board members were: Michael Webb (Chairman), Malcolm Alexander (Company Secretary), Anne Casement, Ron Cox (retired 9 May 2017), William Cumming, Honora Faul (retired 9 May 2017), John Graby (retired 9 May 2017), Aideen Ireland (retired 9 May 2017), Aidan O'Connor, Ciaran O'Connor, Toal O Muiré, Michael O'Doherty (retired 9 May 2017), Shane O'Toole, Carole Pollard, John Redmill (retired 9 May 2017), and Gráinne Shaffrey (joined 9 May 2017).

The board met on five occasions in 2017.

In line with revisions to the Memorandum and Articles of Association adopted in 2016, the following board members will retire at the AGM in 2018: Anne Casement, William Cumming, Aidan O'Connor, Ciaran O'Connor, and Shane O'Toole. All are eligible for reappointment for one further three year term (ending AGM 2021).

There are currently three board committees:

Audit Committee: In 2017 the members of the Audit Committee were William Cumming (Chairman), John Graby (retired 9 May 2017) and Aidan O'Connor. The Committee met on two occasions, including a meeting with the external auditors without the presence of Archive management.

Collections Development Committee: In 2017 the Collections Advisory Committee members were Shane O'Toole (Chairman), Honora Faul (NLI), Emma Gilleece, Aideen Ireland (NAI) and Paul Larmour. Frederick O'Dwyer joined the Committee in September 2017. The committee met on four occasions.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

4.2 Board (contd...)

Governance Committee: In 2017 the members of the Governance Committee were Malcolm Alexander (Chairman), Anne Casement and Aideen Ireland (retired 9 May 2017). The Committee met on two occasions.

Policies and procedures for the identification, induction and training of directors are detailed in the Archive's Board Handbook.

The Archive is compliant with the Governance Code.

4.3 Staff

The Archive has a staff compliment of five, led by CEO Colum O'Riordan. Day-to-day management is delegated to the CEO who reports to every meeting of the board. The other staff members are Aisling Dunne (archivist and reading room supervisor), Anne Henderson (administrative officer), Simon Lincoln (exhibitions and outreach officer) and Dr Eve McAulay (archivist and deputy editor, Dictionary of Irish Architects).

Staff members represented the Archive or served in a personal capacity on the board of the Buildings of Ireland Charitable Trust (Colum O'Riordan), DRI Stakeholders Group (Colum O'Riordan), the Merrion Square Innovation Network Steering Committee (Simon Lincoln).

Colum O'Riordan gave a talk on the Archive to an OPW Architectural Services Conference, Dublin Castle, 1 March 2017, and a talk on architectural archives to the Association for Church Archives seminar, 3 November 2017. He participated in the UCD School of Art History and Cultural Policy's Quality Review, 2 March 2017, and attended the New Standards for Archives and Records Management seminar organised by the National Archives of Ireland in the Department of Justice, 12 May 2017. He represented the Archive at the Department of Culture, Heritage, and the Gaeltacht A6 organisations meeting, 7 June 2017, which the Archive also hosted, and attended the DRI Knowledge Sharing: Orphan Works seminar, 7 November 2017.

Simon Lincoln gave lectures on Gothic architecture and the architecture of Richard and William Vitruvius Morrison to students on the IPAV Fine & Decorative Arts course. He attended the Making Victorian Dublin colloquium, TCD, 3 October 2017, and provided tours of the Archive to delegates attending the ARLIS/UK & Ireland (Art Libraries Society) Conference, 13-14 July 2017.

Aisling Dunne attended the New Standards for Archives and Records Management seminar organised by the National Archives of Ireland in the Department of Justice, 12 May 2017, the Dublin Civic Trust Garden Squares Seminar, 9 June 2017, and the Digitisation Case Studies seminar, National Gallery, 9 November 2017.

Dr Eve McAulay attended the New Standards for Archives and Records Management seminar organised by the National Archives of Ireland in the Department of Justice, 12 May 2017, the 90 Years of ESB Seminar organised by Irish Society for Archives and ESB Archives, 2 May 2017, the Dublin Civic Trust Garden Squares Seminar, 9 June 2017, and The Archivist and the Historian colloquium, organised by the Irish Association of Professional Historians, Maynooth, 27 October 2017.

Ann McNicholl began volunteering with the Archive in January 2017. She works one day per week checking and correcting entries in the Persons/Institutions dataset of the Archive's main catalogue. The Archive provided five short-term work placements for individuals intending to apply for the MA in Archival Studies course in UCD, while Giulia Bernasconi, a graduate archivist from Rome, began a six month placement with the Archive at the start of November 2017.

Following seven years of pay reduction and stasis, an element of pay restoration began in 2015. Further half-increment increases were allowed in 2016 and 2017. It is hoped that a full increment may be feasible in 2018.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5 Activities

5.1 Acquisitions

The Accessions Register for 2017 contains 132 entries, the vast majority of which were received through the generosity of owners willing to donate material or place items on long-term loan.

The following individuals generously donated or loaned material during 2017: Malcolm Alexander, Domhnall Blair, Victor Boyhan, Gillian Byrne, Althea Chandler, Davis Coakley, David Cockerill, Catherine Corballis, Peter Costello, Clare Cotter, Tony Cotter, William Cumming, Joseph Curtis, David Davies, Miriam Delaney, Vincent Delany, Beatrice M. Doran, Aisling Dunne, John Edmondson, David Evans, Olda FitzGerald, Frank Flynn, Paul Govern, Kevin Harrington, Louis Hemmings, Donal Hickey, Declan Hill, John Paul Hillis, Bernardine Hurley, Patrick Judge, Brendan Keany, Andrew Kelly, John Kirwan, Crawford Leitch, John Lucey, Barry Lynch, Conor Lynch, Fergal MacCabe, Sean Magee, Paschal Mahoney, Robin Mandal, Karl Martin, Eve McAulay, Marguerite McCurtin, Ann McNicholl, Claire Missen, Kevin V. Mulligan, Dermot Nolan, Edel O'Dea, Brendan O'Donoghue, Frederick O'Dwyer, Edward G. O'Leary, Colum O'Riordan, Siobhan Osgood, Shane O'Toole, Alistair and Ann-Martha Rowan, Brian G. Scott, Clíodhna Shaffrey, Grainne Shaffrey, Paddy Shaffrey, Helen Shenton, Julian Gaisford St Lawrence, John Stewart, Thomas Wall, Maura Lee West, George and Caroline Wynne Willson.

The following organisations are also thanked for their donations: the Art Institute of Chicago, Ballyhoura Development CLG, Edward Brady Architects, Consarc, EML Architects, Fitzgerald Kavanagh and Partners (FKP), Four Courts Press, the Friends of the National Collections of Ireland, Gandon Editions, Heneghan Peng Architects, Historic England, IPUT, Irish Academic Press, the Irish Georgian Society, Merlin Park Hospital, the National Archives of Ireland, the National Inventory of Architectural Heritage, Offaly County Council, the Representative Church Body, St Francis Hospice, Taylor Architects, the Ulster Architectural Heritage Society, Waterford Museum of Treasures, Yale University Press.

Among the year's most notable accessions were the following:

Drawings

- * Drawings for Merlin Park TB Sanatorium, Galway, by Norman White. Loaned by Merlin Park Hospital (2017/10).
- * Reg Chandler Collection. Donated by Althea Chandler (2017/15).
John Stewart Collection. Donated by John Stewart (2017/21).
- * Drawings by J.P. Munden for Castlebar Psychiatric Hospital, 1932. Donated by Taylor Architects (2017/24).
Contract drawings for Daly's Factory and Warehouse, Cork, by Robert Walker, 1874. Donated by Clare Cotter (2017/25).
- * Drawings by Walter Glynn Doolin for Heathfield House, Co. Donegal, 1881. Loaned by Crawford Leitch (2017/28).
- * Drawings for Fitzwilton House, Wilton Place, Dublin, by Shoolheifer & Burley. Donated by IPUT (2017/39).
- * Drawings relating to Boys School, Hassett's Cross, Limerick, by Robinson Keefe and Devane, 1950s-1960s. Donated by EML Architects (2017/57).
- * The Maura Shaffrey Drawings Collection. Donated by the Shaffrey family (2017/60).
- * Fitzgerald Kavanagh and Partners (FKP) Collection. Donated by FKP (2017/61).
- * Drawings for River House, Chancery Place, Dublin. Donated by Edward O'Leary (2017/87).
- * Brendan Keany Collection. Donated by Brendan Keany (2017/90).
- * Drawing of the Corsini Chapel, Rome, by Edward Gifford, 1801. Donated by David Evans (2017/91).
- * Watercolour of Berkeley Library, Trinity College, Dublin, by Fergal MacCabe. Loaned by Fergal MacCabe (2017/103).
- * Drawings for proposed residence, Ballinacurra, Co. Cork, for John H. Bennett by Robert West & Sons, 1910-1912. Donated by Maura Lee West (2017/116).
- * Drawing of the 'Proposed' Royal Infirmary, Infirmary Road, Dublin, by Catherine M. Dawson, 1786. Donated by the Friends of the National Collections of Ireland (2017/124).

