

Registered number: 54867

**THE IRISH ARCHITECTURAL
ARCHIVE**

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2020

**84 Northumberland Road
Ballsbridge
Dublin 4**

**Duignan Carthy O'Neill Limited
Chartered Accountants
Registered Auditors**

THE IRISH ARCHITECTURAL ARCHIVE

COMPANY INFORMATION

Directors	Ruairí Quinn (Chairperson) (appointed 3 March 2020) Michael Webb (Chairperson) (resigned 9 September 2020) Malcolm Alexander (Secretary) Anne Casement William Cumming Fionnuala May Aidan O'Connor Ciaran O'Connor Toal OMuiré Shane O'Toole Grainne Shaffrey
Company secretary	Malcolm Alexander
Registered number	54867
Registered office	45 Merrion Square Dublin 2
Independent auditors	Duignan Carthy O'Neill Limited Chartered Accountants & Registered Auditors 84 Northumberland Road Ballsbridge Dublin 4
Bankers	Allied Irish Bank Plc. 1 Lower Baggot Street Dublin 2
Solicitors	Eugene F Collins 3 Burlington Road Dublin 4

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THE IRISH ARCHITECTURAL ARCHIVE

CHAIRPERSON'S INTRODUCTION FOR THE YEAR ENDED 31 DECEMBER 2020

It is cliché now that 2020 was 'a year like no other'. The impact of the global pandemic will long be felt and, as the report that follows makes clear, the Irish Architectural Archive did not escape the fallout from Covid-19.

The Archive closed to the public at 5pm on Thursday 12 March 2020. Staff continued to work in 45 Merrion Square but, with the escalation in restrictions on movement and enforcement of social distancing mandated by the first Covid lockdown, the building was closed on 25 March 2020. Staff switched to working from home, accessing desktop computers remotely using TeamViewer (upgraded to RemotePC in September) and additional laptops were acquired to facilitate this. Daily staff meetings were held, initially using the Facebook Workplace platform and subsequently moving to Zoom. Staff members regularly visited 45 Merrion Square to monitor the building and the collections, and to process requests for digital copies of photographs, drawings and other material.

As set out in the Covid Response Plan developed by staff in March and April, staff began to return to 45 Merrion Square from Monday 8 June 2020, gradually working up from two half-days on site per week to four full days. The Archive Reading Room reopened on Monday 20 July with new Reading Room protocols in place. The Architecture Gallery and first floor exhibition spaces reopened on 10 August. A separate set of protocols was developed for these spaces.

The Reading Room and exhibition spaces closed again to the public when Dublin moved to Level 3 of the Government Covid-19 Framework for Restrictive Measures on 18 September 2020. Staff continued to attend work in 45 Merrion Square, maintaining the weekly rota of four days working on site and one day working from home in line with Government guidance. However, with the move to place the entire country on Level 5 restrictions from midnight 21 October 2020, the second lockdown, staff returned to working primarily from home.

The change from Level 5 to Level 3 restrictions on 2 December 2020 allowed staff to return to the building. The Reading Room and exhibition spaces reopened to the public on 3 December 2020 with the same restrictions and protocols in place as had worked successfully in July, August and September. The Archive closed for the Christmas period on 23 December 2020, and the third lockdown began on 28 December.

This level of interruption naturally affected almost all aspects of the Archive work programme and services, as the report which follows sets out. However, it is also the case that the Archive came through the year relatively unscathed, a remarkable testament to the resilience of the staff, the support of the Arts Council, and the flexibility of the organisation as a whole in the face of adversity.

The year 2020 will also be remembered for the change in leadership it brought to the Archive. Michael Webb stepped down as Chairperson at the AGM in September when it was my honour to assume the role. Michael was officially appointed to the chairpersonship on 31 October 2001, and chaired his first board meeting two weeks later on 13 November. He was the sixth person to hold the position following Nick Robinson, Eddie McParland, Prof. Alistair Rowan, Pdraig O hUiginn and Brendan O'Donoghue, and held it for nineteen years, significantly longer than any of his predecessors. There were many highlights of his time as Chairperson but the transfer of the Archive from 73 to 45 Merrion Square must rank as perhaps the most significant. A project somewhat stalled when he became Chairperson was given fresh impetus and finally completed in January 2005. The establishing of 45 Merrion Square as a permanent landmark on the cultural landscape of the city has been achieved over the subsequent years of his chairpersonship.

Name Ruairí Quinn
Chairperson

Date 3 May 2021

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

The directors submit their report and the financial statements for the year ended 31 December 2020.

1. Principal Activity

The principal activity of the Irish Architectural Archive (the Archive) is collecting, preserving and making accessible to the public documents of every kind which yield information on the buildings of Ireland.

2. Results

The Statement of Financial Activities for the year ended 31 December 2020 and Balance Sheet as at that date are set out on pages 20 & 21. The net income deficit amounted to (€4,690) (31 December 2019: €30,260). A nil charge to taxation arose and accordingly an amount of (€4,690) was debited to reserves.

3. Purpose and Objectives

The Irish Architectural Archive was established in 1976 to collect and preserve material of every kind relating to the architecture of the entire island of Ireland, and make it available to the public.

Architectural drawings and related documentation are retained and preserved for their long-term evidentiary value. As such, architectural archives constitute an important element of cultural heritage. They record how our constructed environment was designed, created, built, managed and used. In some cases, they contain the only record of lost buildings and of unbuilt projects.

As the constitution of the International Council on Archives Section on Architectural Records notes, 'increasing access to more and better authentic architectural records can be a powerful strategy for:

- improving the quality of technical and administrative performance and reinforcing culture and identity;
- enhancing public awareness of the quality of architecture and the built environment and the importance of protecting architectural heritage;
- promoting scientific and technical research on architecture and allied fields;
- encouraging the use of records and archives as resources for education and cultural fruition.'

To achieve its core objectives, the Archive acquires records relating to Irish architecture, architects and buildings, preserves those records by housing them in appropriate archival containers and storing them securely, catalogues the records to facilitate public access and use, and provides that public access directly in its Reading Room in 45 Merrion Square, online via its catalogue, and through its exhibitions programme and related activities.

4. Structure

The Irish Architectural Archive is a private company limited by guarantee (Company Number: 54867). It has charitable status (CHY6240) and is registered with the Charities Regulatory Authority (20010843).

4.1 Members

The Archive, as a corporate entity, has a body of ordinary members. These constitute a wide community of interested parties including architects, architectural historians, developers, planners, builders, designers, and researchers. Invitations to become a member of the Archive are issued at the discretion of the board. Membership of the Irish Architectural Archive brings with it no financial or other obligations. Members receive information about the Archive, including the annual accounts, and are entitled to attend the AGM and other meetings which might be called, and to vote on the adoption of the Archive's accounts or on any other resolutions which might be placed before such meetings. Less formally, they have an opportunity to assess the progress of the Archive and to raise issues which they feel need to be addressed.

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

In 2020 the membership of the Archive comprised the following: Malcolm Alexander, Marcus Beresford, Amanda Bone, Paddy Bowe, Gary Boyd, David Browne, Merritt Bucholz, Paddy Cahill, Hugh Campbell, Andrew Carpenter, Anne Casement, Christine Casey, Edward Cassidy, Paul Clarke, Patrick Cooney, Ron Cox, Ann Cuffe Fitzgerald, William Cumming, Sheelagh Davis-Goff, David Davison, Shane de Blacam, Manus Deery, Ruth Delany, Terence Dooley, Charles Duggan, Tom Dunne, Austin Dunphy, David Evans, Michelle Fagan, Yvonne Farrell, Honora Faul, Joanna Finegan, Miriam Fitzpatrick, Elizabeth Francis, Niall Gaffney, Raymond Gilmore, Lisa Godson, Jennifer Goff, Robert Goff, John Graby, David Griffin, Mary Hanna, Peter Hanna, Peter Harbison, Bill Hastings, Richard Haworth, Michael Hayes, Máire Henry, Arthur Hickey, Donal Hickey, Graham Hickey, Roger Hill, Susan Hood, James Horan, James Howley, Livia Hurley, Sarah Ingle, Aideen Ireland, Kathleen James-Chakraborty, Loughlin Kealy, Merlo Kelly, Paul Keogh, Peter Langford, Paul Larmour, Karen Latimer, J. Owen Lewis, Alistair Lindsay, Conor Lucey, Hugh Maguire, Robin Mandal, John Martin, Fionnuala May, Camilla McAleese, Muriel McCarthy, Patricia McCarthy, Robert McCarthy, Kevin McCartney, Michael McGarry, Clare McGrath, James McGuire, Ruth McManus, Shelley McNamara, Edward McParland, John Meagher, Jeanne Meldon, Robert Miles, Paul Mitchell, Peter Murray, David Newman Johnson, Robert O'Byrne, Eoin O Cofaigh, John O'Connell, Sandra O'Connell, Aidan O'Connor, Ciaran O'Connor, Joan O'Connor, Michael O'Doherty, Rory O'Donnell, Frederick O'Dwyer, Finola O'Kane Crimmins, Seán O'Laoire, Toal Ó Muiré, Cathal O'Neill, John O'Regan, Shane O'Toole, John Olley, Peter Pearson, James Pike, Carole Pollard, Anthony Reddy, John Redmill, Raymond Refaussé, Finola Reid, Nicholas Robinson, Ken Rohan, Angela Rolfe, the Earl of Rosse, Sean Rothery, Susan Roundtree, Alistair Rowan, Ann Martha Rowan, Ellen Rowley, Siobhán Sexton, Gráinne Shaffrey, Patrick Shaffrey, Nicholas Sheaff, Helen Shenton, Anngret Simms, James Slevin, Steven Spier, Roger Stalley, Michael Tallon, John Tuomey, Stephen Vernon, Nathalie Weadick, Brian Walker, Geraldine Walsh, Peter Walsh, Michael Webb, Primrose Wilson, Richard Wood.

