

Registered number: 54867

**THE IRISH ARCHITECTURAL
ARCHIVE**

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2019

**84 Northumberland Road
Ballsbridge
Dublin 4**

**Duignan Carthy O'Neill Limited
Chartered Accountants
Registered Auditors**

THE IRISH ARCHITECTURAL ARCHIVE

COMPANY INFORMATION

Directors	Michael Webb (Chairman) Malcolm Alexander (Secretary) David Browne (appointed 1 January 2019) Anne Casement William Cumming Fionnuala May (appointed 3 December 2019) Aidan O'Connor Ciaran O'Connor Toal OMuiré Shane O'Toole Grainne Shaffrey
Company secretary	Malcolm Alexander
Registered number	54867
Registered office	45 Merrion Square Dublin 2
Independent auditors	Duignan Carthy O'Neill Limited Chartered Accountants & Registered Auditors 84 Northumberland Road Ballsbridge Dublin 4
Bankers	Allied Irish Bank Plc. 1 Lower Baggot Street Dublin 2
Solicitors	Eugene F Collins 3 Burlington Road Dublin 4

THE IRISH ARCHITECTURAL ARCHIVE

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THE IRISH ARCHITECTURAL ARCHIVE

CHAIRMAN'S INTRODUCTION FOR THE YEAR ENDED 31 DECEMBER 2019

In September 2019 the Chief Justice, Mr Justice Frank Clarke, launched the Irish Architectural Archive's latest publication, 'Ireland's Court Houses', edited by Paul Burns, Ciaran O'Connor and Colum O'Riordan. This is a lavishly illustrated, wide-ranging and authoritative exploration of the architecture of court houses in Ireland from the late 17th century to the early 21st century. The evolution of the building type is examined from a legal, historical and architectural perspective, with a particular focus on the recently completed programme of restoration, upgrading and new construction. Aside from general editorial input into all sections of the book, and the sourcing and supply of over 430 out of a total of just over 550 images, the Archive's principal contribution to the publication was a new gazetteer of court houses. Compiled by Colum O'Riordan and Dr Eve McAulay, this provides for the first time in a single publication a comprehensive listing of all court houses across the entire island of Ireland. Drawing extensively on the Archive's own resources, not least the Dictionary of Irish Architects compiled and edited by Ann Martha Rowan, the gazetteer runs to over 110,000 words and delineates 763 separate buildings built to be, or used extensively as, court houses. These range from a thatched cottage in Ballyvaughan, Co. Clare, to the seven new or substantially refurbished court buildings delivered under a €150 million Public Private Partnership.

The compilation of the gazetteer was a major undertaking which required a substantial staff commitment but demonstrated the capacity of the Archive to deliver a complex project in a timely fashion, distilling a wide range of information from its own vast holdings, supplemented by an array other sources, into a comprehensive, coherent, informative and accessible piece of research.

In celebrating successes such as the court house book, or another busy year on the acquisitions, cataloguing and exhibitions fronts, the Archive was also mindful of the passing of two former chairmen. Pdraig O hUiginn died on 3 April 2019. Chairman of the Archive from March 1994 to February 1998, his principal contribution was to persuade the then Minister for Finance, Ruairí Quinn, to provide 45 Merrion Square as a new home for the Archive. Pdraig was succeeded as Chairman by Brendan O'Donoghue who passed away on 4 September 2019. Brendan led the Archive from March 1998 to May 2001, and steered the relocation project from 73 to 45 Merrion Square through three successive rounds of planning permission. Both remained hugely supportive of the Archive after their times on the board, and both are greatly missed.

Towards the end of 2019, the year covered by this report, the main government grant for the Archive was transferred from the Department of Culture, Heritage and the Gaeltacht to the Arts Council. This shift from a direct funding relationship with the Department to a new engagement with the Arts Council is one the implications of which have yet to be fully understood and worked out. I am sure that the Archive's relationship with the Arts Council will be a positive and progressive one, and that the Archive will certainly do all that we can to make it so. But it is a relationship that will be developed by others for this will be my last report as Chairman. Having assumed the role in October 2001, I will retire from the position, and the board, at the AGM in May 2020. I hope that I leave the Archive in good stead, and wish my successor every success in steering the organisation to what I am confident will be a bright and successful future.

Name Michael Webb
Chairman

Date 5 May 2020

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

The directors submit their report and the financial statements for the year ended 31 December 2019.

1. Principal Activity

The principal activity of the Irish Architectural Archive (the Archive) is collecting, preserving and making accessible to the public all kinds of documents which yield information on the buildings of Ireland.

2. Results

The Statement of Financial Activities for the year ended 31 December 2019 and Balance Sheet as at that date are set out on pages 23 & 24. The net income amounted to €30,260 (31 December 2018: €89,175). A nil charge to taxation arose and accordingly an amount of €30,260 was credited to reserves.

3. Purpose and Objectives

The Irish Architectural Archive was established in 1976 to collect and preserve material of every kind relating to the architecture of the entire island of Ireland, and make it available to the public.

Architectural archives constitute an important element of cultural heritage. They record how our constructed environment was designed, created, built, managed and used. In some cases, they contain the only record of lost buildings and of unbuilt projects.

As the International Council on Archives Section on Architectural Records constitution notes, 'increasing access to more and better authentic architectural records can be a powerful strategy for:

- improving the quality of technical and administrative performance and reinforcing culture and identity;
- enhancing public awareness of the quality of architecture and the built environment and the importance of protecting architectural heritage;
- promoting scientific and technical research on architecture and allied fields;
- encouraging the use of records and archives as resources for education and cultural fruition.'

To achieve its core objectives, the Archive acquires records relating to Irish architecture, architects and buildings, preserves those records by housing them in appropriate archival containers and storing them securely, catalogues the records to facilitate public access and use, and provides that public access both directly in its reading room in 45 Merrion Square, and through its exhibitions programme and related activities.

4. Structure

The Irish Architectural Archive is a private company limited by guarantee (Company Number: 54867). It has charitable status (CHY6240) and is registered with the Charities Regulatory Authority (20010843).

4.1 Members

The Archive, as a corporate entity, has a body of ordinary members. These constitute a wide community of interested parties including architects, architectural historians, developers, planners, builders, designers, and researchers. Invitations to become a member of the Archive are issued at the discretion of the board. Membership of the Irish Architectural Archive brings with it no financial or other obligations. Members receive information about the Archive, including the annual accounts, and are entitled to attend the AGM and other meetings which might be called, and to vote on the adoption of the Archive's accounts or on any other resolutions which might be placed before such meetings. Less formally, they have an opportunity to assess the progress of the Archive and to raise issues which they feel need to be addressed.

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

4.1 Members (contd.)

In 2019 the membership of the Archive comprised the following: Malcolm Alexander, Marcus Beresford, Amanda Bone, Paddy Bowe, Gary Boyd, David Browne, Merritt Bucholz, Paddy Cahill, Hugh Campbell, Andrew Carpenter, Anne Casement, Christine Casey, Edward Cassidy, Paul Clarke, Patrick Cooney, Ron Cox, Ann Cuffe Fitzgerald, William Cumming, Gus Cummins, Sheelagh Davis-Goff, David Davison, Shane de Blacam, Manus Deery, Ruth Delany, Terence Dooley, Charles Duggan, Tom Dunne, Austin Dunphy, David Evans, Michelle Fagan, Yvonne Farrell, Honora Faul, Joanna Finegan, Miriam Fitzpatrick, Elizabeth Francis, Niall Gaffney, Raymond Gilmore, Lisa Godson, Jennifer Goff, Robert Goff, John Graby, David Griffin, Desmond Guinness, Mary Hanna, Peter Hanna, Peter Harbison, Bill Hastings, Richard Haworth, Michael Hayes, Máire Henry, Arthur Hickey, Donal Hickey, Graham Hickey, Roger Hill, Susan Hood, James Horan, James Howley, Livia Hurley, Sarah Ingle, Aideen Ireland, Kathleen James-Chakraborty, Loughlin Kealy, Merlo Kelly, Paul Keogh, Peter Langford, Paul Larmour, Karen Latimer, J. Owen Lewis, Alistair Lindsay, Conor Lucey, Hugh Maguire, Robin Mandal, John Martin, Fionnuala May, Camilla McAleese, Muriel McCarthy, Patricia McCarthy, Robert McCarthy, Kevin McCartney, Michael McGarry, Clare McGrath, James McGuire, Ruth McManus, Shelley McNamara, Edward McParland, John Meagher, Jeanne Meldon, Robert Miles, Paul Mitchell, Peter Murray, David Newman Johnson, Robert O'Byrne, Eoin O Cofaigh, John O'Connell, Sandra O'Connell, Aidan O'Connor, Ciaran O'Connor, Joan O'Connor, Michael O'Doherty, Rory O'Donnell, Frederick O'Dwyer, Finola O'Kane Crimmins, Seán O'Laoire, Toal Ó Muiré, Cathal O'Neill, John O'Regan, Shane O'Toole, John Olley, Peter Pearson, James Pike, Carole Pollard, Homan Potterton, Anthony Reddy, John Redmill, Raymond Refaussé, Finola Reid, Nicholas Robinson, Ken Rohan, Angela Rolfe, the Earl of Rosse, Sean Rothery, Susan Roundtree, Alistair Rowan, Ann Martha Rowan, Ellen Rowley, Siobhán Sexton, Gráinne Shaffrey, Patrick Shaffrey, Nicholas Sheaff, Helen Shenton, Anngret Simms, James Slevin, Steven Spier, Roger Stalley, Michael Tallon, John Tuomey, Stephen Vernon, Nathalie Weadick, Brian Walker, Geraldine Walsh, Peter Walsh, Michael Webb, Primrose Wilson, Richard Wood.

The Archive AGM was held on 7 May 2019.

