

Registered number: 54867

THE IRISH ARCHITECTURAL ARCHIVE

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2021

**84 Northumberland Road
Ballsbridge
Dublin 4**

**Duignan Carthy O'Neill Limited
Chartered Accountants
Registered Auditors**

THE IRISH ARCHITECTURAL ARCHIVE

COMPANY INFORMATION

Directors	Ruairí Quinn (Chairperson) Malcolm Alexander (Secretary) Anne Casement (resigned 13 May 2021) William Cumming (resigned 13 May 2021) Karen Latimer (appointed 13 May 2021) Fionnuala May Aidan O'Connor Ciaran O'Connor Toal OMuiré Shane O'Toole (resigned 13 May 2021) Siobhan Sexton (appointed 13 May 2021) Grainne Shaffrey Nicola Stathers (appointed 13 May 2021) Margaret Quinlan (appointed 19 May 2021)
Company secretary	Malcolm Alexander
Registered number	54867
Registered office	45 Merrion Square Dublin 2 D02 VY60
Independent auditors	Duignan Carthy O'Neill Limited Chartered Accountants & Registered Auditors 84 Northumberland Road Ballsbridge Dublin 4
Bankers	Allied Irish Bank Plc. 1 Lower Baggot Street Dublin 2
Solicitors	Eugene F Collins 3 Burlington Road Dublin 4

THE IRISH ARCHITECTURAL ARCHIVE

CONTENTS

	Page
Chairperson's Statement	1
Directors' report	2 - 18
Directors' responsibilities statement	19
Independent auditors' report	20 - 22
Statement of Financial Activities	23
Balance sheet	24
Statement of cash flows	25
Notes to the financial statements	26 - 38
<p>The following pages do not form part of the statutory financial statements:</p>	
Detailed income and expenditure account and summaries	39 - 41

THE IRISH ARCHITECTURAL ARCHIVE

CHAIRPERSON'S INTRODUCTION FOR THE YEAR ENDED 31 DECEMBER 2021

On 1 December 2021 the Minister for Tourism, Culture, Arts, Gaeltacht, Sport and Media unveiled a portrait of Homan Potterton in the Irish Architectural Archive. The portrait has been placed on loan to the Archive by Homan's husband, Alex Heusen, to mark the bequest by Homan of €450,000 to the Archive. As stipulated by Homan in his will, this funding will be invested, with the proceeds going to support activities that are absolutely central to what the Archive is, and what it does – the conservation of material in our care and the undertaking of photographic survey work.

Homan's notable bequest, which we expect to receive over the course of 2022, is a significant act of generosity which will support the Archive in its work for years to come. It is also a reminder that legacy gifts, large or small, have the power to be transformative. It is remarkable to know that an action you take today – make provision in a will for a cause you care about – will continue to yield benefits long after you are gone. Homan's bequest will certainly do that. And so it is fitting that the Archive acknowledges this, not simply by hanging his portrait where visitors to the building will see it and be reminded of that generosity but also by naming our meeting room the Homan Potterton Room in his honour. And we intend to build on the foundations Homan has laid, by developing a legacy-giving programme for the Archive.

Otherwise, 2021 was overshadowed, as 2020 had been, by Covid-19 and the ongoing impact of the global pandemic. Following the long lock-down with which 2021 began, staff were only able to return to the building on a regular basis from 4 May 2021, while continuing to work from home one day per week, in line with Government guidance. The Reading Room reopened on 10 May 2021 though access remained by appointment only, with numbers in the Reading Room restricted to a maximum of four. The requirement that readers order material in advance remained in place.

The exhibition spaces finally reopened on 17 May 2021. Fortunately, it was possible to provide unrestricted access to the Architecture Gallery and the first floor rooms. In addition, opening hours were extended to include Mondays.

As detailed in the report which follows, this level of interruption naturally affected almost all aspects of the Archive work programme and services. However, as had been the case in 2020, the Archive emerged relatively unscathed, an outcome once again attributable to the resilience of the staff, the strong support of the Arts Council, and the flexibility of the organisation as a whole in the face of continuing adversity. Nonetheless, as the threat of Covid gradually recedes, we are looking forward with great anticipation to a return to more 'normal' activity in 2022.