The Archive AGM was held on 9 September 2020 via Zoom.

4.2 Board

The Archive is governed by a board of directors, elected by the members and led by a chairperson appointed by the board. The board reports annually to the membership. The board must include the Chairperson of the Commissioners of Public Works or his/her appointee, and the President of the Royal Institute of the Architects of Ireland. In addition, the Minister with responsibility for arts and culture (currently the Minister for Tourism, Culture, Arts, Gaeltacht, Sport and Media) may appoint in a personal capacity, with the consent of the directors, one person as director. The board may include up to nine other persons whose membership will enhance the profile of the board or further the objectives of the Archive.

Board members serve for one fixed three-year term which may be renewed twice (see below under 4.3 Governance).

In 2020 the board members were: Michael Webb (Chairperson, retired 9 September 2020), Malcolm Alexander (Company Secretary), Anne Casement, William Cumming, Aidan O'Connor, Ciaran O'Connor (ex-officio), Toal Ó Muiré, Shane O'Toole, Ruairí Quinn (co-opted 5 May 2020) and Gráinne Shaffrey.

Michael Webb retired at the AGM in 2020. Mr Webb was ineligible for reappointment.

Ruairí Quinn joined the board on 5 May 2020 and was appointed to the position of Chairperson on 9 September 2020.

The board met on five occasions in 2020; three of these meetings were held remotely via Zoom.

There are currently three board committees:

Audit Committee: In 2020 the members of the Audit Committee were William Cumming (Chairperson), Aidan O'Connor and Toal Ó Muiré. The Audit Committee met on two occasions via Zoom, including a meeting with the external auditors without the presence of Archive management.

Collection Development Committee: In 2020 the Collection Development Committee members were Shane O'Toole (Chairperson), Honora Faul (NLI), Emma Gilleece, Aideen Ireland, Paul Larmour and Frederick O'Dwyer. The Collection Development Committee met on three occasions, including twice via Zoom.

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Governance Committee: In 2020 the members of the Governance Committee were Malcolm Alexander (Chairperson), Anne Casement and Aidan O'Connor. The Governance Committee met on two occasions via Zoom.

Policies and procedures for the identification, induction and training of directors are detailed in the Archive's Board Handbook.

4.3 Governance

The Irish Architectural Archive complies with the Charities Regularity Authority's Governance Code for Charities.

At an EGM held on 9 September 2020, a special resolution was passed making certain changes to the Archive's Constitution required to bring the Constitution in line with the Companies Act 2014.

In addition, the number of terms an ordinary (non-ex-officio) board member may serve on the board was increased from two to three.

4.4 Staff

4.4.1 Core Staff

The Archive has a staff complement of five, led by CEO Colum O'Riordan. Day-to-day management is delegated to the CEO who reports to every meeting of the board. The other staff members are Aisling Dunne (archivist and Reading Room supervisor), Anne Henderson (administrative officer), Simon Lincoln (exhibitions and outreach officer) and Dr Eve McAulay (archivist).

Staff members represented the Archive or served in a personal capacity on the board of the Buildings of Ireland Charitable Trust (Colum O'Riordan), the Friends of the National Collections of Ireland (Colum O'Riordan), the International Council on Archives Section on Architectural Records (ICA/SAR) (Colum O'Riordan), the architecture organisations coordination committee (Colum O'Riordan and Simon Lincoln) and the Merrion Square Innovation Network Steering Committee (Simon Lincoln).

Colum O'Riordan attended the ICOMOS/Department of Culture, Heritage, and the Gaeltacht National Policy on Architecture workshop in the Custom House (24 January); a 'Meet the Arts Council' seminar (20 February); an Axiell 'Upgrade to Collections' webinar (27 March); a Craftvalue IRC Advanced Laureate Research Project at TCD stakeholder meeting (18 June); various sessions of the Axiell User Conference 2020 (online 23 June – 3 July); the Beyond 2022 'Unlocking the Archives' online conference (30 June). With Dr Ellen Rowley, he delivered a talk entitled 'In Search of Value: Mining the Later Twentieth Century Collections at the Irish Architectural Archive' to the Society of Architectural Historians GB Annual Symposium 2020 ARCH/TECTURES ARCH/VES held online in collaboration with AA Archives and RIBA Collections (14 August). He attended the 'Craftsmanship & its Conservation in the Architecture of Britain & Ireland' online conference, chairing the final conference session (30 October). He also attended the Charities Regulatory Authority webinar 'Charities Governance Code: The Road to Compliance' (17 November), and the webinar 'Digital Architectural Archive Collections: Expanding Practices & Future Uses' co-hosted by the Library of Congress and the International Confederation of Architecture Museums/ICAM (2 December).

Aisling Dunne attended various sessions of the Axiell User Conference 2020 (online 23 June – 3 July); an ARA, I online training seminar on AToM cataloguing software (23 July); an ARA, I online training seminar on 'Digital Curation and Digital Preservation' (12 August); the 'Craftsmanship & its Conservation in the Architecture of Britain & Ireland' online conference (30 October); the ARA, I training event 'Archives Online: New Approaches to Access' (20 November).

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Anne Henderson attended the Digital Repository of Ireland and the National Archives, Ireland collaborative online event: 'The Power of a Photograph': Collecting and Digital Preservation in Times of Social Change (16 June); a 'Safety and COVID-19 Precautions at Culture Night 2020' Arts Council webinar (27 August); the ARA, I training event 'Archives Online: New Approaches to Access' (19 November).

Simon Lincoln attended a Craftvalue IRC Advanced Laureate Research Project at TCD stakeholder meeting (18 June); a 'Safety and COVID-19 Precautions at Culture Night 2020' Arts Council webinar (27 August); the Craftmanship & its Conservation in the Architecture of Britain & Ireland online conference (30 October).

Dr Eve McAulay gave a talk on careers in archives to Contemporary Visual Culture students in the Dublin School of Creative Arts, TU Dublin (10 March). She also gave a lecture entitled 'Establishing a Suburb: Early building development in the Pembroke Estate outside the Grand Canal' for the Irish Georgian Society/Dublin City Council Heritage Week Event 'Celebrating Dublin's Built Heritage'. This was accessible online for Heritage Week (15-23 August). She attended various sessions of the Axiell User Conference 2020 (online 23 June – 3 July); the Beyond 2022 'Unlocking the Archives' online conference (30 June); an ARA, I online training seminar on 'Digital Curation and Digital Preservation' (12 August); the 'Craftmanship & its Conservation in the Architecture of Britain & Ireland' online conference (30 October); the ARA, I training event 'Archives Online: New Approaches to Access' (19 November).

4.4.2 Staff Remuneration

Following seven years of pay reduction and stasis, an element of pay restoration began in 2015. Further half-increment increases were allowed in 2016, 2017 and 2018. A full increment was allowed in 2019 and again in 2020 (though delayed from April until September). It is intended that this will be repeated in 2021.

4.4.3 Volunteers

Ann McNicholl continued to volunteer one day per week checking and correcting entries in the Persons/Institutions dataset of the Archive's main catalogue. For most of the year this work was carried on remotely.

Dr Jessica Cunningham began volunteering for one half-day per week basis in June 2019 to acquire work experience required as part of the two-year Diploma in Archival Studies which she is undertaking by distance learning with the University of Dundee. She continued to work with the Archive for the first quarter of 2020, cataloguing the Andrew Cullen Collection. It is hoped she will be able to resume work in 2021.

Maëlle Maltaire, who holds a History of Art degree from the École du Louvre, Paris, began volunteering with the Archive 1.5 days per week in December 2019 and continued for the first quarter of 2020. She returned to France during the first lockdown and subsequently completed her Masters in Information Management and Document Mediation in the Université Paul Valéry, Montpellier, and secured an archival position with the Conservatoire National des Arts et Métiers.

Giulia Bernasconi, who had volunteered with the Archive in 2018, returned as a volunteer from July to December 2020 during which time she listed the Chris Dardis papers.

The Archive provided one two-week work placement for an individual intending to apply for the MA in Archival Studies course in UCD.

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

5. Activities

5.1 Acquisitions

The Accessions Register for 2020 shows one direct impact of Covid-19, with just seventy-six accessions recorded over the course of the year, compared to an average of over 124 accessions in each of the preceding five years. Despite the lower number, the quality of accessions remained high and as always, the vast majority of accessions were received through the generosity of owners willing to donate material or place items on long-term loan.

The following individuals generously donated or loaned material during 2020: Wendy Barrett, Roslyn Burge, Barbara Butler, Richard Butler, Peter Cabena, Paul Clarke, William Cumming, Joseph Curtis, Chris Dardis, Vincent Delany, Michael A. Doyle, Conor English, Michael Fewer, Fionnuala Fildes, Patrick Flood, Fr Alois Greiler, Erika Hanna, David Hayes, Melanie Hayes, Laura James, Margaret Lantry, Bronagh Lawson, John Lenahan, John Lillis, Conor Lucey, Robin Mandal, Rebecca Minch, James Montgomery, Kevin V. Mulligan, Brian O'Connor, Eimear O'Connor, Tom O'Flaherty, Finola O'Kane, Emer O'Siochru, Shane O'Toole, Jacinta Prunty, Alistair Rowan, Ann-Martha Rowan, Ellen Rowley, Thomas M. Saharsky, Dermot Scott, Brian Smullen, Liam Tuite, Brian Ward and Michael Webb.