4.2 Board

The Archive is governed by a board of directors, elected by the members and led by a chairman appointed by the board. The board reports annually to the membership. The board must include the Chairman of the Commissioners of Public Works or his/her appointee, and the President of the Royal Institute of the Architects of Ireland. In addition, the Minister for Culture, Heritage and the Gaeltacht may appoint in a personal capacity, with the consent of the directors, one person as director. The board may include up to nine other persons whose membership will enhance the profile of the board or further the objectives of the Archive.

Board members serve for one fixed three-year term which may be renewed once.

In 2019 the board members were: Michael Webb (Chairman), Malcolm Alexander (Company Secretary), David Browne (ex-officio), Anne Casement, William Cumming, Aidan O'Connor, Ciaran O'Connor (ex-officio), Toal Ó Muiré, Shane O'Toole, and Gráinne Shaffrey.

Malcolm Alexander retired at the AGM in 2019. Mr Alexander was eligible for reappointment for one further three-year term (ending AGM 2022), and was duly reappointed at the AGM.

In line with procedures set out in the Board Handbook, a call for expressions of interest in joining the board was issued on 8 October 2019 by email to the Archive membership, via the Archive's electronic newsletter, via social media (Facebook and Twitter) and via Boardmatch.ie. A number of eminently qualified responses were received and Fionnuala May was invited to join the board. She accepted and attended her first board meeting on 3 December 2019.

The board met on six occasions in 2019.

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DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019

There are currently three board committees:

Audit Committee: In 2019 the members of the Audit Committee were William Cumming (Chairman), Aidan O'Connor and Toal O Muiré. The Committee met on two occasions, including a meeting with the external auditors without the presence of Archive management.

Collection Development Committee: In 2019 the Collection Development Committee members were Shane O'Toole (Chairman), Honora Faul (NLI), Emma Gilleece, Aideen Ireland, Paul Larmour and Frederick O'Dwyer. The committee met on two occasions.

Governance Committee: In 2019 the members of the Governance Committee were Malcolm Alexander (Chairman), Anne Casement and Aidan O'Connor. The Committee met on two occasions.

Policies and procedures for the identification, induction and training of directors are detailed in the Archive's Board Handbook.

The Archive is compliant with the voluntary Governance Code for Community, Voluntary and Charitable Organisations, and with the Charities Regulatory Authority's Charities Governance Code.

4.3 Staff

The Archive has a staff complement of five, led by CEO Colum O'Riordan. Day-to-day management is delegated to the CEO who reports to every meeting of the board. The other staff members are Aisling Dunne (archivist and reading room supervisor), Anne Henderson (administrative officer), Simon Lincoln (exhibitions and outreach officer) and Dr Eve McAulay (archivist).

Staff members represented the Archive or served in a personal capacity on the board of the Buildings of Ireland Charitable Trust (Colum O'Riordan), the Friends of the National Collections of Ireland (Colum O'Riordan), the International Council on Archives Section on Architectural Records (ICA/SAR) (Colum O'Riordan), the architecture organisations coordination committee (Colum O'Riordan and Simon Lincoln) and the Merrion Square Innovation Network Steering Committee (Simon Lincoln).

Colum O'Riordan attended the Irish Architecture Foundation 'Curating Architecture' conference, Glucksman Gallery, Cork (6 April); the IMC Eoin MacNeill lecture 'Sustaining identity and peace-building through community archives' by Anne Gilliland (27 May); the 'Right To Be Forgotten vs The Responsibility To Remember: GDPR On Year On' seminar, National Gallery of Ireland (30 May); the International Congress on Architectural Archives, Braga, Portugal, where he chaired two congress sessions and delivered a paper on architectural archive acquisition policies (26-28 September); 'Taking Stock 2019', Dublin City Council conservation seminar, City Hall (8 October); World Digital Preservation Day seminar, National Library (7 November). He gave talk entitled 'Victorian Values: philanthropic housing in Dublin and the Dublin Artisans' Dwelling Company' as part of the Irish Georgian Society's 'Victorian Dublin Revealed' evening lecture series (22 October) and a presentation on the Archive to the RIAI Large Practice Group (2 December).

Aisling Dunne attended 'Seascapes and Townscapes – Ports in the Nineteenth Century City' conference, Royal Irish Academy (17 May); the Irish Records Management Society seminar 'Saving for the Future and Preserving the Past – Pathways for Information Management', Irish Architectural Archive (27 June).

Anne Henderson attended an Archives and Records Association Ireland training event on 'Using Social Media more effectively for your archive', Irish Architectural Archive (23 May).

Simon Lincoln attended a Belfield 50 workshop, UCD (12 March); the Irish Architecture Foundation 'Curating Architecture' conference, Glucksman Gallery, Cork (6 April).

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

4.3 Staff (contd.)

Dr Eve McAulay attended an Archives and Records Association Ireland training event on digital preservation (21 March); 'Seascapes and Townscapes – Ports in the Nineteenth Century City' conference, Royal Irish Academy (17 May); the Irish Records Management Society seminar 'Saving for the Future and Preserving the Past – Pathways for Information Management', Irish Architectural Archive (27 June); the 'Digital Photography: Create, Curate and Save' seminar, National Library (23 September); 'Digitising Collections: Planning & Practicalities', a Council of National Cultural Institutions (CNCI) seminar in the National Gallery of Ireland (24 October). On behalf of the Archive, she participated in the Archives and Records Association Ireland 'Archive Hour' on Twitter (26 September).

Ann McNicholl, continued to volunteer one day per week checking and correcting entries in the Persons/Institutions dataset of the Archive's main catalogue.

Dr Jessica Cunningham, who has a PhD in design history from NUI Maynooth, began volunteering on half-day per week basis in June, acquiring work experience required as part of the two-year Diploma in Archival Studies which she is undertaking by distance learning with the University of Dundee.

Maëlle Maltaire, who holds a History of Art degree from the École du Louvre, Paris, and is undertaking a Masters in Information Management and Document Mediation in the Université Paul Valéry, Montpellier, began volunteering with the Archive 1.5 days per week in December, undertaking the necessary hours of work experience required for the completion of her postgraduate course.

Dr Frederick O'Dwyer worked in a voluntary capacity to index the photographic material he donated to the Archive in 2018.

The Archive provided also one short-term work placement for an individual intending to apply for the MA in Archival Studies course in UCD.

Following seven years of pay reduction and stasis, an element of pay restoration began in 2015. Further half-increment increases were allowed in 2016, 2017 and 2018. A full increment was allowed in 2019 and it is hoped that this can be repeated in 2020.

5. Activities

5.1 Acquisitions

The Accessions Register for 2019 contains 125 entries, the vast majority of which were received through the generosity of owners willing to donate material or place items on long-term loan.

The following individuals generously donated or loaned material during 2019: Basil Bailey, Stuart Blakley, Anne Brady, Conor Byrne, Pauline Cadell, Joan Caffrey, Anne Casement, Althea Chandler, Tom Cleary, Paul Connolly, Caroline Corballis, Peter Costello, Ronald Cox, William Cumming, Joseph Curtis, Karen D'Alton, J. A. K. (Dixie) Deane, Vincent Delany, Peter Dudley, Conor English, Robert English, Eldred Evans, John Findlater, James Gahan, Maeve Gannon, John Maiben Gilmartin, Jane Green, Fr Alois Greiler, David J. Griffin, Denis Handy, Bill Hastings, Peter Heaslip, Roger Hill, Ross Hind, Eric Johnston, Lindsay Johnston, Mary Kelleher, John Knightly, J. Owen Lewis, Simon Lincoln, Ian Lumley, Leo Mansfield, Eve McAulay, Ian McAulay, Christopher Moriarty, Eoin O Cofaigh, Toal Ó Muire, Pat O'Donohoe, Frederick O'Dwyer, Cathal O'Neill, Don O'Neill, Shane O'Neill, Shane O'Toole, Patrick Pilkington, Con Power, Marc Ritchie, Ian Roberts, Kieran Rose, Alistair Rowan, Neil Scott, Andrew Smith, Dorothy Smith, Norma Smurfit, David Spillane, Cathal Stephens, David Synnott, Peter Twamley, Gerard Walsh, and David Willis.

The following organisations are also thanked for their donations: Arbour Hill Education Centre, Architectural Association of Ireland, Balla Historical Society, Consarc, the Courts Service, Currie and Brown, De Blacam and Meagher Architects, Dublin City Council, the Erasmus Smith Trust, Europa Nostra Archives, Fitzgerald Associates,

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Friends of the National Collections of Ireland, Grafton Architects, the Heritage Council, Historic England, Henry J. Lyons Architects, the Irish Heritage Trust, the Irish Manuscripts Commission, Offaly Historical and Archaeological Society, O'Mahony Pike Architects, the Office Of Public Works, the Representative Church Body, Robinson Keefe Devane Architects, Shaffrey Associates Architects, the Tchoban Foundation, the Ulster Architectural Heritage Society, Vermillion Design and Yale University Press.