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

Photographs

- * Photographs of Walmer Villa, Raheny, before and after 2005-6 alterations. Donated by St Francis Hospice (2017/2).
- * Photographs of Wisbech and Garmisch, Glenart Avenue, Blackrock, Co. Dublin. Loaned by Ann McNicholl (2017/13).
- * Photographs of stained glass by Morgan & Co., New York, in Kilgobnet Church, Dungarvan, Co. Waterford. Donated by Andrew Kelly (2017/34).
- * Photograph of Woodstock, Co. Wicklow, 1860. Donated by George and Caroline Wynne Wilson (2017/75).
- * Photographs of the Coombe/Thomas Street area and occupation of Molesworth Hall, Molesworth Street, Dublin, 1970s. Donated by Karl Martin (2017/100).

Manuscripts

- * 'The Conservation of O'Connell Street, Dublin', Maura Shaffrey, MA Thesis, Institute of Advanced Studies, York, 1987. Donated by the Shaffrey family (2017/4).
- * Dermot Nolan and Associates Collection. Donated by Dermot Nolan (2017/51).
- * Dublin Artisans Dwellings Co. house sales files. Donated by the National Archives of Ireland (2017/69).
- * Ballyhoura Architectural Survey files. Donated by Ballyhoura Development CLG (2017/95).

Printed matter (books, pamphlets, periodicals and reports)

- * Press-cuttings albums compiled by Desmond FitzGerald, Knight of Glin. Donated by Olda FitzGerald (2017/42).
- * The Alistair Rowan Collection of Architectural Publications, 1556 - c. 1950. Deposited by Alistair and Ann Martha Rowan (2017/50).
- * Housing Conditions of the Working Classes in Dublin report, 1914. Donated by Brendan O'Donoghue (2017/56).
- * Collection of building reports by Cathal Crimmins and Robin Mandal. Donated by Cathal Crimmins and Robin Mandal (2017/62).
- * Collection of building reports and related material. Donated by Frederick O'Dwyer (2017/63).
- * Run of Roadstone calendars, 1971-2017. Donated by Domhnall Blair (2017/72).
- * Collection of estate agent brochures for Irish country houses. Donated by Malcolm Alexander (2017/99).
- * Poster for 'The Knight's Move. From Box to Anti-Box: The Berkeley Library at 50' exhibition by Donal Hickey, signed by Paul Koralek. Donated by Donal Hickey (2017/107).
- * Various Foras Forbartha county architecture reports. Donated by John Paul Hillis (2017/126).

Models

- * Heneghan Peng Architects models. Donated by Heneghan Peng (2017/73).
- * Model of Rossanagh, Co. Wicklow, c. 1830. Donated by the Friends of the National Collections of Ireland (2017/128).

Also received over the course of the year were additions to the Richard Hurley Collection (2010/39) the Iveagh Trust Drawings Collection (2013/90), and the RIAI archives (93/136).

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5.2 Photography

The Archive is mandated by its Articles of Association to record Ireland's architecture. To accomplish this, the Archive undertakes, on an ongoing basis, a programme of record photography. This is focused in the first instance on reactive or emergency photography to record buildings in danger of substantial alteration or demolition. The Archive's Survey Work Policy Statement sets out the parameters governing these activities.

For the period from 2005 to 2015, due to a variety of factors including severe budgetary restraints, very little survey work was undertaken by the Archive. However, in 2016 the programme resumed, guided by the Archive's Collections Development Committee, one of the functions of which is to make recommendations regarding possible buildings/areas where photography is required.

In 2017 a total of eight surveys were carried out including the AIB Bankcentre and Fitzwilton House, two Dublin office buildings due for demolition or substantial alteration, the Church of the Annunciation, Cappagh Road, Dublin (Finglas Church), the Church of the Immaculate Virgin Mary of the Miraculous Medal, Bird Avenue, Dublin, and Tynan's Bridge House Bar, John's Bridge, Kilkenny.

Thanks to a grant from the Department of Culture, Heritage, and the Gaeltacht under the Government Policy on Architecture, the Archive was also able to record in detail the early nineteenth-century architectural model of the Pro-Cathedral, Dublin. Disassembled in the late 1980s, the pieces of the model are stored in an attic room in the Pro-Cathedral itself. A conservation assessment of the model was also carried out to guide decisions about the future of the model.

Sample images from all of the photographic surveys carried out in 2016 and 2017 were added to the online catalogue.

As in previous years, the Archive's own photographic activity was supplemented by the acquisition of photographic material (some of which are listed above), and by the copying of photographs made available to the Archive for this purpose.

5.3 Cataloguing

The transfer of the old hand-lists for the Michael Scott drawings collection (79/10), the RKD drawings collection (86/93) and the Charleville collection (86/24) to the main catalogue was completed during the year, and work began on transferring the list for the Edgeworthstown collection (82/7). Also begun in 2017 was preparatory work for transferring the PKS collection list into the main catalogue.

The detailed listings of the SCSi archives (2016/115) and the drawings for Merlin Park Hospital (2017/10) were completed, while the cataloguing of the Dublin Artisans Dwellings Co. house sales files (2017/69) was begun.

The following collections were box-listed: the de Blacam and Meagher drawings (2016/120), the Reg Chandler collection (2017/15), the Patrick J. Dooley collection (2016/61), the Fitzwilton House drawings (2017/39), the Heneghan Peng models (2017/73), the Howley Hayes collection (2015/81), the Fitzgerald Kavanagh Architects drawings collection (2017/61), the Seamus McKenna collection (2011/118), the Dermot Nolan collection (2017/51) and the John Stewart collection (2017/21).

A total of 469 records in the reference library section of the catalogue were entered or edited over the course of 2017.

The Archive websites (www.iarc.ie and www.dia.ie) were transferred from the Microsoft Azure cloud server which they had shared with the public-access catalogue. This reduction in load and traffic on the server yielded substantial improvement in the response speed of the catalogue. Improvements were also made to the online catalogue interface. The formatting of archival descriptions was altered to ensure that paragraph breaks in text blocks are properly rendered, making information more easily interpretable. On the printed matter side, the default view for detailed information on an item now includes the reference number, making it far easier for users to order the item in question.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5.3 Cataloguing (Contd...)

The Archive began to add images to the online catalogue in 2017. The process involved developing rules on image size and formatting and establishing and testing a robust work flow. The internet module also had to be adjusted to allow users to see images. By year's end a total of 103 images had been added. It is intended to continue to add images over the course of 2018 by including existing digitised copies but also by beginning the systematic digitisation of images from the reading room box files. The initial aim is to include one image for each building in the Irish Architectural Archive building inventory.

Ways to enhance the catalogue continue to be explored. In early 2018 it is intended to begin providing access to additional biographical information about individuals in the database. This information has already been entered but is currently only visible on the administrative side. For architects, the information will include links to entries in the Dictionary of Irish Architects.

Analytics on the catalogue site were enabled on 2 February 2017. From that date to 31 December 2017, 2,986 users made 6,273 visits to the catalogue and looked at 54,645 pages of information. These figures represent research visits by individuals seeking specific information on the holdings of the Archive. It should also be noted that the catalogue is accessible in the reading room on two terminals, each of which count as one visitor making one visit daily to the site regardless of how many readers use them.

Unlike the Dictionary of Irish Architects, the contents of the catalogue are not search-engine-accessible. This limit public discovery of the Archive and its holdings. A researcher has to know the Archive exists and has to actively search its catalogue for information on a particular place, person or subject. It is a target for 2018 to render the catalogue transparent to search engines. General queries via Google or Bing will then lead people directly to the relevant catalogue records.

5.4 Dictionary of Irish Architects

Over the course of 2017, 60,235 separate individuals visited the Dictionary of Irish Architects (DIA) 82,040 times and viewed 218,265 pages of information. The comparable figures for 2016 were 76,252 visits by 54,866 visitors viewing 194,206 pages.