The following organisations are also thanked for their donations: Architectural Conservation Professionals (ACP), Bard Graduate Centre, New York, Boyd Cody Architects, the Institute of Professional Auctioneers and Valuers (IPAV), the Irish Georgian Society, the National Archives of Ireland (NAI), the Royal Institute of the Architects of Ireland (RIAI), St Bartholomew's Select Vestry, St Vincent's Hospital, Fairview, Tegral Building Products Ltd, University College Dublin and Yale University Press.

Among the year's most notable accessions were the following:

Drawings

- St Vincent's Hospital, Fairview, Drawings Collection (drawings by W.H. Byrne & Son Architects, for St Vincent's Hospital, Fairview, National Maternity Hospital, Holles Street, Mater Hospital and Portiuncula Hospital, Ballinasloe, Co. Galway). Loaned by St Vincent's Hospital, Fairview (2020/3).
- Emer O'Siochru Architects Drawings Collection, including material by Toal Ó Muiré. Donated by Emer O'Siochru and Toal Ó Muiré (2020/11).
- Copy drawings for Liberty Hall. Donated by Peter Cabena (2020/23).
- Drawings for St Bartholomew's C of I Church, Clyde Road, Dublin. Loaned for copying by St Bartholomew's Select Vestry (2020/24).
- Drawing of twin-spired Gothic church attributed to William Deane Butler. Donated by Barbara Butler (2020/28).
- John Nash drawings for Lissan Rectory, Co. Tyrone. Donated by Alistair Rowan (2020/33).
- Michael A. Doyle Architect Collection. Donated by Michael A. Doyle (2020/57).
- Set of copy drawings for proposed weekend house for Michael O'Flaherty, Summercove (Rocky's Field), Kinsale, Co. Cork, by Michael Scott and Associates Architects (Robin Walker), July 1963. Donated by Brian Smullen (2020/59).
- Measured survey of the former Cleeves Condensed Milk Factory, Limerick City, by Geodata Chartered Land Surveyors, 2020. Donated by Architectural Conservation Professionals (2020/61).
- Michael J. Lucey Architect Collection. Donated by Conor Lucey (2020/68).

Photographs

- Photographs of Rosnalea/Rosnalee, Kanturk, Co. Cork (demolished late 19C). Donated by John Lenahan (2020/10).
- Niall Montgomery Slide Collection. Donated by James Montgomery (2020/18).
- Photographs of Irish country houses taken by Alistair Rowan, 1963. Donated by Alistair Rowan (2020/21).
- Crowd-sourced Covid-19 architectural impacts images. Donated by various members of the public. (2020/22).
- Photographs of Fitzwilliam Street, Lower, and Merrion Square East and South, early 1960s. Donated by Michael Webb (2020/27).

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- Photographs and reports relating to Callan Park War Memorial, Sydney, Australia (designed by Raymond McGrath). Donated by Roslyn Burge (2020/31).
- Michael Fewer's 'Doorways of Ireland' photographs. Donated by Michael Fewer (2020/38).
- Photograph of UCD Architecture class of 1950 (photo taken after graduation on steps of Earlsfort Terrace, 14 July 1950. Loaned for copying by William Cumming (2020/49).
- Photographs of site of Weavers' Hall, The Coombe, Dublin, taken by Jacinta Prunty, 29 March 1997, before work began on construction of new Holy Faith Convent. Donated by Jacinta Prunty (2020/53).
- Aerial photograph of Terminal 1, Dublin Airport, c. 1975, by Robert Allen Photography. Donated by David Hayes (2020/58).

Manuscripts

- Documents relating to 178 Oxmantown Road, Dublin, including original tenancy application made to Dublin Artisans Dwellings Co. (DAD Co.) in 1919. Loaned for copying by Lara James (2020/12).
- Christopher P. Dardis Collection. Donated by Chris Dardis (2020/40).
- Hammam Hotel and Turkish Baths Compensation Papers and related documents, 1922-1941. Donated by Fionnuala Fildes (2020/44).
- Documents relating to the construction by contractor Louis Monks, Sandycove, Dublin for Dun Laoghaire Urban District Council of 60 dwellings designed by Donnelly and Robinson - 20 at Sallynoggin, 25 at Brooklawn, 10 at Callaghan's Lane, and 5 at Paradise Row, 1923. Donated by Brian O'Connor (2020/54).
- Competition to complete Holy Trinity Church, Cork, 1889 - draft description of entry and costing from 'Sanctus Sally noggin Sanctus' (Thomas Newenham Deane & Son). Purchased (2020/72).
- Specification and estimate for two cottages to be built on lands at Kilpadder South, Dunhallow, Cork, 1883, by Robert Reeves under Landed Property Improvement (Ireland) Acts. Purchased (2020/73).
- 'Levelling Observations' book of James Munce (1852-1917) for period 1879-95 and James Sitwell Munce (1878-1952) for period 1918-27. Purchased (2020/74).

Printed matter (books, pamphlets, periodicals and reports)

- *The Conservation of Georgian Edinburgh: Conference Proceedings*, Edinburgh, 1972. Donated by Dermot Scott (2020/5).
- *Belfast; City of Light*, Bronagh Lawson, Belfast, 2019. Donated by Bronagh Lawson (2020/6).
- *Buildings of Ireland: Cork City and County*, Frank Keohane, London, 2020. Donated by Frank Keohane (2020/7).
- *Irish Houses and Castles 1400-1740*, Rolf Loeber, Dublin, 2019. Donated by Ann Martha Rowan (2020/10).
- *Snapshot Stories: Visuality, Photography and the Social History of Ireland, 1922-2000*, Erika Hanna, Oxford, 2020. Donated by Erika Hanna (2020/16).
- *Irish Housing Design 1950-1980: Out of the Ordinary*, Gary A. Boyd, Michael Pike and Brian Ward eds., London, 2020. Donated by Brian Ward (2020/20).
- *William Tinsley, Clonmel Architect and Builder. A Selection of his Work*, Tom O'Flaherty, 2020. Donated by Tom O'Flaherty (2020/26).
- Beecham's Photo-Folio: Ireland, Vols. 1-VI, 1890s (complete set). Donated by Alistair Rowan (2020/36).
- *Aspects of Irish Maritime History*, vols 1-2, Patrick Flood, self-published, 2019. Donated by Patrick Flood (2020/41).
- Architectural Association of Ireland Newsletters, 1982-2009. Donated by Wendy Barrett (2020/43).
- *Georgian Mansions in Ireland*, Thomas U. Sadler and Page L. Dickinson, Dublin 1915, and *Imagination of Vanburgh and his Fellow Artists*, Laurence Whistler, London, 1956. Donated by Rebecca Minch (2020/45).
- *Building the Irish Courthouse and Prison: A Political History, 1750-1850*, Richard Butler, Cork, 2020. Donated by Richard Butler (2020/46).
- *Art, Ireland, and the Irish Diaspora*, Éimear O'Connor, Newbridge, 2020. Donated by Éimear O'Connor (2020/52).

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- *Making Belfield: Space and Place at UCD*, Finola O'Kane and Ellen Rowley eds, Dublin, 2020. Donated by Ellen Rowley and Finola O'Kane (2020/60).
- *Dublin by Design: Architecture and the City*, Noel Brady and Sandra O'Connell eds., Dublin, 2020. Donated by the RIAI (2020/62).
- *The Best Address in Town: Henrietta Street, Dublin, and Its First Residents, 1720-80*, Melanie Hayes, Dublin, 2020. Donated by Melanie Hayes (2020/65).
- *Rich Specimens of Architectural Beauty: John Preston Neale's Irish Country Houses*, Kevin V. Mulligan, Tralee, 2020. Donated by Kevin V. Mulligan (2020/75).

Models

- 'Spatial Grounding' pieces by Boyd Cody based on Eileen Gray's E1027 and Tempe à Pailla from 'Close Encounters' exhibition, Venice Biennale, 2018. Donated by Boyd Cody Architects (2020/9).

Other

- Digital (MP3) copies of Dublin City Council/Irish Georgian Society (IGS) 'Celebrating Dublin's Built Heritage' Heritage Week 2020 Lectures. Donated by the IGS (2020/50).

Also received over the course of the year were additions to the Reg Chandler Collection (2017/61), the Niall Montgomery Collection (2001/73), the Edward McParland Collection (2008/44), the RIAI Archive (93/136), and the Jeremy Williams Collection (2016/64).

5.2 Photography

The Archive is mandated by its Articles of Association to record Ireland's architecture. To accomplish this, the Archive undertakes, on an ongoing basis, a programme of record photography. This is focused in the first instance on reactive or emergency photography to record buildings in danger of substantial alteration or demolition. The Archive's Survey Work Policy Statement sets out the parameters governing these activities.

Covid-19 impacted directly on photographic survey work, severely constraining the period in which such work might be undertaken. Nonetheless a detailed survey of Stonehurst, Killiney, Co. Dublin, supplementing the original 1856-62 drawings by William Murray already held by the Archive, and other drawings of the house received in the C.H.R. Bailey Collection in 2019. The other buildings surveyed in 2020 were Hawkins House, Hawkins Street, Dublin, Twilift House, Middle Abbey Street, Dublin, and the DIT complex, Kevin Street, Dublin.