Among the year's most notable accessions were the following:

Drawings

- Frank Murphy Collection. Donated by Conor English (2019/5).
- Printed map of Dublin Bay by John Roque, 1757. Loaned for copying by William Cumming (2019/7).
- Henry J. Lyons Collection. Donated by Henry J. Lyons Architects (2019/9).
- OPW schools drawings, 1950s. Donated by Eric Johnston (2019/13).
- Framed set of Malton's 'Views of Dublin'. Donated by Eoin O Cofaigh (2019/15).
- Barry and Associates Material re Pearse Street Enterprise Centre. Donated by Matthew Barry (2019/18).
- Student drawings by J. Owen Lewis. Donated by J. Owen Lewis (2019/20).
- Drawings and related material for Our Lady of the Wayside Church, Letterfrack, Co. Galway, by Leo Mansfield. Donated by Leo Mansfield Jr (2019/24).
- 'Circle' triptych by Alice Hanratty of Cork Institute of Technology prepared for de Blacam and Meagher contribution to Venice Biennale, 2018. Donated by de Blacam and Meagher (2019/27).
- Peter Heaslip Architects Collection. Donated by Peter Heaslip (2019/39).
- Killeen Castle drawing and related material. Donated by Orla Fitzgerald (2019/40).
- Anthony M. and Barbara O'Neill Architects Collection. Donated by Anthony and Shane O'Neill (2019/49).
- C.R.H. (Francis) Bailey Collection. Donated by Basil Bailey (2019/65).
- Drawings for alterations to Holy Trinity Church, Rathmines, 1989-2018. Donated by Denis Handy (2019/69).
- Design for a warehouse for Messrs Hugh Moore & Co., Capel Street, Dublin, by William Fogerty, 1867. Donated by the FNCl (2019/77).
- Johnstown Castle drawings. Loaned for copying by Irish Heritage Trust (2019/88).
- Shaffrey Architects Collection. Donated by Shaffrey Architects (2019/90).
- Cathal O'Neill drawings. Donated by Cathal O'Neill Architects (2019/100).
- Entries for the 1979 Taoiseach's Residence architectural competition. Loaned or donated by Peter Dudley, Eldred Evans, Glasgow School of Art, Grafton Architects, Bill Hastings, Lindsay Johnston, the Office of Public Works, O'Mahony Pike Architects, Toal Ó Muiré and Emer O'Siochrú, Don O'Neill, RKD, David Spillane, Cathal Stephens, the Tchoban Foundation and Peter Twamley (2019/101-107).
- Ian Roberts drawings. Donated by Ian Roberts Jr (2019/111).
- Three drawings by Sandham Symes, c. 1836. Donated by Prof. Alistair Rowan (2019/120).
- Portrait of Jeremy Williams by John Maiben Gilmartin. Bequeathed by John Maiben Gilmartin (2019/124).

Photographs

- Photographs of Mount Merrion House, Dublin. Loaned for copying by Maeve Gannon (2019/6).
- Tom Cleary Collection. Donated by Tom Cleary (2019/10).
- Billy English Collection. Loaned by Robert English (2019/37).
- Photographic copies of two sheets of cartoon portraits of Irish architects by Harry Robson, c. 1950. Donated by Jane Green (2019/53).

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- Laidlaw albums recording Somerton, Castleknock, Co. Dublin, c. 1930. Donated by Caroline Corbalis (née Laidlaw) (2019/61).
- Paradise Hill, Co. Clare, photograph album. Loaned for copying by David Willis (2019/84).
- William Lawrence photograph of the rear of 5-7 Upper Sackville Street (O'Connell Street), Dublin, 1873. Donated by John Findlater (2019/86).

Manuscripts

- Various building reports compiled by Roger Hill. Donated by Roger Hill (2019/30).
- Damp-press copy letter book of W.H. Beardwood, architect, 1901-1905. Purchased at Adam's Auctioneers sale (2019/35).
- Selected An Taisce planning files. Donated by An Taisce (2019/41).
- Files and publications relating to the establishment of the Irish Financial Services Centre. Donated by James Gahan (2019/56).
- Architectural history reports, and associated photographs, prepared by the Architectural Conservation Company. Donated by Marc Ritchie (2019/122).

Printed matter (books, pamphlets, periodicals and reports)

- 'The Buildings of Ireland. Central Leinster: Laois, Kildare and Offaly', Andrew Tierney, London, 2019. Donated by the Buildings of Ireland Charitable Trust (2019/52).
- 'The Museum Building of Trinity College Dublin, A model of Victorian craftsmanship', Christine Casey and Patrick Wyse Jackson eds, Dublin, 2019. Donated by Trinity College (2019/72).
- 'The Landed Estates of County Roscommon', Peter Connolly, Roscommon, 2019. Donated by Peter Connolly (2019/73).
- 'Paddy Rossmore: Photographs', Robert O'Byrne ed., Dublin, 2019. Donated by Lilliput Press (2019/87).
- Collection of architectural pamphlets and ephemeral publications. Donated by Con Power (2019/109).
- Books ex libris Paul Lawrence. Donated by Pauline Cadell (2019/113).
- '150 Years of Stewarts Care: The Pathway to the Present', Pat O'Donoghue, Dublin, 2019. Donated by Pat O'Donoghue (2019/119).
- Selection of publications designed by Vermillion/Associated Editions. Donated by Anne Brady (2019/123).

Model

- Model of proposed modifications to Rutland Fountain, Merrion Square, to create a new entrance and exhibition pavilion. Donated by Norma Smurfit (2019/75).
- Model of the Criminal Courts of Justice, Dublin, c. 2010. Donated by the Courts Service (2019/108).

Other

- Chrome letters from 1929 Femina Modes shopfront, Wicklow Street, Dublin. Donated by Althea Chandler (2019/43).

Also received over the course of the year were additions to the Ahrends Burton Koralek Collection (2007/92), the Reg Chandler Collection (2017/61), the J.F. Keatinge and Sons Collection (2010/107), the Edward McParland Collection (2008/44), the RIAI Archive (93/136), and the Jeremy Williams Collection (2016/64).

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

5.2 Photography

The Archive is mandated by its Articles of Association to record Ireland's architecture. To accomplish this, the Archive undertakes, on an ongoing basis, a programme of record photography. This is focused in the first instance on reactive or emergency photography to record buildings in danger of substantial alteration or demolition. The Archive's Survey Work Policy Statement sets out the parameters governing these activities.

In 2016 the programme resumed, following a hiatus imposed for a variety of reasons including financial. Photography is guided by the Archive's Collection Development Committee, one of the functions of which is to make recommendations regarding possible buildings/areas where photography is required.

5.2 Photography (contd.)

In 2019 the Archive's photographic programme continued where it had left off in 2018, concentrating on recording Ireland's court houses for the court houses publication project. Court houses in counties Antrim, Armagh, Cavan, Clare, Derry, Donegal, Dublin, Kilkenny, Limerick, Mayo, Tipperary, Tyrone, Waterford, and Wexford by Paul Tierney and Denis Mortell.

As in previous years, the Archive's own photographic activity was supplemented by the acquisition of photographic material (some of which are listed above), and by the copying of photographs made available to the Archive for this purpose. Of particular note is the Billy English Collection (2019/37), c. 2,000 evocative images of buildings, mainly across the midlands, taken in the 1960s and 1970s by the late Norman William (Billy) English, amateur historian, archaeologist, bibliographer and editor.

5.3 Digitisation

As noted in the 2019 report, thanks to the support of the Department of Culture, Heritage and the Gaeltacht, and a very generous donation from the Cuffe family, the Archive was able to install a large format scanner in April 2018. With equipment already to hand, the large format scanner provides the Archive with the capacity to digitise up to 95% of the material in its holdings, from 35mm negatives to nearly A0 sized drawings.

Throughout 2019, the Archive continued to provide digital copies of material on demand, to digitise items loaned for copying, and to explore options for the digitisation of particular elements of the collections.

To provide storage capacity for the digitised material, an additional terabyte of memory was added to the Archive's server in June. However, this must be regarded as an interim solution. As more material is digitised, the capacity of the server will be exceeded. Consequently, it remains a priority to move to a more viable large-capacity digital storage solution. The Archive is therefore continuing to evaluate the best software solution for digital preservation and content management for web access to our digitised material. It is recognised that the implementation of any solution will have significant ongoing resource implications in terms of hardware acquisition and maintenance, backup storage costs, and software licensing.

5.4 Cataloguing

Cataloguing projects over the course of 2019 were interrupted by work on the court house publication. Nonetheless, the following were among the cataloguing projects taken forward during the year: the transfer of the Emo Court handlist to the online catalogue; the progression of the incorporation of the PKS catalogue into the main catalogue; the completion of the listing of the Dublin Civic Trust photographs; the undertaking of the detailed cataloguing of the Billy English Slides. Work began or continued on the additions to the Ahrends Burton Koralek Collection, the Francis Bailey Collection, the Keatinge Collection, the Margaret Quinlan Collection, and the Anthony M. and Barbara O'Neill Collection.

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5.4 Cataloguing (contd.)

The cataloguing of the large accumulation of planning reports received from various sources, including An Taisce and the Heritage Council, resumed in 2019, and a total of 619 records in the reference library section of the catalogue were entered or edited over the course of the year. This includes the completion of the indexing of the Alistair Rowan collection of architectural publications (2017/50), work on which started in 2018.

Ann McNicholl continued working in a voluntary capacity to 'clean up' the personal and corporate names section of the catalogue.

Over the course of 2019, 2,934 users made 6,810 visits to the Archive's online catalogue, and looked at 57,370 pages of information. The comparable figures for 2018 were 2,899 users, 7,232 visits, and 62,961 pages viewed. These figures represent research visits by individuals seeking specific information on the holdings of the Archive.

5.5 Dictionary of Irish Architects

Since the start of 2019, 66,870 separate individuals visited the Dictionary of Irish Architects 87,870 times and viewed 206,576 pages of information. The comparable figures for 2018 were 64,487 separate individuals who made 86,981 visits to the site and viewed 214,132 pages of information.

Ann Martha Rowan, the creator and editor of the DIA, continues to work on the project in a purely voluntary capacity, correcting data and inputting new information relevant to the initial time limitations of 1720 to 1940.

It remains a priority for the Archive to push back the start date of the DIA from 1720 to 1600 and to advance the end date, progressively, to 2000 (and ultimately beyond). As reported in 2019, the board has come to the conclusion that a deployment of new additional staff resources will be required to achieve these goals. This is the equivalent of a post-doctoral role in a third-level institution. €25,000 would allow for the appointment of a part-time editor to progress and expand the DIA for a twelve-month period. €50,000 would allow this to be a full-time position, which would be more satisfactory. Unfortunately, the Archive was not able to secure this funding in 2019.