Ann Martha Rowan, the creator and Editor of the DIA, continues to work on the project in a purely voluntary capacity, correcting data and inputting new information relevant to the initial time limitations of 1720 to 1940. Dr Eve McAulay continues as assistant editor. Some progress was made in 2017 in expanding the dates range of the DIA. The first target is to push the start-date back to 1600 by including the architects listed in the late Rolf Loeber's Biographical Index of Irish Architects. It is hope that work on this will accelerate during 2018.

The DIA website was relocated to a cloud-based Linux server at the start of 2017, resulting in improvements in site performance.

An analysis of users of the DIA undertaken in early 2016 revealed that 33% of visitors were accessing the site via mobile devices. However, the site itself was not mobile friendly. In 2016, the Archive successfully applied for a grant under the Department of Culture, Heritage, and the Gaeltacht Scheme to Assist Local and Regional Museums to address inadequacies with both the DIA site and the Archive's main website. In line with actions of the Archive's Strategic Plan 2016-2020, the aim was to modernise the look and feel of both websites, making both adaptive and responsive to the technology being used to access them, whether that be a desktop computer, laptop, smartphone or tablet. The redesigned, mobile-friendly, DIA site went live on 9 February 2017.

5.5 Public access

Over the course of 2017, the Archive registered 474 new readers, a slight increase on the previous year (445). The total number of individuals registered with the Archive now stands at 8,389. New and existing readers made 2,449 research visits to the Reading Room in 2017, with a daily average of just over 12.6.

The monthly breakdown was as follows:

Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
252	220	220	196	166	179	185	200	208	236	251	136	2,449

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5.5 Public access (Contd...)

The Archive maintained its normal opening hours unchanged during 2017 - 10 am to 5 pm, Tuesdays to Fridays. Access continued to be provided on Mondays by appointment, and access was facilitated on twenty-five Mondays over the course the year.

Aside from accessing the books, journals and photographs in the Reading Room, readers requested access to 1,091 containers (boxes, folders etc) of archival material (drawings, mss, photographs) and reserve-access items of printed matter (pamphlets and press-cuttings files). Forty-four photographic orders were processed, with over 256 digital copies of photographs or drawings supplied, in addition to the copy photography allowed in the reading room.

As well as daily personal introductory sessions for new readers, the Archive provided thirty-five introductory group sessions to some 525 students ranging from transition year to postgraduate level over the course of the year.

5.6 Exhibitions

Following on from the 2016 series of exhibitions associated with the centenary of the 1916 Rising, the Archive's exhibitions programme returned to a more usual look and schedule in 2017. The Archive's fortieth anniversary exhibition, House and Home, continued in the Architecture Gallery for the first part of 2017, and was followed by an exhibition curated by architect Donal Hickey celebrating the fiftieth anniversary of the Berkeley Library, TCD. On the first floor, the year began with Nigel Swann's Yellow Star Houses of Budapest. This was followed by an exhibition of drawings by Maura Shaffrey, a selection from the more than 120 drawings donated by the Shaffrey family in 2017. In the Autumn, the Archive collaborated for the second year in a row with the Czech Embassy in Dublin to present an exhibition on Czech architectural cubism, and the year ended with a commercial exhibition from the Paul Kane Gallery.

The full exhibitions programme was as follows:

House and Home. Residential projects from the collections of the Irish Architectural Archive

October 2016 - August 2017

Marking the Archive's 40th anniversary, House and Home featured over forty original architectural drawings, as well as publications, models and photographs, for residential projects in Ireland. (Full details of this exhibition were provided in the 2016 Annual Report.)

The exhibition was supported by the Department of Culture, Heritage, and the Gaeltacht, the Government Policy on Architecture, and Ecclesiastical Insurance. Particular thanks were also due to Liz D'Arcy, Denis Mortell, and David Hayes.

The exhibition was accompanied by a book, also entitled House and Home, by Colum O'Riordan with contributions from Aisling Dunne, Anne Henderson, Simon Lincoln, Eve McAulay and Ann Martha Rowan.

Yellow Star Houses of Budapest. An exhibition of photographs by Nigel Swann

January 2017 - June 2017

From 21 June until late November 1944, all Budapest citizens defined as Jews by the race laws in force at the time were obliged to wear the yellow star, and to live under curfew in a designated house also marked with the yellow star. Across the city, there were almost 2,000 such yellow-star houses (apartment blocks), which accommodated around 220,000 people for almost half a year, until the establishment of the two large ghettos in the closing months of the war. Because the aim of this forced mass relocation was to concentrate the Budapest Jewish population in preparation for deportation, each family was allowed just one room.

Although around 1,600 former yellow-star houses are still standing and in residential use today, the fact that they were yellow star houses was largely unknown until early 2014. Barely a handful of archival photographs of yellow-star houses remain. After the war, the yellow-star houses were one of the subjects that remained off-limits, both publicly and in private, even within many families. Neither the victims nor the perpetrators wanted to talk.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5.6 Exhibitions (Contd...)

Having documented Budapest's various inner city districts from 2005 to 2015, Irish photographer Nigel Swann discovered that many of the buildings he had photographed had been yellow star houses. When Swann found the official lists of the yellow star houses published in early 2014 by the Open Society Archives Budapest on yellowstarhouses.org, he identified and re-photographed a number of the buildings. For the exhibition, Swann has created a series of rigorously formal images that comprise a visual typology of these often mundane-looking apartment blocks. The façades speak of both a darker and, until recently, a hidden history and a culture of forgetting.

On 28 February 2017 Nigel Swann gave a public talk in the Archive on photographing the Yellow Star Houses and on 2 March 2017 Lynne Jackson, Education Officer, HETI, accompanied by Holocaust survivor Suzi Diamond, gave a talk on the fate of Hungary's Jews.

Buildings of the Irish Town and Countryside. An exhibition of drawings by Maura Shaffrey

June 2017 - August 2017

'Buildings are an expression of civilisation and values.'

Paddy and Maura Shaffrey, Preface to Buildings of Irish Towns, 1983

Maura Shaffrey (d. 1997) was one of Ireland's leading conservation architects. Her passionate interest in historic buildings permeated all of her work. With her husband Paddy she published Buildings of Irish Towns in 1983. This was followed in 1985 by Irish Countryside Buildings. These two books constitute an extraordinary record of ordinary buildings. Paddy and Maura recognised the value and dignity of the commonplace, the everyday, and in these publications they celebrated a vernacular architecture which was for too long overlooked and unappreciated. Along the way they discovered an array of remarkable architectural gems, both public and private, across the island of Ireland.

The books were heavily illustrated, using photographs and line-drawings to emphasise and inform. But the undoubted stars of both publications were the full colour reproductions of original water-coloured drawings by Maura Shaffrey. This exhibition presented a selection of these drawings chosen from over 120 originals which have recently been donated to the Irish Architectural Archive by the Shaffrey family. With both books equally represented, the drawings retain a vivid freshness and vitality, conveying both Maura's joy in discovering these wonderful buildings and her zeal to communicate their importance to as wide an audience as possible.

As part of Heritage Week 2017, a series of lectures derived from the exhibition were presented in the Archive.

Czech Architectural Cubism 1911-1914

September 2017 - October 2017

An exploration of the central personalities and key buildings in the short-lived emergence of Czech architectural Cubism between 1911 and 1914, a movement which pervaded building design, and influential interiors, furniture and objets d'art.

Cubism was one of the exciting new artistic styles of the 20th century. Cubism not only gained ground in the arts but also in architecture and design. It was mainly due to Pavel Janák, who formulated the theoretical basis of so-called architectural Cubism. Janák and a few others designed many buildings but also interiors, furniture and craft objects in this quaint style between 1911 and 1914 and then shortly after the First World War. However in spite of its protagonists' wishes, architectural Cubism did not achieve a prominent position either in its native land or elsewhere. One of the main problems was the fact that, despite their theories, Cubists - with a few exceptions - only managed to create a Cubist building exterior, meanwhile the interior was still conventional.

The aim of this exhibition was to highlight important buildings, including those that no longer existing, and also the most important figures of this short but very interesting epoch of modern architecture.

This exhibition was organized by Jaroslav Fagner Gallery with the support of Ministerstvo Kultury České Republiky, Hlavní Mesto Praha, Městská Část Praha 1, Česká Centra, Nadace Českého Kubismu and Grand Cafe Orient. The exhibition was presented in the Archive by the Embassy of the Czech Republic in Dublin.