As in previous years, the Archive's own photographic activity was supplemented by the acquisition of photographic material (listed above), and by the copying of photographs made available to the Archive for this purpose.

5.3 Digitisation

Throughout 2020, and despite the general closures to the public due to Covid lockdowns and restriction, the Archive continued to provide digital copies of material on demand, to digitise items loaned for copying, and to explore options for the digitisation of particular elements of the collections.

Over 170 separate scanning jobs were carried out in 2020, with several hundred digitised images supplied to users and researchers, many in lieu of individuals being able to access the same material in the Reading Room.

Over 700 images were added to the online catalogue, bringing the total number of digitised items accessible via the catalogue to over 1,070. Plans to rapidly scale-up the provision of access to digitised material using highly qualified volunteers were undermined by Covid but will hopefully be taken forward in 2021.

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In December 2020, the Archive secured €19,833 (out of a maximum allowable €20,000) under the Arts Council's *Capacity Building Grant Scheme* to enhance digital storage infrastructure by installing network attached storage (NAS) with a 150TB-plus capacity. Data security will be provided by RAID technology, complemented by full off-site data replication in an Ireland-based ISO27001 compliant data centre. Expanded digital storage is essential in allowing planned digitisation programmes to proceed, and it is intended that the NAS will be in place in the first quarter of 2021.

5.4 Cataloguing

Perhaps more than any other area of Archive activity, cataloguing was directly impacted by Covid-19. While some work activities can be undertaken from home, including administrative tasks, research and responding to queries, it is simply not possible to catalogue most archival collections remotely. And so, for much of the year, cataloguing was severely interrupted.

Despite this, the following were among the cataloguing projects taken forward during the year: the transfer of the Powerscourt Albums (89/62) and Townley Hall Collection (85/156) handlists to the main catalogue, the inclusion in the main catalogue of the Christopher Myers drawings (80/14), the Michael Wills account book (81/80), and the Thomas Eyre material (86/144), and the full cataloguing of the Laidlaw Albums (2019/6), the Tom Cleary Photographs (2019/10) the Leo Mansfield Collection relating to the Church of Our Lady of the Wayside, Co. Galway (2019/24), the Niall Montgomery Slides Collection (2020/18), and the Hammam Hotel material (2020/44). Progress was also made on the project to transfer the PKS Collection (77/1) catalogue into the main catalogue.

A backlog from 2018 and 2019 of reports on protected structures received by the Archive as conditions of planning permission was cleared and all the 2020 reports were also catalogued.

The basic listing of the Henry J. Lyons drawings, the St Vincent's Hospital drawings, the Shaffrey Collection (first instalment), the Rowan photographs, the Emer O'Siochru Collection, and the Chris Dardis papers were also completed.

A total of 204 items were added to the printed matter section of the catalogue, including the Raymond McGrath pamphlet collection.

As noted above, Ann McNicholl continued working in a voluntary capacity to 'clean up' the personal and corporate names section of the catalogue.

Over the course of 2020, 3,505 users made 6,406 visits to the Archive's online catalogue, and looked at 58,409 pages of information. The comparable figures for 2019 were 2,076 users, 6,883 visits, and 58,031 pages viewed. These figures represent research visits by individuals seeking specific information on the holdings of the Archive.

A review of the cataloguing software in use in the Archive was undertaken 2020, as a result of which it was decided to upgrade from Axiell Adlib 4.2 to Axiell Collections, the next iteration of Adlib. Not only does this provide enhanced capabilities in the management of digitised and born-digital assets, it is a web-based system and so facilitates full remote working (which will be useful in any future health emergency). Ground work for the transition was put in place in 2020 with a view to having the upgrade completed in the first quarter of 2021.

5.5 Dictionary of Irish Architects

Since the start of 2020, 76,037 separate individuals visited the Dictionary of Irish Architects 96,694 times and viewed 233,332 pages of information. The comparable figures for 2019 were 66,870 separate individuals who made 87,870 visits to the site and viewed 206,576 pages of information.

Ann Martha Rowan, the creator and editor of the DIA, continues to work on the project in a purely voluntary capacity, correcting data and inputting new information relevant to the initial time limitations of 1720 to 1940.

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

5.6 Public Access

The repeated impositions of Covid lockdowns meant that public access to the Archive was severely curtailed over the course of 2020. Following the imposition of the initial lockdown in March, all access ceased. Over the lockdown period new Reading Room protocols were developed by staff and these were implemented when access was permitted from 20 July. The number of readers in the Reading Room was limited to four at any one time, and access was provided by appointment only. To facilitate contact tracing, appointments were only provided to registered readers, and an online registering facility was initiated. Readers were asked to identify in advance any material they wished to access.

The protocols worked effectively during the period that access was permitted between 20 July and 18 September, and again from 3 to 23 December. However, despite the reduced capacity, running the Reading Room in this way proved to be at least as demanding for staff as normal operating procedures. A great deal of effort and commitment went into administering the booking system, ensuring that visits were as productive as possible by having all material available for readers on arrival, and making sure researchers were safe by sanitising works spaces between each research visit.

The Archive registered 148 new readers in 2020 bringing the total number of registered readers by the end of the year to 9,495. Some 108 of the new registrations were completed via the new online registration form. New and existing readers made 684 research visits to the Reading Room, compared with 2,278 in 2019. The average number of visits for each day the Reading Room was open during the first two-and-a-half months of 2020 was just over 12.5, an increase on the 2018 and 2019 daily averages. For the rest of the year the daily average was just over 4.3 reflecting the severely reduced Reading Room capacity.

The full breakdown of research visits to the Reading Room for the year was as follows:

Jan	Feb	Mar	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
192	236	73	0	0	0	40	58	36	0	0	49	684

While the numbers using the Archive directly decreased in 2020, the number of email queries increased substantially. Excluding follow-up email exchanges with individual staff members, email queries rose from 445 in 2019 to just over 850 in 2020.

Aside from accessing the books, journals and photographs in the Reading Room, readers also requested access to 488 containers (boxes, folders etc) of archival material (drawings, mss, photographs) and reserve-access items of printed matter (pamphlets and press-cuttings files), a figure which equates to 59% of the 2019 total despite the substantial difference in research visit numbers and the reduction of the time the Reading Room was open. There was also, as noted above, a substantial increase in the amount of material scanned and made accessible to individual readers who were unable to visit the Reading Room.

As was to be expected, the number of introductory group sessions was substantially down on previous years as most of these take place at the start of the academic year and were therefore prohibited under Covid regulations. Three such visits took place in January and February and one in December (compared to nineteen over the course of 2019) with 64 participants.

5.7 Exhibitions

As with all forms of public access, the exhibitions programme was severely impacted by Covid-19. Indeed, relatively early in the year, as it became apparent that guaranteeing public access to any exhibitions in 45 Merrion Square would be difficult if not impossible, the decision was taken to transfer most of the proposed 2020 programme into 2021.

The year began with the *Taoiseach's Residence and State Guesthouse Architecture Competition: Fortieth Anniversary Exhibition* still in place in the Architecture Gallery. This was replaced by an exhibition of original drawings by Jeremy Williams which opened on 4 March 2020. Included were sketches and watercolours, floor plans of country houses, details

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

of Victorian decoration, designs for villas or apartment blocks, for the redevelopment of Summerhill, for the Millennium competition to replace Nelson's Pillar, and for a new hotel at Powerscourt Co. Wicklow. The exhibition was a reminder of Jeremy's unique personality and eclectic interests.

In September *Samburu Stories: Communicating Architecture in a Climate Emergency* was installed in the Architecture Gallery. Curated by students from University College Dublin, the exhibition recounts the collaborative experience of building the *n'kaji*, the vernacular house of the Samburu lowlands of Kenya. The *n'kaji* is a conduit for understanding facets of the climate emergency that are often deemed abstract and theoretical. Through studying the house from a transdisciplinary perspective, it is hoped to better understand the complexities of global warming and consider how climate change will impact the ways we build and live over the coming decades. The exhibition was publicly accessible briefly in December, when it was visited by H.E. Michael K. Mubea, Kenyan Ambassador to Ireland, and remained in situ at the end of 2020 in the hope that a longer opening period can be provided in 2021.

In the first floor rooms, 2020 began with two artist exhibitions, the urban and industrial landscapes of John O'Reilly (8-18 February) and the linocuts and egg tempera brush drawings of Paula Pohli (3-13 March).

At the request of the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media and the Irish Embassy in Bucharest, the exhibition *Summarising Cities: European Squares and their Histories. Drone pictures by Cătălin D. Constantin* was installed in the first floor rooms from 14 August to 18 September 2020.

Under discussion for over a year, the international exhibition *Alternative Histories* was installed in the first floor rooms in early October. In collaboration with Drawing Matter (www.drawingmatter.org) and the Architecture Foundation, London, curators Jantje Engels and Marius Grootveld invited eighty-five contemporary architectural practices from across Europe (including five from Ireland) to imagine an exchange with architects from the past. Each office was assigned a different drawing from the collection of Drawing Matter. The architects were then tasked with making a model that not only responded to what they saw, but envisioned an alternative future for the project. Following runs in London (Cork Street Galleries March-April 2019), and Brussels (CIVA, September 2019), the exhibition transferred to Dublin. For its Irish incarnation, the final leg of the exhibition's tour, the curators invited nine additional Irish architectural practices to join the original five. Those were Noreile Breen, Clancy Moore, Tom de Paor, Ryan Kennihan, and Taka, while the newcomers were David Leech, Paul Dillon, Steve Larkin, Thomas O'Brien Architects, Elizabeth Hatz, Grafton Architects, Níall McLaughlin, GKMP, and O'Donnell + Tuomey.