Name Ruairí Quinn
 Chairperson

Date 3 May 2022

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

The directors submit their report and the financial statements for the year ended 31 December 2021.

1. Principal Activity

The principal activity of the Irish Architectural Archive (the Archive) is collecting, preserving and making accessible to the public documents of every kind which yield information on the buildings of Ireland.

2. Results

The Statement of Financial Activities for the year ended 31 December 2021 and Balance Sheet as at that date are set out on pages 23 & 24. The net income amounted to €21,601 (31 December 2020: (€4,690)). A nil charge to taxation arose and accordingly an amount of €21,601 was credited to reserves.

3. Purpose and Objectives

The Irish Architectural Archive was established in 1976 to collect and preserve material of every kind relating to the architecture of the entire island of Ireland, and make it available to the public.

Architectural drawings and related documentation are retained and preserved for their long-term evidentiary value. As such, architectural archives constitute an important element of cultural heritage. They record how our constructed environment was designed, created, built, managed and used. In some cases, they contain the only record of lost buildings and of unbuilt projects.

As the constitution of the International Council on Archives Section on Architectural Records notes, 'increasing access to more and better authentic architectural records can be a powerful strategy for:

- improving the quality of technical and administrative performance and reinforcing culture and identity;
- enhancing public awareness of the quality of architecture and the built environment and the importance of protecting architectural heritage;
- promoting scientific and technical research on architecture and allied fields;
- encouraging the use of records and archives as resources for education and cultural fruition.'

To achieve its core objectives, the Archive acquires records relating to Irish architecture, architects and buildings, preserves those records by housing them in appropriate archival containers and storing them securely, catalogues the records to facilitate public access and use, and provides that public access directly in its Reading Room in 45 Merrion Square, online via its catalogue, and through its exhibitions programme and related activities.

4. Structure

The Irish Architectural Archive is a private company limited by guarantee (Company Number: 54867). It has charitable status (CHY6240) and is registered with the Charities Regulatory Authority (20010843).

4.1 Members

The Archive, as a corporate entity, has a body of ordinary members. These constitute a wide community of interested parties including architects, architectural historians, developers, planners, builders, designers, and researchers. Invitations to become a member of the Archive are issued at the discretion of the board. Membership of the Irish Architectural Archive brings with it no financial or other obligations. Members receive information about the Archive, including the annual accounts, and are entitled to attend the AGM and other meetings which might be called, and to vote on the adoption of the Archive's accounts or on any other

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

resolutions which might be placed before such meetings. Less formally, they have an opportunity to assess the progress of the Archive and to raise issues which they feel need to be addressed.