On 21 September 2017, Prof Zdanek Lukes, architect and architectural historian, gave a talk on Czech Cubism in the Archive.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5.6 Exhibitions (Contd...)

From Box to Anti-Box: the Berkeley Library at 50. An exhibition at the Irish Architectural Archive curated by Donal Hickey

October 2017 - January 2018

This exhibition marked the fiftieth anniversary of the opening of the Berkeley Library in Trinity College, undoubtedly one of the finest modern buildings on this island. Drawing on the archival resources of the Irish Architectural Archive, in particular the Ahrends Burton Koralek Architects collection, as well as the resources of TCD, and further afield, exhibition curator Donal Hickey sought to unpick the evolution of the architecture of the Berkeley and set it in its broadest context.

The exhibition explored the development of the Berkeley Library from Paul Koralek's competition-winning entry to the as-built structure. Included were copies of the competition-winning scheme, of the 'Developed Scheme', December 1961, and of the final scheme which emerged between 1962 and 1963, as well as original drawings and sketches reflecting the architect's thinking at various points in the development of the design. Hickey looked to other material including publications, photographs and models, to provide a context - internationally and locally - for the Berkeley Library and its architecture. Also featured was a set of 284 construction photographs recording the building process from January 1964 to October 1966, while a centrepiece of the exhibition was a newly-commissioned model of the building.

This exhibition was part of the Berkeley50 year of celebrations (<https://www.tcd.ie/library/berkeley>).

5.7 Engagement

Alongside the outreach activities - lectures and other events - which accompany the exhibitions programme and are detailed under 'Exhibitions', the Archive undertakes a range of other outreach activities. The Archive's Strategic Plan 2016-2020 considers these better described as 'Engagement Activities' and it is a goal of that plan to replace the current Outreach Policy Statement with a new comprehensive Engagement Statement. Work began on this Engagement Statement in 2017 and will conclude in 2018.

5.7.1 Use of No. 45 Merrion Square

Visitor numbers to No. 45 Merrion Square for exhibitions and attendance at events such as receptions, lectures and the various open-days in which the Archive participates came to 8,230 in 2017.

The monthly breakdown was as follows:

Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
489	327	552	384	837	727	157	464	1,234	738	1,931	390	8,230

Combined with the reading room visit numbers, this gives a total of 10,679 visitors to the building over the course of the year.

The Archive participated in the annual Merrion Square Open Day on the last Saturday of Heritage Week, 26 August 2017. Eight guided tours were provided over the course of the day, and 201 people visited the building. The Archive also participated in Culture Night, 22 September 2017. A total of 565 people visited the building between 5pm and 11pm. Once again, the Archive was included in the Irish Architecture Foundation's Open House Dublin Programme, providing access to the building on Saturday 14 October to 242 visitors. Christmas on the Square returned for its sixth iteration on Saturday 25 November. Organised in-house by Simon Lincoln, the Archive hosted a pop-up Irish craft and food market and welcomed 1,132 visitors to the building on the day.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5.7.1 Use of No. 45 Merrion Square (Contd...)

For the second year in a row, the Archive presented a series of lunch-time lectures during Heritage Week. This year the lectures were mainly themed around the exhibition of architectural drawings by Maura Shaffrey (see above), as follows:

- 22 August, 'Building rural Ireland: some reflections on stone', Dr Andrew Tierney
- 23 August, 'Hidden in plain sight: vernacular as inspiration for contemporary', Dr Fidelma Mullane
- 24 August, 'Architectural Drawing', Mark Price
- 25 August, 'In Conversation' with Patrick Shaffrey Patrick and Gráinne Shaffrey
- 26 August, 'The Brigade in Merrion Square', Pádraig Allen, Archivist, St John Ambulance Ireland

As in previous years, staff members provided in the region of fifty guided tours of No. 45 Merrion Square over the course of the year, and facilitated meetings of a variety of organisations including, the Archives and Records Association, Ireland; Benefacts; the Buildings of Ireland Charitable Trust; Business in the Community Ireland; the Department of Culture, Heritage, and the Gaeltacht; the Department of Finance; the Department of Public Expenditure and Reform; Dóchas; Dublin City Council; the ESB; Friends of the Earth; the Friends of the National Collections of Ireland; the Heritage Council; the Ireland Funds; the Irish Architecture Foundation; the Irish Historic Houses Association; the Irish Records Management Society; the Irish University Association; the Merrion Square Innovation Network; Music Generation; PSI -The Pharmacy Regulator; Philanthropy Ireland; the School of Architecture, University of Limerick (SAUL); the Society of Chartered Surveyors, Ireland; the Tomar Trust; the VHI Women's Mini Marathon.

Excluding meetings, the Archive hosted 60 external, or non-Archive, events in 2017 including (chronologically) an MCO 'away-day' staff training event; the VHI Women's Mini Marathon photo call and VIP breakfast; the Archives and Records Association, Ireland (ARA,I) data protection seminar; the launch of two volumes of 'Calendar of State Papers Ireland, Tudor Period', by the Irish Manuscripts Commission; a Damian Matthews Auctions jewellery auction; Sounding Space, an improvised live performance by Anthony Kelly, David Stalling and Harry Moore in the Architecture Gallery; an RIAI Simon appeal photoshoot with Dermot Bannon; the ESB 'Positive mental health for you and your team' seminar series; the launch by David Hayton of Brought to Book, Print in Ireland, 1680-1784, Toby Barnard, Four Courts Press; a Public Relations Institute of Ireland seminar; the Building Limes Forum AGM and annual lecture; the launch by Taoiseach Enda Kenny TD of Nealon's Guide to the 32nd Dail and 25th Seanad, Tim Ryan Ed.; a Leo Varadkar TD Fine Gael leadership campaign event; Department Public Expenditure and Reform graduate training programme lecture series; the ISPC AGM; a Children's Rights Alliance seminar; the Dublin Civic Trust Garden Squares Seminar; DWF liabilities seminar; a Merrion Square Innovation Network coffee morning; a Business in the Community Ireland workshop; the DOCOMOMO Ireland AGM; the Society of Legal Scholars conference reception; the launch by John Bowman of Atlas of the Irish Revolution, John Crowley, Donal Ó Drisceoil, Mike Murphy, John Borgonovo eds; a Venice Biennale presentation by Yvonne Farrell and Shelly McNamara; a Czech Embassy investor evening; a One in Four annual report launch; the Irish Georgian Society conservation awards; the ARA/ARA,I reception for presentation of life-time achievement award to Aideen Ireland; a Community Foundation for Ireland seminar; the Public Relations Institute of Ireland lifetime achievement awards presentations; the launch of Of Silken Waters poetry collection by Denise Ryan; A Journey with the Architects of the World: Shane O'Toole in conversation with Vassilis Sgoutas; the Irish Council for Social Housing Celebrate Community Housing Awards 2017 with Damien English TD, Minister for Housing and Urban Renewal; the Merrion Square Innovation Network wreath making evening; the Information and Records Management Society Ireland Group seminar 'Looking at GDPR from a Records Manager's perspective'; a reception to mark switching-on of ESB sponsored Christmas lights on Merrion Square; the launch by Denis Naughten TD, Minister for Communications, Climate Action and Environment, of the Irish Society for Archives periodical Irish Archives 2017; the Launch of The Life and Work of John French: Irish Ceramic Artist (1928-2010) by Peter Lamb.

Revenue for room rental over the course of the year came to €19,900.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

5.7.2 Websites and social media

The Archive maintains three websites, the main site (www.iarc.ie), annexed to which is the separate Archive catalogue site (<http://iarc.cloudapp.net/>), and the separate Dictionary of Irish Architects site (www.dia.ie).

In 2016, the Archive applied for a grant under the Department of Culture, Heritage, and the Gaeltacht Scheme to Assist Local and Regional Museums to address inadequacies in both the main and the DIA sites, and was awarded €4,500 towards the project. The revamped [iarc.ie](http://www.iarc.ie) site went live in early January 2017 and the new [dia.ie](http://www.dia.ie) site went live in February. The catalogue site remains difficult to use when accessed on a tablet or mobile device; a resolution is awaited from Axiell ALM, the providers of the catalogue software, Adlib, and its internet access model.

Over the course of 2017, 14,537 separate individuals made 22,528 visits to the [iarc.ie](http://www.iarc.ie) site. Seven blog articles were published on the site over the course of the year, including several derived from entries in the House and Home catalogue and one by guest curator Donal Hickey. Visit numbers to the catalogue site are noted under 5.3 Cataloguing above.