It was initially intended that the exhibition would be installed by Marius Grootveld, assisted by six or eight volunteers from the School of Architecture, UCD. Covid restriction precluded this and instead the installation was carried out by the Archive staff, assisted remotely by Marius Grootveld, with three members of staff un-boxing, photographing, condition-checking (and occasionally repairing) the ninety-four individual models while two others (assisted as needed by the other three) built the 14m x 3.5m x 3m armature on which the models are displayed. Installation was completed on Friday 9 October.

Re-christened *Startha Éagsúla* for its Irish incarnation, the exhibition was due to run until 6 November 2020 but was extended into 2021. A new publication to coincide with the exhibition, titled *Startha Éagsúla/Alternative Histories*, was published jointly by Drawing Matter and the Irish Architectural Archive. In lieu of the lecture series which would normally accompany a major exhibition such as this, the Archive invited the nine new Irish practices to contribute a video reflection on the drawing they were assigned, the model they produced and the journey which led from one to the other. These will be made available online in early 2021.

Circle, the de Blacam and Meagher contribution to the 2018 Venice Biennale remained in the front hall of 45 Merrion Square throughout 2020. It was joined in the hall in July by a new display of architectural models from the Archive's collections.

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

5.8 Engagement

In a normal year, the Archive undertakes a broad range of other outreach initiatives, the scope of which is stipulated in the Archive's Engagement Policy adopted by the board in early 2019. This policy states that 'through its engagement functions, the Archive establishes and maintains its institutional reputation, advocates for itself, builds and sustains its strategic partnerships, promotes its building and its collections, demonstrates relevance, encourages visitors, solicits donations, informs users and supports fundraising.' The overarching goal of engagement is to assert the Archive's position as a nationally significant cultural resource.

5.8.1 Use of No. 45 Merrion Square

Once again, Covid-19 had a direct and negative impact on aspects of engagement over the course of 2020. In particular, the exploitation of the Archive's building as a promotional tool was severely curtailed. Instead of the nearly 7,000 visitors welcomed to the building in 2019, just 1,929 visitors came in 2020 (in addition to researchers detailed above), and 1,594 of those had visited before 12 March. The Archive was unable to open for Culture Night, pivoting instead to an online contribution. Open House Dublin also went online and Christmas on the Square was cancelled. The number of external events fell from sixty-four in 2019 to just fourteen in 2020, with a concomitant decrease in income from room rental.

Among the events which did take place in 45 Merrion Square was a building control and consumer protection seminar organised by Eoin Ó Broin TD, a Housing Agency seminar, the launch of *Belfast: City of Light* (Bronagh Lawson, Belfast, 2019), a Discovery Programme information session and the Discovery Programme AGM, a Chartered Institute of Arbitrators (CI Arb) seminar and reception, and one wedding.

In addition, the Archive provided meeting spaces for the Buildings of Ireland Charitable Trust, the Irish Historic Houses Associations, the Friends of the National Collections and the Interdepartmental Commemorations Committee.

The Archive continued to participate in the network of architecture organisations in Ireland established in 2019. Included are the RIAI, the RSUA, the IAF, Darc Space, the AAI and the IGS, and the purpose is to coordinate and cross-promote events of an architectural interest to generate as wide an audience as possible. However, a second iteration of the October architectural festival, #ARCHITOBBER, could not proceed in 2020.

5.8.2 Websites and Social Media

The Archive maintains three websites, the main site (www.iarc.ie), annexed to which is the separate Archive catalogue site (<http://iarc.cloudapp.net/>), and the separate Dictionary of Irish Architects site (www.dia.ie).

The main Archive website was visited 25,212 times in 2020 by 19,096 separate users who looked at 49,321 pages of information. The comparable figures for 2019 were 24,736 visits by 17,478 users who looked at 46,608 pages of information. Seven blog articles were published over the course of the year including five based on a series of articles published in each edition of *Architecture Ireland*. We are grateful to editor Michael Hayes and his team for including the Archive in this publication. Two longer blogs were also published, one detailing the process of compiling the gazetteer of Irish court houses published in *Ireland's Court Houses* (Burns, O'Connor and O'Riordan eds, 2019), and the other detailing the repair of the Wedgwood chimney pieces in the first floor rooms in 45 Merrion Square (see below under Premises).

Followers on Facebook stood at 3,660 by the end of 2020, while the figure for Twitter was 5,969. The Archive joined Instagram in 2020, adding just over 750 followers by the end of the year (despite only posting once).

Electronic newsletter circulation stood at 1,865 at the end of 2020, and twelve newsletters were issued over the course of the year.

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

5.9 Premises

The thanks of the Archive to the Office of Public Works must be put on record for its continuing assistance with building maintenance efforts.

The impact of Covid-19 was perhaps least felt in physical changes to or in 45 Merrion Square, as the building lent itself readily to the simple adaptations required to conform to social-distancing requirements and other Covid-related protocols. To make the Reading Room safe for public access, for example, seating was removed and screens added to the Reading Room desk. Sanitation stations were installed on each floor, and at the front and back doors. The locker area in the basement was closed to public access. Using simple crowd-control barriers, a one-way system was initiated for access to the first floor, with members of the public ascending via the main stairs and descending via the back stairs.

In 2016, Maighread McParland, former Head of Conservation in the National Gallery of Ireland, began a project to have the Wedgwood chimneypieces in the first floor rooms restored. Originally installed in the house perhaps as early as 1796, the chimneypieces had suffered damage due to a robbery in 1995 and lost a number of their original plaques. With financial support from the Primrose Trust, four new plaques, made using the original moulds, were ordered from Wedgwood (now part of Fiskars Group). In July 2020, Lorna Barnes, an experienced conservator, inserted the new plaques into the gaps left by the missing originals, and cleaned the chimneypieces. The Archive is extremely grateful to Primrose Wilson and, especially, to Maighread McParland for their contributions to this project.

As in 2019, the Archive did not move any material to the off-site containers in Inchicore. However, no material was removed from these stores either. The containers remain entirely unsuitable for the storage of archives but a realistic date beyond which some off-site storage will no longer be needed remains elusive.

As reported previously, the Archive had increased monitoring of the environmental conditions in the main passive storage vaults and, as an experiment, the vents in one of the two stores were closed in November 2018. This is due to the fact that evolving passive stores design now calls for a high degree of air-tightness. The situation was carefully monitored over the course of 2019 and 2020, and revealed very stable temperature and relative humidity levels in the closed vault. It had been intended to close the vents in the second store in 2020 but this will now take place in 2021.

6. Finance

The audited financial statements for 2020 are set out below. The financial statements were prepared in accordance with Financial Reporting Standard 102 (FRS102), Irish statute comprising Companies Acts 2014 and Charities SORP (FRS 102).

The Archive would like to acknowledge the core support of the Arts Council whose substantial grant constituted the Archive's principal source of income in 2020. We are also grateful to our former funders in the Cultural Institution Unit of the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media, and to the Built Heritage and Architectural Policy Section of the Department of Housing, Local Government and Heritage for the grant it provided, as well as to the Office of Public Works for its support.

6.1 Collection Valuation:

As in previous years, the accounts include an estimate of the monetary value of the Archive's collections. The caveat to this valuation which has been pointed out in the past continues to apply: the valuation is estimated, untested in the market place, and takes little cognisance of the cultural value of the collection. A drawing held by the Archive may have a theoretical monetary value but the practical reality is that this value cannot, as things stand, be realised. The Archive holds these drawings, photographs and other material in trust, and is prohibited by its Constitution from selling them. Should the Archive close, ownership of the material it holds transfers to the Minister with responsibilities for arts and culture, currently the Minister for Tourism, Culture, Arts, Gaeltacht, Sport and Media.

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DIRECTORS' REPORT
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6.2 Reserves Policy:

The Archive has operated without cash reserves since it was established but seeks annually to carry forward sufficient funds to meet unavoidable expenditure in the first month of each new year pending the drawdown of the first instalment of the principal grant. In this way, reserves are fully committed towards meeting regular unavoidable expenditure.

6.3 Fundraising:

We are grateful to corporate supporters, Hibernia REIT and Henry J. Lyons Architects, and to our very many individual donors who have responded so generously to the Archive Benefactors Scheme. Archive benefactors since 2013 are listed below.

Doric Benefactors, Individual: Laura Bowen, Jackie Bourke, Paddy Cahill, Honora Faul, Brendan Glass, Peter Harbison, Emmeline Henderson, Karen Latimer, Mary McDonald, Owen McGartoll, Fergal McGirl, Feargal O Suilleabhain, Rob Shanahan, Andrew Tierney.

Doric Benefactors, Corporate: Arup, Engineers Ireland, Grafton Architects, Industrial Heritage Association of Ireland, Irish Historic Houses Association, Alistair Lindsay Architects, McCullough Mulvin Architects, Monuments Trustees Ltd, Wejchert Architects.