5.6 Court House Project

As reported above in the Chairman's Introduction, the court house project came to fruition in 2019 with the publication of 'Ireland's Court Houses' edited by Paul Burns, Ciaran O'Connor and Colum O'Riordan, with contributions from Dr Niamh Howlin, Dr Judith Hill and Dr Eve McAulay.

5.7 Public Access

The Archive registered 424 new readers in 2019. The total number of registered readers by the end of the year stood at 9,332. New and existing readers made 2,278 research visits to the reading room, with a similar daily average to 2018 of just over 11.2.

Research visits to the reading room for the year are as follows:

Jan	Feb	Mar	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
186	170	203	155	226	144	145	178	226	249	240	129	2,273

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

5.7 Public Access (contd.)

The Archive maintained its normal opening hours unchanged during 2019: 10am to 5pm, Tuesdays to Fridays. Access continued to be provided on Mondays by appointment.

Aside from accessing the books, journals and photographs in the reading room, readers also requested access to 822 containers (boxes, folders etc) of archival material (drawings, mss, photographs) and reserve-access items of printed matter (pamphlets and press-cuttings files). Over fifty photographic orders were processed, and 300 digital copies of photographs or drawings supplied, in addition to the copy photography allowed in the reading room.

As well as daily personal introductory sessions for new readers, the Archive provided nineteen introductory group sessions to some 560 students ranging from first-year undergraduates to postgraduate level over the course of the year.

5.8 Exhibitions

The programme of exhibitions over the course of 2019 was an extremely busy one, with four main exhibitions in the Architecture Gallery and two in the first floor rooms, not including external or commercial exhibitions.

For a two-week period towards the end of January we hosted 'Vanishing Dublin' in the Architecture Gallery, an exhibition of the collaborative research outcomes of two DIT Erasmus students, Sarah Tuncq (L'École de design Nantes Atlantique, France), and Tatjana Skoumal (Hochschule für Gestaltung Schwaebisch Gmünd, Germany) focusing on Fitzwilton House, Wilton Place, Dublin. This was followed by the first of the Archive's own exhibitions for the year. 'Emo Court' presented original drawings by James Gandon and others for one of Ireland's finest country houses, Emo Court, Co. Laois. This exhibition ran from February to April 2019 before transferring to Emo Court itself where the drawings were on display from May to September.

On 7 May 2019 the Most Revd Dr Richard Clarke, Archbishop of Armagh, opened 'A Visual Window to an Ecclesiastical World: The Church of Ireland's Architectural Drawings'. Curated by Dr Michael O'Neill and Dr Susan Hood, this was a collaboration between the Archive and RCB Library. The exhibition was accompanied by a series of lunchtime lectures held during Heritage Week.

In August, 'Operating Manual For Spaceship Earth' opened in the Architecture Gallery. Curated by Sean Lynch and Michele Horrigan, with the Archive's exhibitions officer Simon Lincoln, the exhibition featured new commissions by Patrick Hough and Fiona Marron, inaugural artists-in-residence in the Archive, alongside key artworks by John Carson and Stuart Whipps.

The final exhibition of 2019 in the Architecture Gallery marked the fortieth anniversary of the 1979 architectural competition for a Taoiseach's Residence and State Guesthouse. The proposed site was formerly the Under Secretary's Lodge (later the Apostolic Nunciature) in the Phoenix Park. Included in the exhibition were the drawings for the winning entry by David Shalev and Eldred Evans, donated to the Archive by Eldred Evans, and representative drawings for a further twenty-six of the ninety-seven entries, many from the Archive's own holdings, and others loaned or donated especially for this exhibition. The Archive would like to thank the following for their help with this exhibition: Wendy Barrett, Nadja Bartels, David Browne, Liz D'Arcy, Peter Dudley, Eldred Evans, Yvonne Farrell, the Glasgow School of Art, Bill Hastings, Lindsay Johnston, Michael Kelly, Paul Keogh, Hugh Maguire, Shelley McNamara, Ciaran O'Connor, John O'Mahony, Toal Ó Muiré, Cathal O'Neill, Don O'Neill, Patti O'Neill, Emer O'Siochru, Shane O'Toole, Nirvana Pitt, David Spillane, Cathal Stephens, Paula Stone, the Tchoban Foundation and Peter Twamley.

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

5.8 Exhibitions (contd.)

In the first floor rooms, 'Labourers' Cottages of County Wexford', a photographic exhibition by Wexford-based architect and documentary photographer Simon Bates, ran from April to August. This exhibition is part of the PhotoIreland Festival 2019.

'Keeping Ireland Modern: St Brendan's Community School, Birr at 40' opened in the first floor rooms in November and continued until the end of the year before transferring to the school itself in January 2020. Curated by Professor Gary A. Boyd of Queen's University Belfast and Aoibheann Ní Mhearáin of John McLaughlin Architects, the exhibition displayed archival material alongside new research to contextualise the building in its history, place and current use. Through video, photography, models and drawings, it provided a rich portrait of the school, offering us a new understanding of the building's significance. A symposium related to the exhibition was held in the Archive on Friday 8 November 2019.

'Circle', the de Blacam and Meagher contribution to the Freespace, the Venice Biennale curated by Shelley McNamara and Yvonne Farrell, was installed in the front hall of 45 Merrion Square in April 2019. The elements of the exhibition, including the triptych by Alice Hanratty and the oak trestle table, have been donated to the permanent collections of the Archive.

The first floor rooms also hosted two short exhibitions by Czech artists, courtesy of the Czech Embassy, Dublin, while commercial exhibitions during the year were limited to two from the Paul Kane Gallery.

5.9 Engagement

Alongside the outreach activities – lectures and other events – which accompany the exhibitions programme and are detailed under 'Exhibitions', the Archive undertakes a range of other outreach initiatives. The Archive's 'Strategic Plan 2016-2020' considers these better described as 'Engagement Activities'. Work on drafting the new Engagement Policy, mandated by the Strategic Plan, advanced considerably in 2018 and the new Engagement Policy was adopted by the board at its first meeting in 2019.

The policy states that 'through its engagement functions, the Archive establishes and maintains its institutional reputation, advocates for itself, builds and sustains its strategic partnerships, promotes its building and its collections, demonstrates relevance, encourages visitors, solicits donations, informs users and supports fundraising.'

The overarching goal of engagement is to assert the Archive's position as a nationally significant cultural resource.

Separately, the Archive participated in a new informal network of architecture organisations in Ireland established in 2019. Included are the RIAI, the RSUA, the IAF, Darc Space, the AAI and the IGS, and the purpose is to coordinate and cross-promote events of an architectural interest to generate as wide an audience as possible. A first initiative was the use of the hashtag #ARCHITOBBER with all architectural events taking place in October 2019 (and in the months September and November). It is hoped that this will grow into a more coordinated #ARCHITOBBER programme (with website etc) in 2020.

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5.9.1 Use of No. 45 Merrion Square

Visitor numbers to No. 45 Merrion Square for exhibitions and attendance at events such as receptions, lectures and the various open-days in which the Archive participates came to 6,823 in 2019.

The monthly breakdown was as follows:

Jan	Feb	Mar	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
336	632	371	356	1,149	244	180	157	1,126	843	1,024	405	6,823

Combined with the reading room visit numbers, this gives a total of 9,101 visitors to the building over the course of the year, down on 2018 and below the target for visitors of 10,000.

The Archive participated in Culture Night, 19 September 2019. A total of 501 people visited the building between 5pm and 11pm, and nine guided tours were provided. The Archive was included in the Irish Architecture Foundation's Open House Dublin programme for 2019. Access to the building was provided on Saturday 12 October to 239 visitors. Christmas on the Square returned for its eighth iteration on Saturday 30 November. Once again, the event was organised in-house by Simon Lincoln and Anne Henderson. The Archive hosted a pop-up Irish craft and food market, and welcomed 539 visitors to the building on the day.

For the fourth year in a row, the Archive presented a series of lunchtime lectures during Heritage Week. This year the lectures were curated by Dr Susan Hood of the RCB Library, and marked the start of the commemoration of the 150th anniversary of Disestablishment. The programme was as follows:

20 Aug 'What kind of a Church is the Church of Ireland?' Prof. Alan Ford, Prof. Emeritus, University of Nottingham

21 Aug 'Architecture and Ecclesiology: The evidence from the Church of Ireland drawing collections', Dr Michael O'Neill FSA

22 Aug 'Liturgical space and re-ordering of Church of Ireland churches', Rt Revd Michael Burrows, Bishop of Cashel Ferns and Ossory

23 Aug 'Church of Ireland: restorations and representations in 19th century Ireland', Dr Niamh NicGhabhann, University of Limerick

As in previous years, staff members provided in the region of fifty guided tours of No. 45 Merrion Square over the course of the year, and facilitated meetings of a variety of organisations including Benefacts; the Buildings of Ireland Charitable Trust; the Department of Culture, Heritage and the Gaeltacht and the Interdepartmental Commemorations Committee; the ESB; the Friends of the National Collections of Ireland; the Heritage Council; the Irish Historic Houses Association; the Irish Planning Institute; the Irish University Association; the Merrion Square Innovation Network; Music Generation.