Subscribers to the Irish Architectural Archive's e-newsletter reached 956 by the end of 2017, more than double the figure at the end of 2016. The Archive issued twelve electronic newsletters over the course of the year, and carried out a major upgrading of the newsletter design in June.

The Archive's social media presence is confined to Facebook and Twitter. Followers on Facebook stood at 2,456 on 31 December 2017 while the figure for Twitter was 3,945.

The Archive continued to avail of other online promotional facilities including Culturefox and the e-bulletins of the Irish Architecture Foundation and the RIAI.

5.8 Premises

The thanks of the Archive to the Office of Public Works must be put on record for its continuing assistance with building maintenance efforts.

For a number of years, despite the large number of significant accessions received, the Archive has managed to store all of the newly acquired material on site in 45 Merrion Square and so avoided adding to the material stored off-site in the containers in Inchicore. Unfortunately, it was not possible to avoid moving some material to Inchicore in 2017. The containers remain entirely unsuitable for the storage of archives but a realistic date beyond which some off-site storage will no longer be needed remains elusive.

Towards the end of 2017 the Archive began a programme of additional monitoring of conditions in the passive archives stores. This is partly in anticipation of Phase 2 of the stores coming on stream in the near future. There is a need to have the maximum amount of information available on the operation of the existing stores so as to inform any design changes which might improve the efficiency of Phase 2.

New LogTag dataloggers which record temperature and relative humidity were placed in the two main stores, and in drawers and boxes in the stores. Preliminary results confirm that the average conditions in each store remain well within target parameters with average temperatures from 27 September to 10 December at 15.3C and 15.8C for store one and two respectively and average relative humidity at 58.5% and 57.3%. However, considerable fluctuations were recorded, in particular in relative humidity, with spikes into the 70s% which is too high.

Readings from the sensors inside the boxes indicate that the spikes are smoothed out or buffered by the boxes themselves, and while the readings in the drawers are similar to those in the rooms, it is to be presumed that the material inside the folders in the drawers (which we will test in due course) is buffered to the same degree as that in the boxes.

It is possible that the fluctuations are caused by the vents in the stores operating too frequently. In Spring 2018 it is intended that the vents will be closed for a period of 8 to 10 weeks, and the results monitored.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

6. Finance

The audited accounts for 2017 are set out below. The accounts have been prepared to the Charities SORP accounting standard.

The Archive would like to acknowledge the core support of the Cultural Institutions Unit of the Department of Culture, Heritage, and the Gaeltacht whose substantial grant remains the Archive's principal source of income. We are also grateful to the Built Heritage, Architectural Policy Section & Strategic Infrastructure of the Department of Culture, Heritage, and the Gaeltacht for the grant it provides, and to the Office of Public Works for its financial contribution and for the constant assistance provided regarding building matters.

Collection valuation:

As in previous years, the accounts include an estimate of the monetary value of the Archive's collections. The caveat to this valuation which has been pointed out in the past continues to apply: the valuation is estimated, untested in the market place, and takes little cognisance of the cultural value of the collection. A drawing held by the Archive may have a theoretical monetary value but the practical reality is that this value cannot, as things stand, be realised. The Archive holds these drawings, photographs and other material in trust, and is prohibited by its Memorandum and Articles of Association from selling them. Should the Archive close, ownership of the material it holds transfers to the Minister for Culture, Heritage, and the Gaeltacht.

Reserves policy:

The Archive has operated without cash reserves since it was established but seeks annually to carry forward sufficient funds to meet unavoidable expenditure in the first month of each new year pending the drawdown of the first instalment of the principal grant. In this way, reserves are fully committed towards meeting regular unavoidable expenditure.

Fundraising:

We are grateful to the following corporate supporters: Henry J. Lyons Architects and IPUT, and to our very many individual donors who have responded so generously to the Archive Benefactors Scheme. Archive benefactors since 2013 are listed below.

Doric Benefactors, Individual:

Laura Bowen, Jackie Bourke, Paddy Cahill, Honora Faul, Brendan Glass, Peter Harbison, Emmeline Henderson, Karen Latimer, Owen McGartoll, Feargal O Suilleabhain, Andrew Tierney

Doric Benefactors, Corporate:

Arup, Engineers Ireland, Grafton Architects, Irish Historic Houses Association, Alistair Lindsay Architects, McCullough Mulvin Architects, Monuments Trustees Ltd, Wejchert Architects

Ionic Benefactors, Individual:

Paul Arnold, Desmond Barry, Christine Casey, Edward Cassidy, Mary Clark, Patrick Cooney, Ron Cox, William Cumming, David Davison, J.A.K. Deane, Conor and Marita Doyle, Barbara Fitzgerald, Peter and Mary Hanna, Róisín Heneghan, Jacqueline Hill, James Howley, Livia Hurley, Kathleen James-Chakraborty, Frank Keohane, Owen Lewis, Rolf Loeber, Fidelma Macken, Camilla McAleese, Patricia McCarthy, James McGuire, Maighread McParland, Philip Maddock, Robin Mandal, Jeanne Meldon, Eoin O Cofaigh, Toal O Muiré, Paul & Colette O'Daly, James Pike, Finola Reid, Ray Refaussé, Ken Rohan, Sean Rothery, Roger Stalley, William Vaughan, Peter Walsh, Primrose Wilson, Jane Young

Ionic Benefactors, Corporate:

AECOM, DOCOMOMO Ireland, O'Connell Mahon Architects, O'Donnell & Tuomey Architects, JCA Architects, Scott Tallon Walker Architects

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

6. Finance (Contd...)

Corinthian Benefactors, Individual:

Michael Collins, Edward Green, Aideen Ireland, Colum O'Riordan, Michael Webb, Fred Krehbiel, Edward McParland, John Redmill, Nicholas Robinson

Corinthian Benefactors, Corporate:

CRH, ESB, Hibernian REIT, Irish Georgian Society, IPUT, Henry J. Lyons Architects

The Archive fundraising activities conform to the Charities Regulatory Authority's Guidelines for Charitable Organisations on Fundraising from the Public.

7. Future Development

The directors have no plans to change significantly the activities and operation of the company in the foreseeable future.

8. Research and Development

The company did not engage in any research and development activity during the year.

9. Health and safety of employees

The wellbeing of the Company's employees is safeguarded through strict adherence to health and safety standards. Health and safety legislation imposes certain requirements on employers and the Company has taken the necessary action to ensure compliance with the legislation, including the adoption of a Safety Statement.

10. Political Donations

During the year, the company made no political donations which are disclosable in accordance with the Electoral Act, 1997.

11. Accounting Records

The measures taken by the directors to ensure compliance with the requirements of Sections 281 to 285 of the Companies Act 2014 regarding adequate accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise, and the provision of adequate resources to the financial function. The accounting records are maintained at 45 Merrion Square, Dublin 2.

12. State of Affairs

In the opinion of the directors, the state of affairs of the company is satisfactory and there has been no material change since the balance sheet date.

13. Principal risks and uncertainties

The Directors of the Archive are aware of their statutory obligations in relation to providing a fair review of the Archive's development and performance. The principal risks and uncertainties affecting the Archive are continued funding from the Department of Arts, Heritage, Regional, Rural and Gaeltacht Affairs and Office of Public Works. The directors have addressed this issue by careful spending of the funds received.

14. Statement on relevant audit information

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the Company's auditors are unaware, and
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Report
for the year ended 31 December 2017

15. Auditors

Duignan Carthy O Neill resigned as auditors during the year and the members appointed Duignan Carthy O Neill Limited to fill the casual vacancy. The auditors, Duignan Carthy O'Neill Limited, have expressed their willingness to continue in office in accordance with section 383(2) of the Companies Act 2014.

On behalf of the Board

Michael Webb

Director

Date: 8 May 2018

William Cumming

Director

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Directors' Responsibility Statement

Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with Companies Act 2014 and Irish Generally Accepted Accounting Practice (Irish GAAP), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and promulgated by the Institute of Chartered Accountants in Ireland.