In 2021 the membership of the Archive comprised the following: Malcolm Alexander, Marcus Beresford, Amanda Bone, Paddy Bowe, Gary Boyd, David Browne, Merritt Bucholz, Hugh Campbell, Andrew Carpenter, Peter Carroll, Anne Casement, Christine Casey, Alice Clancy, Paul Clarke, Patrick Cooney, Ron Cox, Ann Cuffe Fitzgerald, William Cumming, Sheelagh Davis-Goff, David Davison, Shane de Blacam, Manus Deery, Ruth Delany, Terence Dooley, Charles Duggan, Tom Dunne, Austin Dunphy, Michelle Fagan, Yvonne Farrell, Honora Faul, Joanna Finegan, Miriam Fitzpatrick, Elizabeth Francis, Niall Gaffney, Raymond Gilmore, Lisa Godson, Jennifer Goff, Robert Goff, John Graby, David Griffin, Mary Hanna, Peter Hanna, Peter Harbison, Paul Harron, Bill Hastings, Richard Haworth, Michael Hayes, Máire Henry, Arthur Hickey, Donal Hickey, Graham Hickey, Roger Hill, Susan Hood, James Horan, James Howley, Livia Hurley, Sarah Ingle, Aideen Ireland, Kathleen James-Chakraborty, Loughlin Kealy, Merlo Kelly, Paul Keogh, Frank Keohane, Peter Langford, Sarah Lappin, Paul Larmour, Karen Latimer, J. Owen Lewis, Alistair Lindsay, Conor Lucey, Hugh Maguire, Robin Mandal, John Martin, Fionnuala May, Camilla McAleese, Patricia McCarthy, Robert McCarthy, Kevin McCartney, Aisling McCoy, Michael McGarry, Clare McGrath, James McGuire, Níall McLaughlin, Ruth McManus, Shelley McNamara, Edward McParland, Jeanne Meldon, Robert Miles, Paul Mitchell, Fidelma Mullane, Peter Murray, David Newman Johnson, Robert O'Byrne, Eoin O Cofaigh, John O'Connell, Sandra O'Connell, Aidan O'Connor, Ciaran O'Connor, Joan O'Connor, Michael O'Doherty, Rory O'Donnell, Frederick O'Dwyer, Finola O'Kane Crimmins, Sean O Laoire, Toal O Muiré, Cathal O'Neill, John O'Regan, Shane O'Toole, John Olley, Peter Pearson, James Pike, Carole Pollard, Anthony Reddy, John Redmill, Raymond Refaussé, Finola Reid, Nicholas Robinson, Ken Rohan, Angela Rolfe, the Earl of Rosse, Sean Rothery, Susan Roundtree, Alistair Rowan, Ann Martha Rowan, Ellen Rowley, Siobhán Sexton, Gráinne Shaffrey, Patrick Shaffrey, Nicholas Sheaff, Helen Shenton, Anngret Simms, James Slevin, Steven Spier, Roger Stalley, Michael Tallon, Paul Tierney, John Tuomey, Stephen Vernon, Nathalie Weadick, Brian Walker, Geraldine Walsh, Peter Walsh, Michael Webb, Primrose Wilson, Richard Wood.

The loss in 2021 of former board members Edward Cassidy and Niall McCullough, and of Company member David Evans, is noted with regret.

The Archive AGM was held on 13 May 2021 via Zoom.

4.2 Board

The Archive is governed by a board of directors, elected by the members and led by a chairman appointed by the board. The board reports annually to the membership. The board must include the Chairman of the Commissioners of Public Works or his/her appointee, and the President of the Royal Institute of the Architects of Ireland. In addition, the Minister with responsibility for arts and culture (currently the Minister for Tourism, Culture, Arts, Gaeltacht, Sport and Media) may appoint in a personal capacity, with the consent of the directors, one person as director. The board may include up to nine other persons whose membership will enhance the effectiveness of the board or further the objectives of the Archive.

Board members serve for one fixed three-year term which may be renewed twice.

In 2021 the board members were: Ruairí Quinn (Chairperson), Malcolm Alexander (Company Secretary), Anne Casement (retired 13 May 2021), William Cumming (retired 13 May 2021), Karen Latimer (appointed 13 May 2021), Aidan O'Connor, Ciaran O'Connor (ex-officio), Toal Ó Muiré, Shane O'Toole, (retired 13 May 2021), Margaret Quinlan (appointed by the Minister for Tourism, Culture, Arts, Gaeltacht, Sport and Media, 19 May 2021), Siobhán Sexton (appointed 13 May 2021), Gráinne Shaffrey, and Nicola Stathers (appointed 13 May 2021).

The board met on five occasions in 2021; all of these meetings were held remotely via Zoom.

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

There are currently three board committees:

Audit Committee: In 2021 the members of the Audit Committee were William Cumming (Chairman to 13 May 2021), Aidan O'Connor and Toal Ó Muiré. The Audit Committee met on three occasions via Zoom, including a meeting with the external auditors without the presence of Archive management. The Committee also visited the off-site storage containers in Inchicore (see under Premises below). William Cumming retired from the Committee following the AGM. Ciaran O'Connor and Margaret Quinlan joined the Committee and Toal Ó Muiré became chairperson.