Excluding meetings, the Archive hosted 64 external, or non-Archive, events in 2019 including (chronologically): Design & Crafts Council of Ireland 'Design Ireland' seminar; Olivia O'Leary interviewing Eoin Ó Broin for Magamedia documentary directed by Alan Gilson; Theatre Forum meeting with Carbon Scotland; Think People training events for DPER; launch of 'More than Concrete Blocks Vol. 2' (Ellen Rowley ed., Dublin, 2018); AAI lecture by Aristide Antonas; judging of RTE's 'Ireland's Favourite Folksong'; press launch by Paschal Donohoe TD, Minister for Finance, and Patrick O'Donovan TD, Minister of State at the Department of Finance and Public Expenditure, of 'Build: Construction Sector Performance Prospects 2019'; location filming of scenes for 'Dublin Murders' TV series; Fine Gael announcement of Mark Durkan as candidate for European Elections, with Taoiseach Leo Varadkar TD, and Tánaiste Simon Coveney TD; IAF filming architects who participated in the 'Close Encounters' exhibition, Venice, 2018; Shelley McNamara and Yvonne Farrell conducting tutorial with architecture students from Mendrisio, Ticino, Switzerland; INTBAU lecture: 'Making Dystopia, the strange rise

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and survival of architectural barbarism', James Stevens Curl; UCD School of Social Policy, Social Work and Social Justice Public Lecture, 'Poverty and Social Exclusion in the EU', Professor Bea Cantillon, University of Kent; Follies Trust lecture: Dixie Deane on the gate lodges of Ireland; ESB Project Fitzwilliam presentation; DPER 'Observatory of Public Sector Innovation' workshop; Affordable Housing Seminar with Josh Ryan-Collins, hosted by Eoin Ó Broin TD; Department of Culture, Heritage and the Gaeltacht 'Night-time Culture' workshop with Josepha Madigan TD, Minister for Culture, Heritage and the Gaeltacht; Launch by John O'Connor, CEO, Housing Agency, of 'Housing in Ireland: the A-Z Guide' by Lorcan Sirr; Heritage Council launch of 'Energy Enovation for Traditional Buildings' report; 'Word on the Street: Celebrating European Literature in Translation' with Brian Murray reading from works by Danish and Norwegian authors; Sinn Féin European Election campaign press launch; Building Limes Forum AGM and lecture; Dublin International Literary Festival events - Shane O'Toole reading from '101 Hosannas for Architecture' and Owen O'Doherty and Kate Butler reading from 'Bright Sparks'; ARA, I training event, 'Using Social Media more effectively for your archive'; launch by Brian Cowen of 'A Shared Home Place' by Seamus Mallon with Andy Pollak; Data Protection Commission staff training event; IMC Eoin MacNeill lecture: 'Sustaining identity and peace-building through community archives', Anne Gilliland; SPAB Ireland AGM and lecture; wedding of Emer MacMahon and Danny Erskine; Irish Records Management Society seminar; Public Relations Institute Ireland half-day communications conference; Focus Ireland annual report launch; launch by Virginia Teehan, CEO of the Heritage Council of 'Buildings of Ireland Central Leinster: Kildare, Laois and Offaly' by Andrew Tierney; IMC launch of 'Irish Jesuit Annual Letters, 1604-1674' edited by Vera Moynes; 'Paragraph: A Journal of Modern Critical Theory' editorial board meeting; launch by the Pharmaceutical Society of Ireland of a new Code of Conduct for Pharmacists; launch by Dr Marie Murray of 'Personal Struggles: Oppression, healing and liberation' by Dr Séan Ruth; AAI lecture - Traumnovelle, a 'militant faction' founded by Belgian architects Léone Drapeaud, Manuel León Fanjul and Johnny Leya; Czech - Irish Green Building Conference; launch by Robert O'Byrne of 'Paddy Rossmore: Photographer'; ARA, I training seminar: championing diversity and inclusion in Irish archives; Merrion Square Network Christmas wreath-making sponsored by Brendan Vacations; launch of 'St Bartholomew's' by Alistair Rowan and Kenneth Milne; Department of Health women's health policy workshop; Irish Planning Institute board meeting, AGM and journal launch.

Revenue for room rental over the course of the year came to approximately €32,000.

5.9.2 Websites and Social Media

The Archive maintains three websites, the main site (www.iarc.ie), annexed to which is the separate Archive catalogue site (<http://iarc.cloudapp.net/>), and the separate Dictionary of Irish Architects site (www.dia.ie).

The main Archive website was visited 24,268 times in 2019 by 17,116 separate users who looked at 45,856 pages of information. The comparable figures for 2018 were 21,292 visits by 13,081 users who looked at 44,891 pages of information. Only two blog articles were published as this remained an area of activity directly affected by the diversion of staff resources to the court house project. Visit numbers to the catalogue site are noted under 5.3 Cataloguing above.

Followers on Facebook stood at 3,302 by the end of 2019, while the figure for Twitter was 5,012. On 26 September 2019, Eve McAulay participated in the Archives and Records Association Ireland #ArchiveHour on Twitter, gaining 11,647 impressions for tweets posted over the hour.

Electronic newsletter circulation stood at 1,642 at the end of 2019, and thirteen newsletters were issued over the course of the year.

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5.10 Premises

The thanks of the Archive to the Office of Public Works must be put on record for its continuing assistance with building maintenance efforts. In particular the Archive is extremely grateful for the assistance provided in repainting the windows to the front of the building, necessary maintenance work which will significantly extend the life of the timber frames. It is hoped that the windows to the rear will be repainted in 2020.

Despite the large number of significant accessions received, the Archive did not move any additional material to the off-site containers in Inchicore. The containers remain entirely unsuitable for the storage of archives but a realistic date beyond which some off-site storage will no longer be needed remains elusive.

As reported last year, the Archive had increased monitoring of the environmental conditions in the main passive storage vaults and, as an experiment, the vents in one of the two stores were closed in November 2018. This is due to the fact that evolving passive stores design now calls for a high degree of air-tightness. The situation was carefully monitored over the course of 2019, and revealed very stable temperature and relative humidity levels in the closed vault. Temperature levels were well within the tolerance range, and while relative humidity levels stabilised towards the higher-end of the desired range, the fluctuations seen in the open vault were completely eliminated. It is intended to close the vents in the second store in 2020.

For a number of years, the Archive has been experiencing difficulties with the Erco lighting system in the Architecture Gallery. This consisted of halogen ceiling spots and fluorescent wall-case lights. Having functioned continually since 2004, by the start of 2019 an upgrading of the lighting system was urgently required. A number of potential alternatives were examined and the Archive identified a replacement Erco system which could be retrofitted to the Gallery with minimal disruption and will provide a greatly enhanced lighting environment. In 2019 the fluorescents in the cases were replaced by low-energy LED washers which provide a more even light, adjustable from 1% to 100%, across the surface of material on display. It is hoped that the halogen spots will be replaced by low-energy LED directional luminaires in 2020.

6. Finance

The audited accounts for 2019 are set out below. The accounts have been prepared in accordance with the Charities SORP accounting standard.

The Archive would like to acknowledge the core support of the Cultural Institutions Unit of the Department of Culture, Heritage and the Gaeltacht whose substantial grant remained the Archive's principal source of income in 2019. We are also grateful to the Built Heritage, Architectural Policy Section & Strategic Infrastructure of the Department of Culture, Heritage and the Gaeltacht for the grant it provides, and to the Office of Public Works for its financial contribution and for the constant assistance provided regarding building matters.

Collection Valuation:

As in previous years, the accounts include an estimate of the monetary value of the Archive's collections. The caveat to this valuation which has been pointed out in the past continues to apply: the valuation is estimated, untested in the market place, and takes little cognisance of the cultural value of the collection. A drawing held by the Archive may have a theoretical monetary value but the practical reality is that this value cannot, as things stand, be realised. The Archive holds these drawings, photographs and other material in trust, and is prohibited by its Memorandum and Articles of Association from selling them. Should the Archive close, ownership of the material it holds transfers to the Minister for Culture, Heritage and the Gaeltacht.

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

Reserves Policy:

The Archive has operated without cash reserves since it was established but seeks annually to carry forward sufficient funds to meet unavoidable expenditure in the first month of each new year pending the drawdown of the first instalment of the principal grant. In this way, reserves are fully committed towards meeting regular unavoidable expenditure.

Fundraising:

We are grateful to the following corporate supporters: Hibernia REIT, Henry J. Lyons Architects and IPUT, and to our very many individual donors who have responded so generously to the Archive Benefactors Scheme. Archive benefactors since 2013 are listed below.

Doric Benefactors, Individual: Laura Bowen, Jackie Bourke, Paddy Cahill, Honora Faul, Brendan Glass, Peter Harbison, Emmeline Henderson, Karen Latimer, Mary McDonald, Owen McGartoll, Fergal McGirl, Feargal O Suilleabhain, Andrew Tierney.

Doric Benefactors, Corporate: Arup, Engineers Ireland, Grafton Architects, IHHA, Alistair Lindsay Architects, McCullough Mulvin Architects, Monuments Trustees Ltd, Wejchert Architects.

Ionic Benefactors, Individual: Paul Arnold, Desmond Barry, Christine Casey, Edward Cassidy, Mary Clark, Patrick Cooney, Ron Cox, William Cumming, David Davison, J.A.K. Deane, Conor and Marita Doyle, Barbara Fitzgerald, Peter and Mary Hanna, Róisín Heneghan, Jacqueline Hill, James Howley, Livia Hurley, Kathleen James-Chakraborty, Frank Keohane, J. Owen Lewis, Fidelma Macken, Camilla McAleese, Patricia McCarthy, James McGuire, Maighread McParland, Philip Maddock, Robin Mandal, Jeanne Meldon, Eoin O Cofaigh, Toal Ó Muiré, Paul & Colette O'Daly, James Pike, Finola Reid, Ray Refaussé, Ken Rohan, Sean Rothery, Roger Stalley, William Vaughan, Peter Walsh, Primrose Wilson, Jane Young.

Ionic Benefactors, Corporate: AECOM, DOCOMOMO Ireland, O'Connell Mahon Architects, O'Donnell & Tuomey Architects, JCA Architects, Scott Tallon Walker Architects.

Corinthian Benefactors, Individual: Michael Collins, Edward Green, Aideen Ireland, Fred Krehbiel, Edward McParland, Colum O'Riordan, John Redmill, Nicholas Robinson, Michael Webb.