Ionic Benefactors, Individual: Paul Arnold, Desmond Barry, Christine Casey, Edward Cassidy, Mary Clark, Patrick Cooney, Ron Cox, William Cumming, David Davison, J.A.K. Deane, Conor and Marita Doyle, Barbara Fitzgerald, Peter and Mary Hanna, Róisín Heneghan, Jacqueline Hill, James Howley, Livia Hurley, Kathleen James-Chakraborty, Frank Keohane, J. Owen Lewis, Fidelma Macken, Camilla McAleese, Patricia McCarthy, James McGuire, Maighread McParland, Philip Maddock, Robin Mandal, Jeanne Meldon, Eoin O Cofaigh, Toal Ó Muiré, Paul & Colette O'Daly, James Pike, Finola Reid, Ray Refaussé, Ken Rohan, Sean Rothery, Roger Stalley, William Vaughan, Peter Walsh, Primrose Wilson, Jane Young.

Ionic Benefactors, Corporate: AECOM, DOCOMOMO Ireland, O'Connell Mahon Architects, O'Donnell + Tuomey Architects, JCA Architects, Scott Tallon Walker Architects.

Corinthian Benefactors, Individual: Michael Collins, Edward Green, Aideen Ireland, Fred Krehbiel, Edward McParland, Colum O'Riordan, John Redmill, Nicholas Robinson, Michael Webb.

Corinthian Benefactors, Corporate: CRH, ESB, Hibernia REIT, Irish Georgian Society, IPUT, Henry J. Lyons Architects.

The Archive fundraising activities conform to the Charities Regulatory Authority's Guidelines for Charitable Organisations on Fundraising from the Public.

7. Future Development

The directors have no plans to change significantly the activities and operation of the Archive in the foreseeable future.

8. Research and Development

The Archive did not engage in any research and development activity during the year.

9. Health and safety of employees

The wellbeing of the Archive's employees is safeguarded through strict adherence to health and safety standards. Health and safety legislation imposes certain requirements on employers and the Archive has taken the necessary action to ensure compliance with the legislation, including the adoption of a Safety Statement. The Safety Statement was reviewed and revised in 2020.

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DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

10. Political Donations

During the year, the Archive made no political donations which are disclosable in accordance with the Electoral Act, 1997.

11. Accounting Records

The measures taken by the directors to ensure compliance with the requirements of Sections 281 to 285 of the Companies Act 2014 regarding adequate accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise, and the provision of adequate resources to the financial function. The accounting records are maintained at 45 Merrion Square, Dublin 2.

12. State of Affairs

In the opinion of the directors, the state of affairs of the Archive is satisfactory and there has been no material change since the balance sheet date.

13. Principal risks and uncertainties

The directors of the Archive are aware of their statutory obligations in relation to providing a fair review of the Archive's development and performance. The principal risks and uncertainties affecting the Archive are the continued funding from the Arts Council, the Department of Housing, Local Government and Heritage, and Office of Public Works. The directors have addressed this issue by careful spending of the funds received. The directors have also prioritised fundraising from sources other than state funding bodies, with particular emphasis on rental of rooms for events. In the directors' estimation, such funding while helpful is limited.

14. Statement on relevant audit information

Each of the persons who are directors at the time when this Directors' Report is approved has confirmed that:

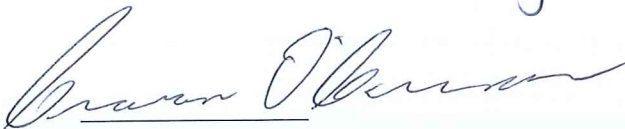
- so far as the director is aware, there is no relevant audit information of which the Archive's auditors are unaware, &
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Archive's auditors are aware of that information.

15. Auditors

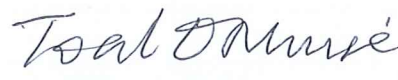
In accordance with Section 383(2) of the Companies Act 2014, the auditors, Duignan Carthy O'Neill Limited, Chartered Accountants, have indicated their willingness to continue in office.

On behalf of the Board

07 May 2021



Director



Director

THE IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2020

The directors are responsible for preparing the Directors' report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare the financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the Company as at the financial year end date, of the surplus or deficit for that financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for ensuring that the Company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the Company, enable at any time the assets, liabilities, financial position and surplus or deficit of the Company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the Company's website. Legislation in Republic of Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On behalf of the board


Director


Director

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE

Report on the audit of the financial statements

Opinion

We have audited the financial statements of The Irish Architectural Archive (the 'Company') for the year ended 31 December 2020, which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is Irish law and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion, the accompanying financial statements:

- give a true and fair view of the assets, liabilities and financial position of the Company as at 31 December 2020 and of its surplus for the year ended;
- have been properly prepared in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE (CONTINUED)

Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with applicable legal requirements.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the Company were sufficient to permit the financial statements to be readily and properly audited, and the financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report.

The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

Respective responsibilities and restrictions on use

Responsibilities of directors

As explained more fully in the Directors' responsibilities statement on page 16, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE (CONTINUED)


Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: <https://www.iaasa.ie/Publications/Auditing-standards>. This description forms part of our Auditors' report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Elizabeth Murphy

for and on behalf of

Duignan Carthy O'Neill Limited

Chartered Accountants & Registered Auditors

84 Northumberland Road

Ballsbridge

Dublin 4

Date: 13 May 2021

THE IRISH ARCHITECTURAL ARCHIVE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE) FOR THE YEAR ENDED 31 DECEMBER 2020

	2020			2019		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
	€	€	€	€	€	€
Income from:						
Grants & Sales (Cash)	404,033	17,535	421,568	406,475	42,183	448,658
Non monetary donations to the Archive Collection	20,210	-	20,210	40,910	-	40,910
Non monetary rental services donated	180,363	-	180,363	180,451	-	180,451
Miscellaneous	-	-	-	-	-	-
Total Income	4 604,606	17,535	622,141	627,836	42,183	670,019
Expenditure on:						
Staff Costs	10 (331,546)	-	(331,546)	(320,697)	-	(320,697)
Depreciation	(11,694)	-	(11,694)	(15,807)	-	(15,807)
Other Expenses	(102,740)	-	(102,740)	(122,355)	-	(122,355)
Non monetary rental charge	(180,363)	-	(180,363)	(180,451)	-	(180,451)
Total Expenditure	(626,343)	-	(626,343)	(639,310)	-	(639,310)
Operating income/(expenditure)	8 (21,737)	17,535	(4,202)	(11,474)	42,183	30,709
Interest payable	(488)	-	(488)	(449)	-	(449)
Interest earned	-	-	-	-	-	-
Net income/(expenditure)	(22,225)	17,535	(4,690)	(11,923)	42,183	30,260
Transfer between funds	-	-	-	-	-	-
Net movement in funds	(22,225)	17,535	(4,690)	(11,923)	42,183	30,260
Reconciliation of funds:						
Total funds brought forward	152,406	122,328	274,734	164,329	80,145	244,474
Unallocated reserves prior to 2015	12,853,839	-	12,853,839	12,853,839	-	12,853,839
Total funds carried forward	12,984,020	139,863	13,123,883	13,006,245	122,328	13,128,573

All activities relate to continuing operations.

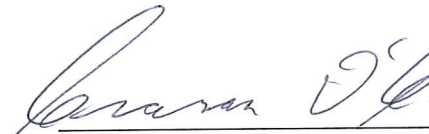

The notes on pages 23 to 34 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

BALANCE SHEET
AS AT 31 DECEMBER 2020

	Note	2020 €	2019 €
Fixed assets			
Archive collection		13,121,033	13,097,662
Office equipment		8,244	17,034
		<u>13,129,277</u>	<u>13,114,696</u>
Current assets			
Debtors: amounts falling due within one year	13	3,388	1,953
Cash at bank and in hand	14	111,723	42,514
		<u>115,111</u>	<u>44,467</u>
Creditors: amounts falling due within one year	15	(97,655)	(20,590)
Net current assets		<u>17,456</u>	<u>23,877</u>
Total assets less current liabilities		<u>13,146,733</u>	<u>13,138,573</u>
Creditors: amounts falling due after more than one year	16	(22,850)	(10,000)
Net assets		<u><u>13,123,883</u></u>	<u><u>13,128,573</u></u>
Capital and reserves			
Funds		<u>13,123,883</u>	<u>13,128,573</u>
Shareholders' funds		<u><u>13,123,883</u></u>	<u><u>13,128,573</u></u>

The financial statements were approved and authorised for issue by the board:



 Director Director

Date: 13 May 2021

The notes on pages 23 to 34 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 €	2019 €
Cash flows from operating activities		
(Deficit)/Surplus for the financial year	(4,690)	30,260
Adjustments for:		
Depreciation of tangible assets	11,694	15,807
Donations to Archive Collection	(20,210)	(40,910)
(Increase)/decrease in debtors	(1,435)	29,977
Increase/(decrease) in creditors	89,915	(3,715)
	75,274	31,419
Net cash generated from operating activities		
Cash flows from investing activities		
Purchase of tangible fixed assets	(6,065)	(4,709)
	(6,065)	(4,709)
Net cash from investing activities		
	69,209	26,710
Net increase in cash and cash equivalents		
Cash and cash equivalents at beginning of year	42,514	15,804
	111,723	42,514
Cash and cash equivalents at the end of year		
Cash and cash equivalents at the end of year comprise:		
Cash at bank and in hand	111,723	42,514
	111,723	42,514

The notes on pages 23 to 34 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. General information

These financial statements comprising the Statement of financial activities, Balance Sheet, Statement of cashflows and the related notes constitute the individual financial statements of the Irish Architectural Archive for the financial year ended 31 December 2020.