Collection Development Committee: In 2021 the Collection Development Committee members were Shane O'Toole (Chairman to 13 May 2021), Honora Faul (NLI), Emma Gilleece, Aileen Ireland, Paul Larmour and Frederick O'Dwyer. Following the AGM, Karen Latimer, Siobhán Sexton and Nicola Stathers joined the committee, with Karen Latimer taking on the role of chairperson. The Collection Development Committee met via Zoom on four occasions in 2021.

Governance Committee: In 2021 the members of the Governance Committee were Malcolm Alexander (Chairman), Anne Casement (to 13 May 2021) and Aidan O'Connor. The Governance Committee met via Zoom on four occasions in 2021, and interviewed a number of candidates for appointment to the board. Following the AGM, Fionnuala May and Gráinne Shaffrey joined the committee.

Policies and procedures for the identification, induction and training of directors are detailed in the Archive's Board Handbook.

4.3 Governance/Compliance

The Irish Architectural Archive complies with the Charities Regularity Authority's Governance Code for Charities.

The Irish Architectural Archive complies with the Charities Regularity Authority's Guidelines for Charitable Organisations on Fundraising from the Public.

The Irish Architectural Archive also complies with the Governance Transparency Scale for organisations in receipt of recurring Arts Council funding.

The following information is available on the Archive's website (www.iarc.ie):

- The names of all the current board members, with their dates of appointment and a biography.
- Copies of Financial Statements/Annual Reports from 2010, including the most recent for 2020 with disclosure relating to senior management pay (Note 19, p. 34).
- A commitment to comply with the Charities Regulator's Charities Governance Code.
- A commitment to comply with the principles of good fundraising.
- A list of Company Members.
- The Irish Architectural Archive's Constitution.

4.4 Staff

4.4.1 Core Staff

The Archive has a staff complement of five, led by CEO Colum O'Riordan. Day-to-day management is delegated to the CEO who reports to every meeting of the board. The other staff members (in alphabetical order) are Aisling Dunne (archivist and Reading Room supervisor), Anne Henderson (administrative officer), Simon Lincoln (exhibitions and outreach officer) and Dr Eve McAulay (archivist).

Staff members represented the Archive or served in a personal capacity on the board of the Buildings of Ireland Charitable Trust (Colum O'Riordan), the Friends of the National Collections of Ireland (Colum O'Riordan), the International Council on Archives Section on Architectural Records (ICA/SAR) (Colum O'Riordan), the

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

architecture organisations coordination committee (Colum O'Riordan and Simon Lincoln) and the Merrion Square Innovation Network Steering Committee (Simon Lincoln).

Colum O'Riordan participated in an Arts Council Architecture Policy Development workshop (17 February 2021). He gave a talk via Zoom on preservation in the Archive to the MA in Archival Studies, UCD, preservation module class (18 February 2021). He attended the ICAM online seminar 'Hidden Narratives in Collections' (23 March 2021); the Digitising Ireland: Irish Studies PGR Symposium (13 May 2021); the Mícheál Ó Cléirigh Institute Donatus Mooney Day 'Religious Spaces in Transition' (14 May 2021); the 'Archives and Impact' online seminar organised by ARA, Ireland and the School of History, UCD, as part of the Archives and Social Justice Seminar Series (20 May 2021); UK-IR digital humanities 3D CRAFT network project meeting (24 May 2021); 'This Is Where We Are Now' showcase of design thesis work of Master of Architecture students at the School of Architecture, Planning and Environmental Policy, UCD (28 May 2021); the UCD Humanities Institute 'Species of Domestic Spaces: House and Home in Eighteenth-Century Ireland' online symposium (18 June 2021); the Arts Council Funding Logo Refresh webinar (2 July 2021); various sessions of the ICAM annual conference (8-10 September 2021); various sessions of ICRI Conservation Activities in Ireland conference (14 October 2021); social media training with Rowena Neville (18 October 2021); 'The Archivist and the Historian' workshop organised by IAPH and the School of History UCD (28 October 2021); various sessions of the RIAI annual conference (3 November 2021). He gave an online talk on the Irish Architectural Archive as part of the Historic Environment Record of Northern Ireland (HERoNI) annual lecture series (19 November 2021).