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the profit or loss of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.
- observe the methods and principles in the Charities SORP (FRS 102)

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and profit or loss of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board

Michael Webb
Director

William Cumming
Director

Date: 8 May 2018

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Independent Auditors' Report to the members of
The Irish Architectural Archive

Opinion

We have audited the financial statements of The Irish Architectural Archive for the year ended 31 December 2017 which comprise the Statement of Financial Activities, the Balance Sheet, Statement of Changes in Funds, Statement of Cashflows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the Company's affairs as at 31 December 2017 and of its result for the year then ended;
- have been properly prepared in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' ; and
- have been prepared in accordance with the requirements of the Companies Act 2014

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs(Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

This report is made solely to the company's members as a body in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in the audit report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company or the company's members as a body for our audit work, for this report, or for the opinions we have formed.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Independent Auditors' Report to the members of
The Irish Architectural Archive

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report this fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the applicable legal requirements.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the Company were sufficient to permit the financial statements to be readily and properly audited, and financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

Respective responsibilities

Respective responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibility Statement on page 18, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Independent Auditors' Report to the members of
The Irish Architectural Archive

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: [https://www.iaasa.ie/Publications/ISA-700-\(Ireland\)](https://www.iaasa.ie/Publications/ISA-700-(Ireland)). The description forms part of our Auditor's Report.

Timothy F. Carthy
for and on behalf of
Duignan Carthy O Neill Limited
Chartered Accountants
Registered Auditors
84 Northumberland Road
Dublin 4

Date : 8 May 2018

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Statement of Financial Activities
for the year ended 31 December 2017

	Notes	Restricted funds 2017 €	Unrestricted funds 2017 €	Total funds 2017 €	Total funds 2016 €
Income from:					
Grants & Sales (Cash)		392,004	26,846	418,850	428,426
Non monetary rental services donated		163,175	-	163,175	159,850
Non monetary donations to the Archive Collection		108,875	-	108,875	69,990
Total income	3	<u>664,054</u>	<u>26,846</u>	<u>690,900</u>	<u>658,266</u>
Expenditure on:					
Staff Costs	5	(304,123)	-	(304,123)	(299,714)
Depreciation		(4,208)	-	(4,208)	(5,487)
Interest Payable and similar charges	6	(465)	-	(465)	(494)
Other Expenses		(107,796)	-	(107,796)	(134,136)
Non monetary rental charge		(163,175)	-	(163,175)	(159,850)
Total expenditure		<u>579,767</u>	<u>-</u>	<u>579,767</u>	<u>599,681</u>
Net Income/(expenditure)	7	<u>84,287</u>	<u>26,846</u>	<u>111,133</u>	<u>58,585</u>
(Deficit)/Surplus of Grants & Sales less Expenditure		(24,588)	26,846	2,258	(11,405)
Surplus of other income (including non monetary donations to the Archive Collection)		108,875	-	108,875	69,990
Net Income/(expenditure)		<u>84,287</u>	<u>26,846</u>	<u>111,133</u>	<u>58,585</u>

All activities relate to continuing operations.

The notes on pages 25 to 38 form part of these financial statements.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Balance Sheet
as at 31 December 2017

	Notes	2017 €	€	2016 €	€
Fixed Assets					
Archive collection	8	12,993,210		12,883,980	
Office Equipment	9	4,780		6,264	
		<u>12,997,990</u>		<u>12,890,244</u>	
Current Assets					
Debtors: amounts falling due within one year	11	1,721		2,627	
Cash at bank and in hand	12	30,134		26,486	
		<u>31,855</u>		<u>29,113</u>	
Creditors: amounts falling due within one year	13	<u>(20,707)</u>		<u>(20,931)</u>	
Net Current Assets			<u>11,148</u>		<u>8,182</u>
Total Assets Less Current Liabilities			13,009,138		12,898,426
Creditors: amounts falling due after more than one year	14		-		(421)
			<u>13,009,138</u>		<u>12,898,005</u>
Excess Carried Forward			<u>13,009,138</u>		<u>12,898,005</u>

The financial statements were approved by the board on 8 May 2018 and signed on its behalf:

Michael Webb
Director

William Cumming
Director

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Statement of Changes in Funds
for the financial year ended 31 December 2017

	Income and Expenditure account €	Total Funds €
At 1 January 2017	12,898,005	12,898,005
Surplus of income over expenditure for the year	111,133	111,133
	<hr/>	<hr/>
At 31 December 2017	<u>13,009,138</u>	<u>13,009,138</u>

In respect of prior year:

	Income and Expenditure account €	Total Funds €
At 1 January 2016	12,839,420	12,839,420
Surplus of income over expenditure for the year	58,585	58,585
	<hr/>	<hr/>
At 31 December 2016	<u>12,898,005</u>	<u>12,898,005</u>

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Statement of Cash Flows
for the year ended 31 December 2017

	2017	2016
	€	€
Reconciliation of operating surplus to net cash and cash equivalents		
Net income/expenditure for the reporting period		
Surplus of Income over Expenditure	111,133	58,585
Donations to Archive Collection	(108,875)	(69,990)
Depreciation	4,208	5,487
Capital Grants Released	(421)	(911)
Decrease in debtors	906	2,784
(Decrease) in creditors	(224)	(245)
Net cash (outflow)/inflow from operating activities	<u>6,727</u>	<u>(4,290)</u>
 Statement of Cash Flows		
Net cash (outflow)/inflow from operating activities	<u>6,727</u>	<u>(4,290)</u>
Cash flows from investing activities		
Capital expenditure	<u>(3,079)</u>	<u>(5,359)</u>
Net cash flow from investing activities	<u>(3,079)</u>	<u>(5,359)</u>
Cash flows from financing activities		
Deferred reserves/income	<u>-</u>	<u>-</u>
Net cash flows from financing activities	<u>-</u>	<u>-</u>
Net (Decrease)/Increase in cash and cash equivalents	<u>3,648</u>	<u>(9,649)</u>
 Reconciliation of net cash flow to movement in net funds (Note)		
Net (Decrease)/Increase in cash and cash equivalents	3,648	(9,649)
Cash and cash equivalents at 1 January 2017	<u>26,486</u>	<u>36,135</u>
Cash and cash equivalents at 31 December 2017	<u>30,134</u>	<u>26,486</u>

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

1. Accounting Policies

1.1. Basis of preparation

The financial statements have been prepared in accordance with accounting standards generally accepted in Ireland and Irish statute comprising the Companies Act 2014, and the Charities SORP (FRS 102). Accounting Standards generally accepted in Ireland in preparing financial statements giving a true and fair view are those published by Chartered Accountants Ireland and issued by the Financial Reporting Council.

The Irish Architectural Archive is constituted under Irish company law as a company limited by guarantee and is a registered charity and has adopted and reported its performance in accordance with the format provided for in the Charities SORP and in particular reports its performance for the financial year in the format of the SORP's Statement of Financial Activities (SOFA).

Companies Act 2014 which became effective in law on 1 June 2015 and from that date applied the format and content of financial statements requirements appropriate for a company trading for the profit of its members to a company that is a not for profit organisation. In order to provide information relevant to understanding the stewardship of the directors and the performance and financial position of the charity, The Irish Architectural Archive has prepared its financial statements in accordance with the formats provided for in the Charities SORP (FRS 102) consistent with the prior year.

The directors consider the adoption of the SORP requirements is the most appropriate accounting to properly reflect and disclose the activities of the organisation. Had the Companies Act format and content of financial statements requirements suitable for a company trading for the profit of its members been presented instead, a profit and loss account with related notes showing items such as Turnover and Cost of Sales would have been reported along with a "profit" on ordinary activities before taxation.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the company's accounting policies (see note 2).

The following principal accounting policies have been applied:

1.2. Revenue

Revenue includes donations, sales, facility hire and income from other fundraising activities. Revenue is analysed as Restricted and Unrestricted. Restricted funds represent income recognised in the financial statements, which is subject to specific conditions imposed by the donors or grant making institutions. Unrestricted funds represent amounts which are expendable at the discretion of the company, in furtherance of the objectives of the company. Such funds may be held in order to finance working capital or capital investment.

1.3. Grants

Grants are accounted under the performance model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to the Statement of Financial Activities at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the Statement of Financial Activities in the same period as the related expenditure.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

1.4. Company Name

The company received approval under Section 1180(1) of the Companies Act 2014 to omit the word 'Company Limited by Guarantee' from its name.

1.5. Financial Instruments

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable.

Debt instruments like accounts receivable and payable are initially measured at present value of the future payments and subsequently at amortised cost using effective interest method. Debt instruments that are payable or receivable within one year, typically trade payables and receivables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration expected to be paid or received.