The Irish Architectural Archive is incorporated in the Republic of Ireland. The company is a company limited by guarantee and was incorporated in Ireland on 12 April 1976. The company's registered number is 54867 and its registered office is located at 45 Merrion Square, Dublin 2. The nature of the company's operations and its principal activities are set out in the Director's Report.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and Irish statute comprising of the Companies Act 2014 and the Charities SORP (FRS 102).

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies (see note 3).

The Irish Architectural Archive is constituted under Irish company law as a company limited by guarantee and is a registered charity and has adopted and reported its performance in accordance with the format provided for in the Charities SORP and in particular reports its performance for the financial year in the format of the SORP's Statement of Financial Activities (SOFA).

Companies Act 2014 which became effective in law on 1 June 2015 and from that date applied the format and content of financial statements requirements appropriate for a company trading for the profit of its members to a company that is a not for profit organisation. In order to provide information relevant to understanding the stewardship of the directors and the performance and financial position of the charity, The Irish Architectural Archive has prepared its financial statements in accordance with the formats provided for in the Charities SORP (FRS 102) consistent with the prior year.

The directors consider the adoption of the SORP requirements is the most appropriate accounting to properly reflect and disclose the activities of the organisation. Had the Companies Act format and content of financial statements requirements suitable for a company trading for the profit of its members been presented instead, a profit and loss account with related notes showing items such as Turnover and Cost of Sales would have been reported along with a "profit" on ordinary activities before taxation.

The following principal accounting policies have been applied:

2.2 Revenue

Revenue includes donations, sales, facility hire and income from other fundraising activities. Revenue is analysed as Restricted and Unrestricted. Restricted funds represent income recognised in the financial statements, which is subject to specific conditions imposed by the donors or grant making institutions. Unrestricted funds represent amounts which are expendable at the discretion of the company, in furtherance of the objectives of the company. Such funds may be held in order to finance working capital or capital investment.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2. Accounting policies (continued)

2.3 Grants

Grants are accounted under the performance model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to the Statement of Financial Activities at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the Statement of Financial Activities in the same period as the related expenditure.

2.4 Company Name

The company received approval under Section 1180(1) of the Companies Act 2014 to omit the word 'Company Limited by Guarantee' from its name.

2.5 Financial Instruments

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable.

Debt instruments like accounts receivable and payable are initially measured at present value of the future payments and subsequently at amortised cost using effective interest method. Debt instruments that are payable or receivable within one year, typically trade payables and receivables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration expected to be paid or received.

Cash consists of cash on hand and demand deposits. Cash equivalents consist of short term highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of change in value.

2.6 Functional and presentation currency

Items included in the financial statements of the company are measured using the currency of the primary economic environment in which the company operates ("the functional currency"). The financial statements are presented in euro, which is the company's functional and presentation currency and is denoted by the symbol "€".

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2. Accounting policies (continued)

2.7 Heritage Assets

Archive Collection

The Archive Collection is included on the Balance sheet at a valuation of €13,121,033 (2019: €13,097,662) The Irish Architectural Archive collections comprise some 350,000 architectural drawings. These range in date from 1690 to the end of first decade of the 21st century, and can be accompanied, especially where the drawings are part of an architectural practice collection, by associated material such as project files. In addition, the Archive holds some 400,000 photographs, and a reference library of in excess of 35,000 items. The Archive's holdings comprise the largest accumulation of primary material relating to Irish architecture in existence and as such constitute a heritage collection of national importance and international significance.

Purchased Heritage Assets are stated at historical cost. Historical cost includes purchase cost plus any associated expenditure that is directly attributable to bringing the asset to its present location and condition. Where heritage assets are donated to the Archive, the assets are accounted for at the fair value on the date of acquisition (as determined according to the methodology below), with an equivalent amount recorded as income under non monetary donations.

All heritage assets are reviewed at least annually for evidence of impairment, with provision for impairment losses recorded as necessary.

The Valuation methodology used is as follows

Architectural drawings:

The monetary value of an individual architectural drawing is dependent on a number of factors including its age, the aesthetic appearance of the drawing, the quality of the draughtsmanship, the importance of the architect, whether it is signed and/or dated, the significance of the building depicted, and its physical condition. For individual drawings or smaller sets of drawings, notional or nominal values have been estimated based on these factors. For larger accumulations of drawings a similar valuation methodology has been applied i.e. the valuation based on an average individual drawing (or roll/folder of drawings) multiplied by the total number in the collection.

Archival material (MSS and files):

Valuations for such material as individual manuscripts, accumulations of personal papers, institutional archives or architectural practice files are based on a matrix of considerations similar to those for individual architectural drawings - i.e. the age of the material, its condition, the importance of the individual/organisation which created the material, the significance of any buildings to which the material relates and an assessment of its informational/archival significance.

Photographs:

Photographic collections of intrinsic value: what is important is who took the photograph and when, what the subject is, how the image is framed and composed, and such intangible qualities as the balance of light and shade. Valuations are based on a matrix similar to that used for architectural drawings and, as with accumulations of drawings, an average value has been assigned to photographs in the collection with the total valuation based on the multiple of this and the number of photographs. No distinction has been made for collections of negatives only, negatives and original prints, or negatives and IAA-produced prints or contact sheets.

Models or other misc objects:

Architectural models have been assigned a value based on their intrinsic qualities rather than the cost of replacement (which in many cases might be higher). Other objects - e.g. set of drawing instruments - have been assigned estimated values based on the price they might realise in a sale.

Printed matter:

Books, pamphlets and periodical have been assigned an estimated like-for-like replacement value at current costs.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2. Accounting policies (continued)

Preservation costs:

Expenditure which, in the Directors' view, is required to preserve or prevent further deterioration of individual collection items is recognised in the Statement of Financial Activity when it is incurred.

2.8 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Company adds to the carrying amount of an item of fixed assets the cost of replacing part of such an item when that cost is incurred, if the replacement part is expected to provide incremental future benefits to the Company. The carrying amount of the replaced part is derecognised. Repairs and maintenance are charged to profit or loss during the period in which they are incurred.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	- 10% - 33%
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The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss.

2.9 Donated Rental Services

The Irish Architectural Archive has use of the building at 45 Merrion Square. However no rent is charged to the company by the Office of Public Works (OPW). As this is a donated service supplied to the company the directors deem it necessary to recognise the donated service in the Statement of Financial Activities. They have also included a corresponding rental charge in the Statement of Financial Activities.

The rent is charged at the market value of the rental market in Dublin 2 for a property of similar size.

2.10 Taxation

The company is exempt from taxation due to its charitable status. (Charity tax Number: CHY6240)

2.11 Going Concern

The Irish Architectural Archive is reliant on continuing support from Government Bodies in the form of Grant Assistance and Corporate Support to ensure that the Company remains in operation for the foreseeable future.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2. Accounting policies (continued)

2.12 Reserves

The Archive has operated without cash reserves since it was established but seeks annually to carry sufficient funds to meet unavoidable expenditure in the first month of each new year pending the drawdown of the first instalment of the principal grant. All reserves are fully committed towards meeting regular unavoidable expenditure.

2.13 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.14 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Statement of cash flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Company's cash management.

2.15 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

2.16 Provisions

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to passage of time is recognised as a finance cost.

2.17 Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the Statement of Financial Activities over the employees' service lives on the basis of a constant percentage of earnings.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

3. Judgments in applying accounting policies and key sources of estimation uncertainty

The directors consider the accounting estimates and assumptions below to be its accounting estimates and judgements:

Valuation of Heritage Assets

Heritage Assets are valued at historic cost or valuation at the date of acquisition. They are subsequently assessed for evidence of impairment by the management team as they have the best expertise to value such collections held by the company.

Rental Service Donations

The donation of the use of the building is estimated based on the market value of rental of a similar property in the same area. The non-monetary rental charge is recorded at the same value as the donated rental services.

Going Concern

The company continued to operate during 2020, and had a deficit of €4,690. At 31 December 2020, it has net current assets of €17,456 and net assets of €13,123,833.

IAA has continued to operate during the current Covid-19 pandemic and has not seen a significant effect on its activities as a result of the virus. The directors have prepared budgets for the upcoming 12 months which show that the company will continue as a going concern.

The financial statements have been prepared on a going concern basis.

4. Income

	2020	2019
	€	€
Grants & Sales	421,568	448,658
Non monetary donations to the Archive Collection	20,210	40,910
Non monetary rental services donations	180,363	180,451
	622,141	670,019
	622,141	670,019

5. Arts Council Grant Funding

	2020	2019
	€	€
Strategic Funding programme	315,000	-
Capacity Building Support Scheme - Capital grant, refer to note 16.	17,850	-
	332,850	-
	332,850	-

IAA received an additional amount of €78,750 as an advance of their 2021 funding. This amount is shown as deferred income in note 15.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

6. Other Government Grants

	2020	2019
	€	€
Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media Cultural Institutions Unit - annual grant	-	315,000
Regional Museum Exhibition & Cultural Capital Schemes	9,785	-
Covid support grant	3,178	-
	-	-
Department of Housing, Local Government and Heritage Built Heritage Policy Section	18,000	18,000
	<u>30,963</u>	<u>333,000</u>

There is a contingent liability to repay government grants received if the grant is not used for the purpose for which it was advanced.

7. Office of Public Works

	2020	2019
	€	€
Annual grant	30,000	30,000
	<u>30,000</u>	<u>30,000</u>

8. Surplus on ordinary activities before taxation

The operating surplus is stated after charging:

	2020	2019
	€	€
Depreciation of tangible fixed assets	11,694	15,807
Auditors' remuneration -Audit	5,065	5,065
Auditors' remuneration -Non Audit	1,500	1,600
	<u>18,259</u>	<u>22,472</u>

9. Taxation

The company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (CHY 6240).