Corinthian Benefactors, Corporate: CRH, ESB, Hibernia REIT, Irish Georgian Society, IPUT, Henry J. Lyons Architects.

The Archive fundraising activities conform to the Charities Regulatory Authority's Guidelines for Charitable Organisations on Fundraising from the Public.

7. Future Development

The directors are not expecting to make any significant changes in the nature of the business in the near future. At the time of approving the financial statements, the company is exposed to the effects of the Covid-19 pandemic which has had a negative effect on its operations since the year end. In planning its future activities, the directors will seek to develop the company's activities whilst managing the effects of the difficult trading period caused by this outbreak.

8. Research and Development

The Archive did not engage in any research and development activity during the year.

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

9. Health and safety of employees

The wellbeing of the Archive's employees is safeguarded through strict adherence to health and safety standards. Health and safety legislation imposes certain requirements on employers and the Archive has taken the necessary action to ensure compliance with the legislation, including the adoption of a Safety Statement.

10. Political Donations

During the year, the Archive made no political donations which are disclosable in accordance with the Electoral Act, 1997.

11. Accounting Records

The measures taken by the directors to ensure compliance with the requirements of Sections 281 to 285 of the Companies Act 2014 regarding adequate accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise, and the provision of adequate resources to the financial function. The accounting records are maintained at 45 Merrion Square, Dublin 2.

12. State of Affairs

In the opinion of the directors, the state of affairs of the Archive is satisfactory and there has been no material change since the balance sheet date.

13. Principal risks and uncertainties

The directors of the Archive are aware of their statutory obligations in relation to providing a fair review of the Archive's development and performance. The principal risks and uncertainties affecting the Archive are the continued funding from the Arts Council, the Department of Culture, Heritage and the Gaeltacht and Office of Public Works. The directors have addressed this issue by careful spending of the funds received. The directors have also prioritised fundraising from sources other than state funding bodies, with particular emphasis on rental of rooms for events. In the directors' estimation, such funding while helpful is limited.

In the first half of 2020, the outbreak of Covid-19 spread throughout Asia, Europe and Worldwide. The initial impact of this has been severe and has resulted in a significant worldwide slowdown in economic activity. In Ireland, the economic impact of this pandemic has been characterised by the temporary closure of many businesses in "non-essential" areas to ensure that people's movements are restricted in order to slow down the spread of the virus. The effect of Covid-19 presents many risks for IAA, the effects of which cannot be fully quantified at the time of approving the financial statements. As a result, the directors consider the implications of the Covid-19 pandemic to be a significant uncertainty at the time of approving the financial statements.

Although the effects cannot be fully determined, the directors believe that the main risks associated with Covid-19 are as follows:

- a prolonged period of government recommendations and restrictions on the movement of people to contain the virus, which impact on the delivery of services by the staff of IAA
- a potential reduction in economic activity following the recommencement of trading which may result in reduced demand for the company's services

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

13. Principal risks and uncertainties (contd.)

Financially, the main grants from the Arts Council, the Department of Culture Heritage and the Gaeltacht, and the Office of Public Works, remain unaffected. Smaller grants and donations may be curtailed and income from room hire may be down by as much as a quarter on 2019. Some savings may be anticipated (heat and light for example) but with the main grants secure the Archive remains, financially and operationally, a going concern.

14. Events after the Balance Sheet date

In the first half of 2020, the Covid-19 virus spread worldwide. In common with many other countries, the Irish government issued guidance and restrictions on the movement of people designed to slow the spread of this virus. In early March 2020, many businesses closed voluntarily and throughout the month more restrictions were placed on people and businesses. On 28th March, all "non-essential" businesses were ordered to close temporarily.

The company reacted to these conditions by closing the building, moving staff to working from home, and adjusting exhibitions and other programmes. This has resulted in the company remaining operational during the period. The directors are confident that the company will be fully operational once the period of restriction is lifted.

15. Statement on relevant audit information

Each of the persons who are directors at the time when this Directors' Report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the Archive's auditors are unaware,

and

- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Archive's auditors are aware of that information.

16. Auditors

In accordance with Section 383(2) of the Companies Act 2014, the auditors, Duignan Carthy O'Neill Limited, Chartered Accountants, have indicated their willingness to continue in office.

On behalf of the Board

Willian Cummings

Director

Grainne Shaffrey

Director

Date: 5 May 2020

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DIRECTORS' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2019

The directors are responsible for preparing the Directors' report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare the financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' .

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the Company as at the financial year end date, of the profit or loss for that financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.
- observe the methods and principles in the Charities SORP (FRS 102).

The directors are responsible for ensuring that the Company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the Company, enable at any time the assets, liabilities, financial position and profit or loss of the Company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the Company's website. Legislation in Republic of Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On behalf of the board 5 May 2020

William Cumming
Director

Grainne Shaffrey
Director

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE

Report on the audit of the financial statements

Opinion

We have audited the financial statements of The Irish Architectural Archive (the 'Company') for the year ended 31 December 2019, which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is Irish law and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion, the accompanying financial statements:

- give a true and fair view of the assets, liabilities and financial position of the Company as at 31 December 2019 and of its surplus for the year ended;
- have been properly prepared in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISA (Ireland) 570 requires us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE (CONTINUED)

Other information

The directors are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with applicable legal requirements.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the Company were sufficient to permit the financial statements to be readily and properly audited, and the financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report.

The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

Respective responsibilities and restrictions on use

Responsibilities of directors for the financial statements

As explained more fully in the Directors' responsibilities statement on page 18, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: [https://www.iaasa.ie/Publications/ISA-700-\(Ireland\)](https://www.iaasa.ie/Publications/ISA-700-(Ireland)). This description forms part of our Auditors' report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Company's members in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members for our audit work, for this report, or for the opinions we have formed.



Elizabeth Murphy

for and on behalf of

Duignan Carthy O'Neill Limited

Chartered Accountants & Registered Auditors

84 Northumberland Road
Ballsbridge
Dublin 4

5 May 2020

THE IRISH ARCHITECTURAL ARCHIVE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE) FOR THE YEAR ENDED 31 DECEMBER 2019

	2019			2018		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
	€	€	€	€	€	€
Income from:						
Grants & Sales (Cash)	406,475	42,183	448,658	421,748	26,846	448,594
Non monetary donations to the Archive Collection	40,910	-	40,910	61,295	-	61,295
Non monetary rental services donated	180,451	-	180,451	183,241	-	183,241
Miscellaneous	-	-	-	-	-	-
Total Income	4 627,836	42,183	670,019	666,284	26,846	693,130
Expenditure on:						
Staff Costs	7 (320,697)	-	(320,697)	(312,133)	-	(312,133)
Depreciation	(15,807)	-	(15,807)	(14,868)	-	(14,868)
Other Expenses	(122,355)	-	(122,355)	(93,238)	-	(93,238)
Non monetary rental charge	(180,451)	-	(180,451)	(183,241)	-	(183,241)
Total Expenditure	(639,310)	-	(639,310)	(603,480)	-	(603,480)
Operating income/(expenditure)	9 (11,474)	42,183	30,709	62,804	26,846	89,650
Interest payable	(449)	-	(449)	(475)	-	(475)
Interest earned	-	-	-	-	-	-
Net income/(expenditure)	(11,923)	42,183	30,260	62,329	26,846	89,175
Transfer between funds	-	-	-	-	-	-
Net movement in funds	(11,923)	42,183	30,260	62,329	26,846	89,175
Reconciliation of funds:						
Total funds brought forward	164,329	80,145	244,474	102,000	53,299	155,299
Unallocated reserves prior to 2015	12,853,839	-	12,853,839	12,853,839	-	12,853,839
Total funds carried forward	13,006,245	122,328	13,128,573	13,018,168	80,145	13,098,313

All activities relate to continuing operations.

The notes on pages 25 to 37 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

BALANCE SHEET AS AT 31 DECEMBER 2019

	Note	2019 €	2018 €
Fixed assets			
Archive collection	10	13,097,662	13,055,798
Office equipment	10	17,034	29,086
		13,114,696	13,084,884
Current assets			
Debtors: amounts falling due within one year	12	1,953	31,930
Cash at bank and in hand	13	42,514	15,804
		44,467	47,734
Creditors: amounts falling due within one year	14	(20,590)	(19,305)
		23,877	28,429
Net current assets		23,877	28,429
Total assets less current liabilities		13,138,573	13,113,313
Creditors: amounts falling due after more than one year	15	(10,000)	(15,000)
		13,128,573	13,098,313
Net assets		13,128,573	13,098,313
Capital and reserves			
Funds		13,128,573	13,098,313
Excess Carried Forward		13,128,573	13,098,313

The financial statements were approved and authorised for issue by the board:

William Cumming
Director

Grainne Shaffrey
Director

Date: 5 May 2020

The notes on pages 25 to 37 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
	€	€
Cash flows from operating activities		
Surplus for the financial year	30,260	89,175
Adjustments for:		
Depreciation of tangible assets	15,807	14,868
Donations to Archive Collection	(40,910)	(61,295)
Decrease/(increase) in debtors	29,977	(30,209)
(Decrease)/increase in creditors	(3,715)	13,598
	31,419	26,137
Cash flows from investing activities		
Purchase of tangible fixed assets	(4,709)	(40,467)
	(4,709)	(40,467)
Net increase/(decrease) in cash and cash equivalents	26,710	(14,330)
Cash and cash equivalents at beginning of year	15,804	30,134
	42,514	15,804
Cash and cash equivalents at the end of year comprise:		
Cash at bank and in hand	42,514	15,804
	42,514	15,804

The notes on pages 25 to 37 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. General information

These financial statements comprising the Statement of financial activities, Balance Sheet, Statement of cashflows and the related notes constitute the individual financial statements of the Irish Architectural Archive for the financial year ended 31 December 2019.