Cash consists of cash on hand and demand deposits. Cash equivalents consist of short term highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of change in value.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

1.6. Heritage Assets

Archive Collection

The Archive Collection is included on the Balance sheet at a valuation of €12,993,210 (2016: €12,883,980) The Irish Architectural Archive collections comprise some 350,000 architectural drawings. These range in date from 1690 to the end of first decade of the 21st century, and can be accompanied, especially where the drawings are part of an architectural practice collection, by associated material such as project files. In addition, the Archive holds some 400,000 photographs, and a reference library of in excess of 35,000 items. The Archive's holdings comprise the largest accumulation of primary material relating to Irish architecture in existence and as such constitute a heritage collection of national importance and international significance.

Purchased Heritage Assets are stated at historical cost. Historical cost includes purchase cost plus any associated expenditure that is directly attributable to bringing the asset to its present location and condition.

Where heritage assets are donated to the Archive, the assets are accounted for at the fair value on the date of acquisition (as determined according to the methodology below), with an equivalent amount recorded as income under non monetary donations.

All heritage assets are reviewed at least annually for evidence of impairment, with provision for impairment losses recorded as necessary.

The Valuation methodology used is as follows

Architectural drawings:

The monetary value of an individual architectural drawing is dependent on a number of factors including its age, the aesthetic appearance of the drawing, the quality of the draughtsmanship, the importance of the architect, whether it is signed and/or dated, the significance of the building depicted, and its physical condition. For individual drawings or smaller sets of drawings, notional or nominal values have been estimated based on these factors. For larger accumulations of drawings a similar valuation methodology has been applied i.e. the valuation based on an average individual drawing (or roll/folder of drawings) multiplied by the total number in the collection.

Archival material (MSS and files):

Valuations for such material as individual manuscripts, accumulations of personal papers, institutional archives or architectural practice files are based on a matrix of considerations similar to those for individual architectural drawings - i.e. the age of the material, its condition, the importance of the individual/organisation which created the material, the significance of any buildings to which the material relates and an assessment of its informational/archival significance.

Photographs:

Photographic collections of intrinsic value: what is important is who took the photograph and when, what the subject is, how the image is framed and composed, and such intangible qualities as the balance of light and shade. Valuations are based on a matrix similar to that used for architectural drawings and, as with accumulations of drawings, an average value has been assigned to photographs in the collection with the total valuation based on the multiple of this and the number of photographs. No distinction has been made for collections of negatives only, negatives and original prints, or negatives and IAA-produced prints or contact sheets.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

1.7. Heritage Assets (Contd...)

Models or other misc objects:

Architectural models have been assigned a value based on their intrinsic qualities rather than the cost of replacement (which in many cases might be higher). Other objects - e.g. set of drawing instruments - have been assigned estimated values based on the price they might realise in a sale.

Printed matter:

Books, pamphlets and periodical have been assigned an estimated like-for-like replacement value at current costs.

Preservation costs:

Expenditure which, in the Directors' view, is required to preserve or prevent further deterioration of individual collection items is recognised in the Statement of Financial Activity when it is incurred.

1.8. Functional and presentation currency

Items included in the financial statements of the company are measured using the currency of the primary economic environment in which the company operates ("the functional currency"). The financial statements are presented in euro, which is the company's functional and presentation currency and is denoted by the symbol "€".

1.9. Tangible fixed assets and depreciation

Tangible fixed assets under the cost model are stated at cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The company adds to the carrying amount of an item of fixed assets the cost of replacing part of such an item when that cost is incurred, if the replacement part is expected to provide incremental future benefits to the company. The carrying value amount of the replacement part is derecognised. Repairs and maintenance are charged to income or expenditure during the period in which they are incurred.

Depreciation is provided on all tangible fixed assets at the following annual rates calculated to write off the cost less residual value of each asset over its expected useful life on the straight line basis, as follows:

Office Equipment - 25% Straight Line

The assets residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised within 'other operating income' in the Statement of Financial Activities.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

1.10. Donated Rental Services

The Irish Architectural Archive has use of the building at 45 Merrion Square. However no rent is charged to the company by the Office of Public Works (OPW). As this is a donated service supplied to the company the directors deem it necessary to recognise the donated service in the Statement of Financial Activities. They have also included a corresponding rental charge in the Statement of Financial Activities.

The rent is charged at the market value of the rental market in Dublin 2 for a property of similar size.

1.11. Taxation

The company is exempt from taxation due to its charitable status. (Charity tax Number: CHY6240)

1.12. Trade and other debtors

Trade and other debtors including amounts owed to group companies are recognised initially at transaction price. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade receivables is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the profit and loss.

1.13. Going Concern

The Irish Architectural Archive is reliant on continuing support from Government Bodies in the form of Grant Assistance and Corporate Support to ensure that the Company remains in operation for the foreseeable future.

1.14. Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

1.15. Provisions

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to passage of time is recognised as a finance cost

1.16. Reserves

The Archive has operated without cash reserves since it was established but seeks annually to carry sufficient funds to meet unavoidable expenditure in the first month of each new year pending the drawdown of the first instalment of the principal grant. All reserves are fully committed towards meeting regular unavoidable expenditure.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

1.17. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account over the employees' service lives on the basis of a constant percentage of earnings.

2. Judgements and key sources of estimating uncertainty

The directors consider the accounting estimates and assumptions below to be its accounting estimates and judgements:

Valuation of Heritage Assets

Heritage Assets are valued at historic cost or valuation at the date of acquisition. They are subsequently assessed for evidence of impairment by the management team as they have the best expertise to value such collections held by the company.

Rental Service Donations

The donation of the use of the building is estimated based on the market value of rental of a similar property in the same area. The non-monetary rental charge is recorded at the same value as the donated rental services.

Going Concern

The directors consider it appropriate to prepare the financial statements on a going concern basis. Accordingly, these financial statements do not include any adjustments to the carrying amounts and classification of assets and liabilities that may arise if the company was unable to continue as a going concern.

3. Income	Note	2017	2016
		€	€
Grants & Sales		418,850	428,426
Non monetary donations to the Archive Collection	8	108,875	69,990
Non monetary rental services donations	18	163,175	159,850
		<u>690,900</u>	<u>658,266</u>

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

4. Department of Culture, Heritage and the Gaeltacht Grant

	2017	2016
	€	€
Cultural Institutions Unit - annual grant	300,000	280,000
Cultural Institutions Unit - additional grant	-	4,890
Built Heritage and Architectural Policy section	18,000	23,000
Built Heritage & Architectural Policy GPA grant	1,128	5,000
	<u>319,128</u>	<u>312,890</u>

There is a contingent liability to repay government grants received if the grant is not used for the purpose for which it was advanced.

5. Staff costs

Number of employees

The average number of persons employed by the company, excluding the directors, during the financial year was as follows:

	2017	2016
	Number	Number
Administration staff	1	1
Archive staff	4	4
	<u>5</u>	<u>5</u>

Employment costs

	2017	2016
	€	€
Wages and salaries	274,731	270,750
Social security costs	29,392	28,964
	<u>304,123</u>	<u>299,714</u>

Capitalised employee costs during the financial year amounted to €NIL (2016 - €NIL).

No employee received remuneration amounting to more than €70,000 in either year.

6. Interest payable and similar charges

	2017	2016
	€	€
Bank charges	465	494
	<u>465</u>	<u>494</u>

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

7. Net income/(expenditure)

This has been arrived at after charging the following:

	2017	2016
	€	€
Depreciation of tangible assets	4,208	5,487
Auditors' remuneration		
-Audit	3,290	3,290
-Non Audit	1,600	1,600
	<u>1,600</u>	<u>1,600</u>

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

8. Heritage Assets

Archive Collection

	Heritage Assets €	Total €
Cost/Valuation		
At 1st January 2017	12,883,980	12,883,980
	12,883,980	12,883,980
Additions at valuation/cost		
Donations	108,875	108,875
Purchases	355	355
	109,230	109,230
Net Book Value		
At 31st December 2017	12,993,210	12,993,210
At 31st December 2016	12,883,980	12,883,980

The Archive Collection was recorded at a value of €12,993,210 on the 31 December 2017 (2016: €12,883,980)

The collection includes 15,000 drawings from McCurdy & Mitchell Drawings Collection valued at €1,500,000; 7,000 drawings from Ashlin Coleman Collection valued at €1,400,000.

Maintenance of the Collection

In relation to the care of material acquired by the Archive, Section 3.1 of the Archive's Accessions Policy states: The Archive has a responsibility to preserve all of the material in its possession, whether that material has been acquired by gift, purchase or loan, and will take all reasonable precautions to preserve that material from damage, loss or theft, but shall not otherwise be liable for any damage to or loss or theft of that material.