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

10. Employees

Staff costs were as follows:

	2020	2019
	€	€
Wages and salaries	298,881	289,288
Social insurance costs	32,665	31,409
	<u>331,546</u>	<u>320,697</u>

The average monthly number of employees, including the directors, during the year was as follows:

	2020	2019
	No.	No.
Administration staff	1	1
Archive staff	4	4
	<u>5</u>	<u>5</u>

No employee received remuneration amounting to more than €70,000 in either year.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

11. Tangible fixed assets

	Office equipment €	Heritage Assets €	Total €
Cost or valuation			
At 1 January 2020	334,310	13,097,662	13,431,972
Additions	2,904	23,371	26,275
	337,214	13,121,033	13,458,247
At 31 December 2020	337,214	13,121,033	13,458,247
Depreciation			
At 1 January 2020	317,276	-	317,276
Charge for the year	11,694	-	11,694
	328,970	-	328,970
At 31 December 2020	328,970	-	328,970
Net book value			
At 31 December 2020	8,244	13,121,033	13,129,277
At 31 December 2019	17,034	13,097,662	13,114,696

The collection includes 15,000 drawings from McCurdy & Mitchell Drawings Collection valued at €1,500,000; 7,000 drawings from Ashlin Coleman Collection valued at €1,400,000.

Maintenance of the Collection

In relation to the care of material acquired by the Archive, Section 3.1 of the Archive's Accessions Policy states: The Archive has a responsibility to preserve all of the material in its possession, whether that material has been acquired by gift, purchase or loan, and will take all reasonable precautions to preserve that material from damage, loss or theft, but shall not otherwise be liable for any damage to or loss or theft of that material. Section 3.5 states: The Archive will store the material in its care in as archivally secure an environment as it can, i.e. in conditions not less favourable than those considered acceptable for the storage of the Archive's own records.

Acquisitions

The Archive will purchase material as and when the need arises, but its budgets for purchase acquisition are extremely small. Special fund-raising needs to be undertaken to finance specific purchases.

Materials on Loan to the Archive

The Irish Architectural Archive holds items on loan which are not included in the above valuation. With specific reference to loans, Section 2.6 vii of the Archive's Accessions Policy states: Material loaned to the Archive will be kept in the Archive's safe custody and under reasonable storage conditions and the Archive will take all reasonable precautions for its preservation, provided that nothing in this statement shall be deemed to require of the Archive at any time any greater amount or degree of care protection or security than the Archive normally provides for its own records and provided further that no liability shall attach to the Archive for any loss or damage to loaned items.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

12. Stocks

A stock of books did exist as at 31 December 2020. However, as these books have been in stock for many years the Directors consider it prudent to value the books at €Nil for inclusion in the accounts.

13. Debtors

	2020	2019
	€	€
Other debtors	1,414	-
Prepayments	1,974	1,953
	3,388	1,953
	3,388	1,953

14. Cash and cash equivalents

	2020	2019
	€	€
Cash at bank and in hand	111,723	42,514
	111,723	42,514
	111,723	42,514

15. Creditors: Amounts falling due within one year

	2020	2019
	€	€
PAYE/PRSI	9,343	9,198
Other creditors	2,512	1,812
Accruals	7,050	9,580
Deferred income	78,750	-
	97,655	20,590
	97,655	20,590

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

16. Creditors: Amounts falling due after more than one year

	2020	2019
	€	€
Government grants received	22,850	10,000
	22,850	10,000
	22,850	10,000
	2020	2019
	€	€
Capital Grants Received		
At 1 January	20,000	20,000
Received during the year	17,850	-
	37,850	20,000
At 31 December		
Released to Statement of Financial Activities		
At 1 January	(10,000)	(5,000)
Released during the year	(5,000)	(5,000)
	(15,000)	(10,000)
At 31 December		
Net Amount:		
At 1 January	22,850	10,000
	22,850	10,000
At 31 December	22,850	10,000

Of the closing balance of €5,000 relates to a grant of €20,000 received from Department of Culture, Heritage & the Gaeltacht (Stream 3 Arts & Culture Capital Scheme 2016 - 2018) for the purchase of fixed asset (digital camera) in 2018.

In 2020 IAA received a grant from the Arts Council of €17,850 for the purchase of digital servers.

A liability would arise to repay in whole or in part certain grants received if particular circumstances set out in the agreements occur.

The basis by which Government Grants are released to Revenue is set out in Note 2.3.

17. Related party transactions

Directors are reimbursed for travel expenses incurred during the course of carrying out their duties. During the year ended 2020 the total expenses reimbursed amounted to €192 (2019: €261). No other related party transactions took place during the year.

The company have an agreement with the Office of Public Works that no rent will be payable for the use of the building occupied by the Company. Under FRS 102 a market value of €180,363 has been recognised in the 2020 financial statements as a non exchange donated service.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

18. Post balance sheet events

There were no material post balance sheet events.

19. Key management personnel compensation

Key management includes the Board of Directors, all members of the company management, including the CEO and the Company Secretary. The compensation paid or payable to key management for employee services is shown below:

	2020 €	2019 €
Salaries and other short term benefits	64,955	63,975
	64,955	63,975
	64,955	63,975

20. Status

The company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (CHY 6240).

21. Reconciliation of movements in funds

	Opening Surplus €	Surplus/ (Deficit) for the year €	Closing Surplus €
Unrestricted Funds	122,328	17,535	139,863
Restricted Funds	152,406	(22,225)	130,181
Unallocated reserves prior to 01/01/15	12,853,839	-	12,853,839
	13,128,573	(4,690)	13,123,883
	13,128,573	(4,690)	13,123,883

22. Controlling party

The company is controlled by its Members and the Board of Directors.

23. Approval of financial statements

The board of directors approved these financial statements for issue on

13 May 2021.

THE IRISH ARCHITECTURAL ARCHIVE
SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
	€	€
Income		
Grants & Sales (Cash)	421,568	448,658
Non monetary donations to the Archive Collection	20,210	40,910
Non monetary rental service donations	<u>180,363</u>	<u>180,451</u>
	622,141	670,019
Expenditure		
Administration expenditure (Cash)	(446,468)	(459,308)
Non monetary rental charge	<u>(180,363)</u>	<u>(180,451)</u>
	(626,831)	(639,759)
(Deficit)/Surplus of Income over Expenditure	<u><u>(4,690)</u></u>	<u><u>30,260</u></u>

THE IRISH ARCHITECTURAL ARCHIVE
SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
	€	€
Grants		
<i>The Office of Public Works</i>	30,000	30,000
<i>The Arts Council</i>		
- Strategic Funding programme	315,000	-
<i>Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media</i>		
- Cultural Institutions Unit annual grant	-	315,000
- Regional Museum Exhibition & Cultural Capital Schemes	9,785	-
- Covid Support	3,178	-
<i>Department of Housing, Local Government and Heritage</i>		
- Built Heritage & Architectural Policy section annual grant	18,000	18,000
Amortisation of Capital Grant	5,000	5,000
	<u>380,963</u>	<u>368,000</u>
Corporate Support		
IPUT	-	7,000
Hibernian REIT	5,000	5,000
Henry J. Lyons Architects	3,000	3,000
	<u>8,000</u>	<u>15,000</u>
Donations and Other Grants		
Court House - Special projects	-	13,170
Sundry Donations	15,070	8,321
	<u>15,070</u>	<u>21,491</u>
Book and Copy Sales		
Sales of Digitised Copies	7,446	3,135
Book Sales	2,809	675
Camera fees	908	950
	<u>11,163</u>	<u>4,760</u>
Other Income		
Revenue Refunds on Donations	-	1,034
Facility Hire	6,002	31,640
Other Income	370	6,733
	<u>6,372</u>	<u>39,407</u>
Total Income	<u><u>421,568</u></u>	<u><u>448,658</u></u>

THE IRISH ARCHITECTURAL ARCHIVE

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
	€	€
Premises and Equipment		
Depreciation of Office Equipment	11,694	15,807
Insurance	8,603	8,397
Light & Heat	11,856	21,287
Telephone	1,115	1,032
Repairs & Maintenance	4,875	23,443
Office & Cleaning	16,707	19,612
Rates & Waste Collection	986	927
	<u>55,836</u>	<u>90,505</u>
Staff		
Wages	331,546	320,697
Catalogue		
Catalogue expenses	8,528	2,862
Conservation		
Equipment & Supplies	3,571	1,069
Supplies		
Stationery	100	799
Computer & Photocopier Expenses	1,563	1,969
Postage	310	611
	<u>1,973</u>	<u>3,379</u>
Financial Expenses		
Audit Fees	5,064	5,065
Legal, secretarial & payroll Fees	3,166	1,600
Bank Interest & Charges	488	449
	<u>8,718</u>	<u>7,114</u>
Photography, Commissions and Projects		
Exhibitions & Outreach	18,250	12,296
Photography, Commissions and Projects	-	3,769
Photographic Orders	1,761	526
	<u>20,011</u>	<u>16,591</u>
Miscellaneous		
Travel	-	1,153
Member expenses	192	261
Fire Safety & Security	7,412	7,590
Sundry	6,294	6,367
Subscriptions & Publications	1,665	819
Websites	722	901
	<u>16,285</u>	<u>17,091</u>
Total Expenditure	<u><u>446,468</u></u>	<u><u>459,308</u></u>