The Irish Architectural Archive is incorporated in the Republic of Ireland. The company is a company limited by guarantee and was incorporated in Ireland on 12 April 1976. The companies registered number is 54867 and its registered office is located at 45 Merrion Square, Dublin 2. The nature of the company's operations and its principal activities are set out in the Director's Report.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and Irish statute comprising of the Companies Act 2014 and the Charities SORP (FRS 102).

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies (see note 3).

The Irish Architectural Archive is constituted under Irish company law as a company limited by guarantee and is a registered charity and has adopted and reported its performance in accordance with the format provided for in the Charities SORP and in particular reports its performance for the financial year in the format of the SORP's Statement of Financial Activities (SOFA).

Companies Act 2014 which became effective in law on 1 June 2015 and from that date applied the format and content of financial statements requirements appropriate for a company trading for the profit of its members to a company that is a not for profit organisation. In order to provide information relevant to understanding the stewardship of the directors and the performance and financial position of the charity, The Irish Architectural Archive has prepared its financial statements in accordance with the formats provided for in the Charities SORP (FRS 102) consistent with the prior year.

The directors consider the adoption of the SORP requirements is the most appropriate accounting to properly reflect and disclose the activities of the organisation. Had the Companies Act format and content of financial statements requirements suitable for a company trading for the profit of its members been presented instead, a profit and loss account with related notes showing items such as Turnover and Cost of Sales would have been reported along with a "profit" on ordinary activities before taxation.

The following principal accounting policies have been applied:

2.2 Revenue

Revenue includes donations, sales, facility hire and income from other fundraising activities. Revenue is analysed as Restricted and Unrestricted. Restricted funds represent income recognised in the financial statements, which is subject to specific conditions imposed by the donors or grant making institutions. Unrestricted funds represent amounts which are expendable at the discretion of the company, in furtherance of the objectives of the company. Such funds may be held in order to finance working capital or capital investment.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

2. Accounting policies (continued)

2.3 Grants

Grants are accounted under the performance model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to the Statement of Financial Activities at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the Statement of Financial Activities in the same period as the related expenditure.

2.4 Company Name

The company received approval under Section 1180(1) of the Companies Act 2014 to omit the word 'Company Limited by Guarantee' from its name.

2.5 Financial Instruments

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable.

Debt instruments like accounts receivable and payable are initially measured at present value of the future payments and subsequently at amortised cost using effective interest method. Debt instruments that are payable or receivable within one year, typically trade payables and receivables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration expected to be paid or received.

Cash consists of cash on hand and demand deposits. Cash equivalents consist of short term highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of change in value.

2.6 Functional and presentation currency

Items included in the financial statements of the company are measured using the currency of the primary economic environment in which the company operates ("the functional currency"). The financial statements are presented in euro, which is the company's functional and presentation currency and is denoted by the symbol "€".

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

2. Accounting policies (continued)

2.7 Heritage Assets

Archive Collection

The Archive Collection is included on the Balance sheet at a valuation of €13,055,798 (2018: €12,993,210) The Irish Architectural Archive collections comprise some 350,000 architectural drawings. These range in date from 1690 to the end of first decade of the 21st century, and can be accompanied, especially where the drawings are part of an architectural practice collection, by associated material such as project files. In addition, the Archive holds some 400,000 photographs, and a reference library of in excess of 35,000 items. The Archive's holdings comprise the largest accumulation of primary material relating to Irish architecture in existence and as such constitute a heritage collection of national importance and international significance.

Purchased Heritage Assets are stated at historical cost. Historical cost includes purchase cost plus any associated expenditure that is directly attributable to bringing the asset to its present location and condition. Where heritage assets are donated to the Archive, the assets are accounted for at the fair value on the date of acquisition (as determined according to the methodology below), with an equivalent amount recorded as income under non monetary donations.

All heritage assets are reviewed at least annually for evidence of impairment, with provision for impairment losses recorded as necessary.

The Valuation methodology used is as follows

Architectural drawings:

The monetary value of an individual architectural drawing is dependent on a number of factors including its age, the aesthetic appearance of the drawing, the quality of the draughtsmanship, the importance of the architect, whether it is signed and/or dated, the significance of the building depicted, and its physical condition. For individual drawings or smaller sets of drawings, notional or nominal values have been estimated based on these factors. For larger accumulations of drawings a similar valuation methodology has been applied i.e. the valuation based on an average individual drawing (or roll/folder of drawings) multiplied by the total number in the collection.

Archival material (MSS and files):

Valuations for such material as individual manuscripts, accumulations of personal papers, institutional archives or architectural practice files are based on a matrix of considerations similar to those for individual architectural drawings - i.e. the age of the material, its condition, the importance of the individual/organisation which created the material, the significance of any buildings to which the material relates and an assessment of its informational/archival significance.

Photographs:

Photographic collections of intrinsic value: what is important is who took the photograph and when, what the subject is, how the image is framed and composed, and such intangible qualities as the balance of light and shade. Valuations are based on a matrix similar to that used for architectural drawings and, as with accumulations of drawings, an average value has been assigned to photographs in the collection with the total valuation based on the multiple of this and the number of photographs. No distinction has been made for collections of negatives only, negatives and original prints, or negatives and IAA-produced prints or contact sheets.

Models or other misc objects:

Architectural models have been assigned a value based on their intrinsic qualities rather than the cost of replacement (which in many cases might be higher). Other objects - e.g. set of drawing instruments - have been assigned estimated values based on the price they might realise in a sale.

Printed matter:

Books, pamphlets and periodical have been assigned an estimated like-for-like replacement value at current costs.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

2. Accounting policies (continued)

Preservation costs:

Expenditure which, in the Directors' view, is required to preserve or prevent further deterioration of individual collection items is recognised in the Statement of Financial Activity when it is incurred.

2.8 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Company adds to the carrying amount of an item of fixed assets the cost of replacing part of such an item when that cost is incurred, if the replacement part is expected to provide incremental future benefits to the Company. The carrying amount of the replaced part is derecognised. Repairs and maintenance are charged to profit or loss during the period in which they are incurred.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	- 10% - 33%
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The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Financial Activities.

2.9 Donated Rental Services

The Irish Architectural Archive has use of the building at 45 Merrion Square. However no rent is charged to the company by the Office of Public Works (OPW). As this is a donated service supplied to the company the directors deem it necessary to recognise the donated service in the Statement of Financial Activities. They have also included a corresponding rental charge in the Statement of Financial Activities.

The rent is charged at the market value of the rental market in Dublin 2 for a property of similar size.

2.10 Taxation

The company is exempt from taxation due to its charitable status. (Charity tax Number: CHY6240)

2.11 Going Concern

The Irish Architectural Archive is reliant on continuing support from Government Bodies in the form of Grant Assistance and Corporate Support to ensure that the Company remains in operation for the foreseeable future.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

2. Accounting policies (continued)

2.12 Reserves

The Archive has operated without cash reserves since it was established but seeks annually to carry sufficient funds to meet unavoidable expenditure in the first month of each new year pending the drawdown of the first instalment of the principal grant. All reserves are fully committed towards meeting regular unavoidable expenditure.

2.13 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.14 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Statement of cash flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Company's cash management.

2.15 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

2.16 Provisions

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small. Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to passage of time is recognised as a finance cost.

2.17 Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the Statement of Financial Activities over the employees' service lives on the basis of a constant percentage of earnings.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

3. Judgments in applying accounting policies and key sources of estimation uncertainty

The directors consider the accounting estimates and assumptions below to be its accounting estimates and judgements:

Valuation of Heritage Assets

Heritage Assets are valued at historic cost or valuation at the date of acquisition. They are subsequently assessed for evidence of impairment by the management team as they have the best expertise to value such collections held by the company.

Rental Service Donations

The donation of the use of the building is estimated based on the market value of rental of a similar property in the same area. The non-monetary rental charge is recorded at the same value as the donated rental services.

Going Concern

The company continued to trade during 2019, and had a surplus of €30,260 . At 31 December 2019, it has net current assets of €23,877 and net assets of €13,128,573.

During the first quarter of 2020, The Covid-19 pandemic has spread initially from Asia to Europe and subsequently worldwide. The initial economic effect of this has been a worldwide slowdown in economic activity and the loss of jobs across many businesses. In Ireland there are restrictions placed on "non-essential" businesses which has resulted in many businesses temporarily closing in measures designed to restrict the movement of people and to slow down the spread of the virus.

IAA has continued to operate during this period and has not seen a significant effect on its activities as a result of the virus. The directors have prepared budgets for the upcoming 12 months which show that the company will continue as a going concern.

The financial statements have been prepared on a going concern basis.

4. Income

	2019	2018
	€	€
Grants & Sales	448,658	448,594
Non monetary donations to the Archive Collection	40,910	61,295
Non monetary rental services donations	180,451	183,241
	<u>670,019</u>	<u>693,130</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

5. Department of Culture, Heritage and the Gaeltacht Grant

	2019	2018
	€	€
Cultural Institutions Unit - annual grant	315,000	315,000
Cultural Institutions Unit - additional grant	-	20,000
Built Heritage and Architectural Policy section	18,000	18,000
	333,000	353,000

There is a contingent liability to repay government grants received if the grant is not used for the purpose for which it was advanced.

6. Office of Public Works

	2019	2018
	€	€
Annual grant	30,000	30,000
	30,000	30,000

7. Surplus on ordinary activities before taxation

The operating surplus is stated after charging:

	2019	2018
	€	€
Depreciation of tangible fixed assets	15,807	14,868
Auditors' remuneration -Audit	5,065	3,697
Auditors' remuneration -Non Audit	1,600	1,500
	16,472	19,965

8. Taxation

The company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (CHY 6240).