Aisling Dunne attended the Institute of Historical Research, School of Advanced Studies 'Shock of the Record – Why Archives Matter' webinar (18 March 2021); the ICAM online seminar 'Hidden Narratives in Collections' (23 March 2021); the 19th Annual Historic Irish Houses Conference 'Razored Hedgerows, Planted Trees, and Natural Delights' (11 May 2021); the Mícheál Ó Cléirigh Institute Donatus Mooney Day 'Religious Spaces in Transition' (14 May 2021); sessions of the NUIG online conference 'Archives and Human Rights: Memory, Truth-Telling and Institutional Records' (18 November 2021).

Anne Henderson attended the Institute of Historical Research, School of Advanced Studies 'Shock of the Record – Why Archives Matter' webinar (18 March 2021); the ICAM online seminar 'Hidden Narratives in Collections' (23 March 2021); the 'What's new with Axiell Collections' webinar (24 March 2021); the Irish Gerontological Society seminar Reopening Ireland after COVID-19 (21 April 2021); the 19th Annual Historic Irish Houses Conference 'Razored Hedgerows, Planted Trees, and Natural Delights' (11 May 2021); Fáilte Ireland 'Digital that Delivers' webinar (9 June 2021); 'Social Media for Charity and Community Groups' webinar (10 June 2021); a Heritage Council 'Basic Media Skills Training' webinar with DHR Communications (1 July 2021); social media training with Rowena Neville (18 October 2021).

Simon Lincoln attended the ICAM online seminar 'Hidden Narratives in Collections' (23 March 2021); the 19th Annual Historic Irish Houses Conference 'Razored Hedgerows, Planted Trees, and Natural Delights' (11 May 2021); the Mícheál Ó Cléirigh Institute Donatus Mooney Day 'Religious Spaces in Transition' (14 May 2021); UK-IR digital humanities 3D CRAFT network project meeting (24 May 2021); IGS/NUIM symposium 'Speculative Minds Commerce, Experiment, Innovation & the Arts in Georgian Ireland' (27 May 2021); the UCD Humanities Institute 'Species of Domestic Spaces: House and Home in Eighteenth-Century Ireland' online symposium (18 June 2021); a Heritage Council 'Basic Media Skills Training' webinar with DHR Communications (1 July 2021). He gave an online lecture entitled 'Guinness Houses from the collections of the Irish Architectural Archive' as part of the St Anne's Park Community Archaeology Programme (12 October 2021).

Dr Eve McAulay attended the DRI 'Using Digital Archives for Historical Research' webinar (23 February 2021); the ICAM online seminar 'Hidden Narratives in Collections' (23 March 2021); the 19th Annual Historic Irish Houses Conference 'Razored Hedgerows, Planted Trees, and Natural Delights' (11 May 2021); the Mícheál Ó Cléirigh Institute Donatus Mooney Day 'Religious Spaces in Transition' (14 May 2021); RIA 'Town and Country: Perspectives from the Irish Historic Towns Atlas (May 2021); the UCD Humanities Institute 'Species of Domestic

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

Spaces: House and Home in Eighteenth-Century Ireland' online symposium (18 June 2021). She initiated the Women in Architecture project (see below under Dictionary of Irish Architects).

4.4.2 Staff Pay

Following seven years of pay reduction and stasis, an element of pay restoration began in 2015. Further half-increment increases were allowed in 2016, 2017 and 2018. A full increment was allowed in 2019, 2020 and 2021 (though delayed from April until September in both 2020 and 2021). It is anticipated that this will be repeated in 2022.

4.4.3 Volunteers

Ann McNicholl continued to volunteer one day per week checking and correcting entries in the Persons/Institutions dataset of the Archive's main catalogue. Throughout 2021 this work was carried on remotely.

Dr Jessica Cunningham began volunteering on a one half-day per week basis in June 2019 to acquire work experience required as part of the two-year Diploma in Archival Studies which she was undertaking by distance learning with the University of Dundee. She continued to work with the Archive for the first quarter of 2020 and returned to the Archive for six weeks from 1 June 2021, facilitating completion of the Dundee course. In September 2021, she was appointed archivist to Blackrock College.