Section 3.5 states: The Archive will store the material in its care in as archivally secure an environment as it can, i.e. in conditions not less favourable than those considered acceptable for the storage of the Archive's own records.

Acquisitions

The Archive will purchase material as and when the need arises, but its budgets for purchase acquisition are extremely small. Special fund-raising needs to be undertaken to finance specific purchases.

Materials on Loan to the Archive

The Irish Architectural Archive holds items on loan which are not included in the above valuation.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

With specific reference to loans, Section 2.6 vii of the Archive's Accessions Policy states: Material loaned to the Archive will be kept in the Archive's safe custody and under reasonable storage conditions and the Archive will take all reasonable precautions for its preservation, provided that nothing in this statement shall be deemed to require of the Archive at any time any greater amount or degree of care protection or security than the Archive normally provides for its own records and provided further that no liability shall attach to the Archive for any loss or damage to loaned items.

9. Tangible Fixed Assets

	Office Equipment	Total
	€	€
Cost or valuation		
At 1st January 2017	288,660	288,660
Additions	2,724	2,724
At 31st December 2017	291,384	291,384
Accumulated Depreciation		
At 1st January 2017	282,396	282,396
Charge for the year	4,208	4,208
At 31st December 2017	286,604	286,604
Net book value		
At 31st December 2017	4,780	4,780
At 31 December 2016	6,264	6,264

10. Stocks

A stock of books did exist as at 31 December 2017. However, as these books have been in stock for many years the Directors consider it prudent to value the books at €Nil for inclusion in the accounts.

11. Debtors (amounts falling due within one year)

	2017	2016
	€	€
Prepayments and accrued income	1,721	2,627

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

12. Cash at bank and in hand	2017	2016
	€	€
Current account	30,055	26,486
Petty cash	79	-
	<u>30,134</u>	<u>26,486</u>
13. Creditors (amounts falling due within one year)	2017	2016
	€	€
Credit card	1,766	1,541
PAYE/PRSI	8,909	8,639
Accruals	10,032	10,751
	<u>20,707</u>	<u>20,931</u>
14. Creditors (amounts falling due after more than one year)	2017	2016
	€	€
Capital Grants Received		
At 1st January	138,004	138,004
At 31st December	<u>138,004</u>	<u>138,004</u>
Released to Statement of Financial Activities		
At 1st January	137,583	136,672
Released during the year	421	911
At 31st December	<u>138,004</u>	<u>137,583</u>
Net Book Amount:		
At 31st December	<u>-</u>	<u>421</u>

The closing balance of € Nil relates to grants received for the purchase of fixed assets of €4,210 in 2007 and fixed assets of €4,925 in 2009.

A liability would arise to repay in whole or in part certain grants received if particular circumstances set out in the agreements occur.

The basis by which Government Grants are released to Revenue is set out in Note 1.2.

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

15. Financial Instruments		2017	2016
		€	€
	Financial Liabilities		
	Financial liabilities measured at amortised cost	(10,032)	(10,751)
		<u>(10,032)</u>	<u>(10,751)</u>

Financial Liabilities measured at amortised cost comprise accruals.

16. Reconciliation of movements in funds		2017	2016
		€	€
	Unrestricted Funds - Current Year	26,846	35,086
	Restricted Funds - Current Year	84,287	23,499
	Surplus for the year	111,133	58,585
	Opening Funds brought forward	12,898,005	12,839,420
		<u>13,009,138</u>	<u>12,898,005</u>

Closing Reserves allocated as follows:

	Opening Surplus/(Deficit) 01/01/17 €	2017 €	Closing Surplus/(Deficit) 31/12/17 €
Unrestricted Funds	53,299	26,846	80,145
Restricted Funds	102,000	84,287	186,287
Unallocated reserves prior to 01/01/15	12,742,706	-	12,742,706
	<u>12,898,005</u>	<u>111,133</u>	<u>13,009,138</u>

17. Status

The company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (CHY 6240).

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Notes to the financial statements
for the year ended 31 December 2017

..... continued

18. Related Party Transactions

Directors are reimbursed for travel expenses incurred during the course of carrying out their duties. During the year ended 2017 the total expenses reimbursed amounted to €262 (2016: €341). No other related party transactions took place during the year.

The company have agreed with the Office of Public Works that no rent will be payable for the use of the building occupied by the Company. Under FRS 102 a market value of €163,175 has been recognised in the 2017 financial statements as a non exchange donated service.

19. Key management personnel compensation

Key management includes the Board of Directors, all members of the company management, including the CEO and the Company Secretary. The compensation paid or payable to key management for employee services is shown below:

	2017	2016
	€	€
Salaries and other short term benefits	<u>60,853</u>	<u>60,062</u>

20. Ultimate parent undertaking

The company is controlled by its Members and the Board of Directors.

21. Post Balance Sheet events

There were no significant events post the balance sheet date.

22. Approval of Financial Statements

The financial statements were approved on behalf of the Board on 8 May 2018.

**The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital**

**The following pages are for the directors only
and do not form part of the statutory financial statements**

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Detailed Income and Expenditure Account
year ended 31 December 2017

		2017	2016
		€	€
<u>Appendices</u>			
Income			
Grants & Sales (Cash)	1	418,850	428,426
Non monetary donations to the Archive Collection		108,875	69,990
Non monetary rental service donations		163,175	159,850
		<u>690,900</u>	<u>658,266</u>
Expenditure			
Administration expenditure (Cash)	2	(416,592)	(439,831)
Non monetary rental charge		(163,175)	(159,850)
		<u>(579,767)</u>	<u>(599,681)</u>
Surplus of Income over Expenditure		<u><u>111,133</u></u>	<u><u>58,585</u></u>

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Appendix 1
Income for the year ended 31 December 2017

	2017	2016
	€	€
Grants		
The Office of Public Works	30,000	25,000
Department of Culture, Heritage and the Gaeltacht		
- Cultural Institutions Unit annual grant	300,000	280,000
- Cultural Institutions Unit additional grant	-	4,890
- Built Heritage & Architectural Policy section annual grant	18,000	18,000
- Built Heritage & Architectural Policy GPA grant	1,128	5,000
Amortisation of Capital Grant	421	911
	349,549	333,801
Corporate Support		
IPUT	7,000	7,000
CRH plc	-	10,000
Henry J. Lyons Architects	3,000	3,000
	10,000	20,000
Donations and Other Grants		
Sundry Donations	16,250	14,618
Anonymous donation	-	11,000
Esme Mitchell Trust	11,029	5,536
	27,279	31,154
Sales and Print Schemes		
Sale of Photographs	9,449	13,763
Book Sales	1,542	2,908
	10,991	16,671
Other Income		
Facility Hire	19,900	11,500
Other Income	1,131	6,915
	21,031	18,415
Exhibitions		
British Council	-	8,385
	-	8,385
Total Income	418,850	428,426

The Irish Architectural Archive
A Company Limited by Guarantee not having a Share Capital

Appendix 2
Expenditure for the year ended 31 December 2017

	2017	2016
	€	€
Premises and Equipment		
Depreciation of Office Equipment	4,208	5,487
Insurance	8,011	8,006
Light & Heat	18,207	19,049
Telephone	1,145	3,929
Repairs & Maintenance	7,095	7,024
Cleaning	15,011	15,144
Rates & Waste Collection	362	1,794
	<u>54,039</u>	<u>60,433</u>
Staff		
Wages	304,123	299,714
	<u>304,123</u>	<u>299,714</u>
Catalogue		
Catalogue expenses	3,347	3,023
Conservation		
Equipment & Supplies	1,730	2,196
Supplies		
Stationery	761	1,370
Computer & Photocopier Expenses	5,891	5,364
Postage	277	511
	<u>6,929</u>	<u>7,245</u>
Financial Expenses		
Audit, Accountancy and Secretarial Fees	5,474	4,305
Bank Interest & Charges	465	494
	<u>5,939</u>	<u>4,799</u>
Photography, Commissions and Projects		
Exhibitions & Outreach	12,270	27,867
Photography, Commissions and Projects	5,201	8,909
Photographic Orders	1,617	933
	<u>19,088</u>	<u>37,709</u>
Miscellaneous		
Esme Mitchell trust	11,336	5,536
Travel	609	777
Fire Safety & Security	6,127	7,023
Sundry	2,093	2,030
Subscriptions & Publications	666	736
Websites	566	8,610
	<u>21,397</u>	<u>24,712</u>
Total Expenditure	<u>416,592</u>	<u>439,831</u>