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

9. Employees

Staff costs were as follows:

	2019	2018
	€	€
Wages and salaries	289,288	281,829
Social insurance costs	31,409	30,304
	<u>320,697</u>	<u>312,133</u>

The average monthly number of employees, including the directors, during the year was as follows:

	2019	2018
	No.	No.
Administration staff	1	1
Archive staff	4	4
	<u>5</u>	<u>5</u>

No employee received remuneration amounting to more than €70,000 in either year.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

10. Tangible fixed assets

	Office equipment €	Heritage Assets €	Total €
Cost or valuation			
At 1 January 2019	330,558	13,055,798	13,386,356
Additions - Purchased	3,755	954	4,709
Additions - Donated	-	40,910	40,910
	<hr/>	<hr/>	<hr/>
At 31 December 2019	334,313	13,097,662	13,431,975
	<hr/>	<hr/>	<hr/>
Depreciation			
At 1 January 2019	301,472	-	301,472
Charge for the year on owned assets	15,807	-	15,807
	<hr/>	<hr/>	<hr/>
At 31 December 2019	317,279	-	317,279
	<hr/>	<hr/>	<hr/>
Net book value			
At 31 December 2019	17,034	13,097,662	13,114,696
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 December 2018	29,086	13,055,798	13,084,884
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

10. Tangible fixed assets (continued)

The collection includes 15,000 drawings from McCurdy & Mitchell Drawings Collection valued at €1,500,000; 7,000 drawings from Ashlin Coleman Collection valued at €1,400,000.

Maintenance of the Collection

In relation to the care of material acquired by the Archive, Section 3.1 of the Archive's Accessions Policy states: The Archive has a responsibility to preserve all of the material in its possession, whether that material has been acquired by gift, purchase or loan, and will take all reasonable precautions to preserve that material from damage, loss or theft, but shall not otherwise be liable for any damage to or loss or theft of that material.

Section 3.5 states: The Archive will store the material in its care in as archivally secure an environment as it can, i.e. in conditions not less favourable than those considered acceptable for the storage of the Archive's own records.

Acquisitions

The Archive will purchase material as and when the need arises, but its budgets for purchase acquisition are extremely small. Special fund-raising needs to be undertaken to finance specific purchases.

Materials on Loan to the Archive

The Irish Architectural Archive holds items on loan which are not included in the above valuation.

With specific reference to loans, Section 2.6 vii of the Archive's Accessions Policy states: Material loaned to the Archive will be kept in the Archive's safe custody and under reasonable storage conditions and the Archive will take all reasonable precautions for its preservation, provided that nothing in this statement shall be deemed to require of the Archive at any time any greater amount or degree of care protection or security than the Archive normally provides for its own records and provided further that no liability shall attach to the Archive for any loss or damage to loaned items.

11. Stocks

A stock of books did exist as at 31 December 2019. However, as these books have been in stock for many years the Directors consider it prudent to value the books at €Nil for inclusion in the accounts.

12. Debtors

	2019	2018
	€	€
Other debtors	-	30,000
Prepayments	1,953	1,930
	<u>1,953</u>	<u>31,930</u>

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

13. Cash and cash equivalents

	2019	2018
	€	€
Cash at bank and in hand	42,514	15,804
	<u>42,514</u>	<u>15,804</u>

14. Creditors: Amounts falling due within one year

	2019	2018
	€	€
PAYE/PRSI	9,198	9,053
Other creditors	1,812	2,699
Accruals	9,580	7,553
	<u>20,590</u>	<u>19,305</u>

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

15. Creditors: Amounts falling due after more than one year

	2019	2018
	€	€
Government grants received	10,000	15,000
	10,000	15,000
	10,000	15,000
	2019	2018
	€	€
Capital Grants Received		
At 1 January	20,000	-
Received during the year	-	20,000
	20,000	20,000
At 31 December	20,000	20,000
Released to Statement of Financial Activities		
At 1 January	(5,000)	-
Released during the year	(5,000)	(5,000)
	(10,000)	(5,000)
At 31 December	(10,000)	(5,000)
Net Amount:		
At 1 January	10,000	15,000
	10,000	15,000
At 31 December	10,000	15,000

The closing balance of €10,000 relates to a grant of €20,000 received from Department of Culture, Heritage & the Gaeltacht (Stream 3 Arts & Culture Capital Scheme 2016 - 2018) for the purchase of fixed asset (digital camera) in 2018.

A liability would arise to repay in whole or in part certain grants received if particular circumstances set out in the agreements occur.

The basis by which Government Grants are released to Revenue is set out in Note 2.3.

16. Related party transactions

Directors are reimbursed for travel expenses incurred during the course of carrying out their duties. During the year ended 2019 the total expenses reimbursed amounted to €261 (2018: €75). No other related party transactions took place during the year.

The company have agreed with the Office of Public Works that no rent will be payable for the use of the building occupied by the Company. Under FRS 102 a market value of €180,451 has been recognised in the 2019 financial statements as a non exchange donated service.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

17. Post balance sheet events

In the first half of 2020, the Covid-19 virus spread worldwide. In common with many other countries, the Irish government issued guidance and restrictions on the movement of people designed to slow the spread of this virus. While this has created additional challenges for IAA, at the time of approving the financial statements, the directors consider that the balance sheet has not been impacted on events since the year end and as a result no adjustment has been made to the financial statements for the year ended 31 December 2019.

18. Key management personnel compensation

Key management includes the Board of Directors, all members of the company management, including the CEO and the Company Secretary. The compensation paid or payable to key management for employee services is shown below:

	2019 €	2018 €
Salaries and other short term benefits	63,975	62,270
	63,975	62,270
	63,975	62,270

19. Status

The company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (CHY 6240).

20. Reconciliation of movements in funds

	Opening Surplus €	Surplus/ (Deficit) for the year €	Closing Surplus €
Unrestricted Funds	80,145	42,183	122,328
Restricted Funds	164,329	(11,923)	152,406
Unallocated reserves prior to 01/01/15	12,853,839	-	12,853,839
	13,098,313	30,260	13,128,573
	13,098,313	30,260	13,128,573

21. Controlling party

The company is controlled by its Members and the Board of Directors.

22. Approval of financial statements

The board of directors approved these financial statements for issue on 5 May 2020

THE IRISH ARCHITECTURAL ARCHIVE

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

	2019	2018
	€	€
Income		
Grants & Sales (Cash)	448,658	<i>448,594</i>
Non monetary donations to the Archive Collection	40,910	<i>61,295</i>
Non monetary rental service donations	180,451	<i>183,241</i>
	<u>670,019</u>	<i><u>693,130</u></i>
Expenditure		
Administration expenditure (Cash)	(459,308)	<i>(420,714)</i>
Non monetary rental charge	(180,451)	<i>(183,241)</i>
	<u>(639,759)</u>	<i><u>(603,955)</u></i>
Surplus of Income over Expenditure	<u><u>30,260</u></u>	<i><u><u>89,175</u></u></i>

THE IRISH ARCHITECTURAL ARCHIVE

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
	€	€
Grants		
The Office of Public Works	30,000	30,000
<i>Department of Culture, Heritage and the Gaeltacht</i>		
- Cultural Institutions Unit annual grant	315,000	315,000
- Stream 3 Arts & Culture Capital Scheme 2016-2018	-	20,000
- Built Heritage & Architectural Policy section annual grant	18,000	18,000
Capital Grant transferred to long-term creditor	-	(20,000)
Amortisation of Capital Grant	5,000	5,000
	<u>368,000</u>	<u>368,000</u>
Corporate Support		
IPUT	7,000	7,000
Hibernian REIT	5,000	10,000
Henry J. Lyons Architects	3,000	3,000
	<u>15,000</u>	<u>20,000</u>
Donations and Other Grants		
Court House - Special projects	13,170	-
Sundry Donations	8,321	25,622
	<u>21,491</u>	<u>25,622</u>
Sales and Print Schemes		
Sale of Photographs & Photocopies	3,135	4,923
Book Sales	675	435
	<u>3,810</u>	<u>5,358</u>
Other Income		
Revenue Refunds on Donations	1,034	1,686
Facility Hire	31,640	22,650
Other Income	6,733	3,953
Camera fees	950	1,325
	<u>40,357</u>	<u>29,614</u>
Total Income	<u><u>448,658</u></u>	<u><u>448,594</u></u>

THE IRISH ARCHITECTURAL ARCHIVE

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
	€	€
Premises and Equipment		
Depreciation of Office Equipment	15,807	14,868
Insurance	8,397	7,283
Light & Heat	21,287	17,330
Telephone	1,032	1,125
Repairs & Maintenance	23,443	7,962
Office & Cleaning	19,612	16,440
Rates & Waste Collection	927	534
	<u>90,505</u>	<u>65,542</u>
Staff		
Wages	320,697	312,133
Catalogue		
Catalogue expenses	2,862	2,920
Conservation		
Equipment & Supplies	1,069	1,900
Supplies		
Stationery	799	1,465
Computer & Photocopier Expenses	1,969	3,630
Postage	611	227
	<u>3,379</u>	<u>5,322</u>
Financial Expenses		
Audit Fees	5,065	3,597
Secretarial & payroll Fees	1,600	1,600
Bank Interest & Charges	449	475
	<u>7,114</u>	<u>5,672</u>
Photography, Commissions and Projects		
Exhibitions & Outreach	12,296	11,430
Photography, Commissions and Projects	3,769	-
Photographic Orders	526	4,116
	<u>16,591</u>	<u>15,546</u>
Miscellaneous		
Travel	1,153	261
Member expenses	261	75
Fire Safety & Security	7,590	5,889
Sundry	6,367	4,087
Subscriptions & Publications	819	715
Websites	901	652
	<u>17,091</u>	<u>11,679</u>
Total Expenditure	<u><u>459,308</u></u>	<u><u>420,714</u></u>