Julia Barrett began volunteering with the Archive in September 2021 on a one-day per week basis. She is primarily engaged in a number of digitisation projects, in particular the scanning of the open-access photographic collection held in the Reading Room.

The Archive provided one two-week work placement for an individual intending to apply for the MA in Archival Studies course in UCD.

5. Activities

5.1 Acquisitions

The number of accessions recorded in the Accessions Register for 2021 stood at ninety-nine. This is an increase on the seventy-six accessions recorded in 2020. However, it falls below the average of over 124 accessions in each of the preceding five years showing the continuing impact of Covid-19 on this area of activity. The quality of accessions remained high and as always the vast majority of accessions were received through the generosity of owners willing to donate material or place items on long-term loan.

The following individuals generously donated or loaned material during 2021: Veronica Barker, Livia Barnová, Michael Barry, Flavio Boggi, Joan Caffrey, Veronica and Madelaine Cleary, Colm Connolly, William Cumming, Joseph Curtis, Sir David Davies, J. A. K. (Dixie) Dean, Vincent Delany, Gregory Devlin, John Dorman, Tony Doyle, Stephanie Fay, David J. Griffin, David Gunning, Michael Hayes, Alex Heusen, Gerard Hyland, Bronagh Lawson, Sean Lynch, Melinda Lyons, Fergal MacCabe, Noreen Higgins McHugh, Michael McShane, Darach Milner, Eoin Ó Broin, Honor O Brolchain, Stephen Odium, Michael O'Dwyer, Maurice O'Reilly, Colum O'Riordan, Shane O'Toole, Valerie Pakenham, Irwin Pearson, Peter Pearson, Patrick Quinlan, Alistair Rowan, Celia Scott, Jean Scott, Charles Sheil, Greg Simons, Julian St. Lawrence, Joe Walker, Janet Walsh, Maria Williamson, and Primrose Wilson.

The following organisations are also thanked for their donations: Blackrock College, Dublin City Council Culture Company, the Follies Trust, the Friends of the National Collections of Ireland, HJL Architects, Iarnród Éireann, the Little Museum of Dublin, O'Connell Mahon Architects, the Office of Public Works, Plattenbau Studio, the

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

Royal Institute of the Architects of Ireland, Trinity College Dublin, Ulster Architectural Heritage, and the White House Historical Association.

Among the year's most notable accessions were the following:

Drawings

- Watercolours of various Trinity College buildings (interiors and exteriors) c. 1820 (digital copies). Donated by Janet Walsh (2021/14).
- *This is Our Place: A Survey of Dalymount Park*, limited edition print by Dorothy Smith, with accompanying booklet. Purchased (2021/38).
- Drawings and photos (digital copies) of house on Glenalua Road (Reenavanna or Carraig Doon) by Scott and Good architects for Major B.J. Fagan, 1935. Donated by Michael McShane (2021/39).
- Drawings by Michael Scott & Partners for 24 St Stephen's Green (2 dyeline copies, 1969) and University College Galway Science Building (1 dyeline copy, 1971). Donated by Gregory Devlin (2021/40).
- Abbey Leix Collection. Drawings (and related documents) by John O'Connell Architects for works to Abbey Leix, Co. Laois, for Sir David Davies, 1996 -2005. Donated by Sir David Davies (2021/43).
- OPW drawings for conversion of 44/45 Merrion Square for use by Irish Architectural Archive, 2001-2004. Donated by the OPW (2021/45).
- Elevations of various streets in Tullamore, Co. Offaly, c. 1920 and 1930 by Fergal MacCabe (digital copies). Donated by Fergal MacCabe (2021/50).
- Drawings for various local authority housing schemes, 1930s-1940s, including drawings by Herbert Simms. Donated by Joe Walker (2021/54).
- Various survey and copy drawings of Irish buildings. Donated by the History of Art Department, Trinity College Dublin (2021/58).
- Two engravings depicting the visit of George IV to Dublin, 1821. Donated by the Friends of the National Collections of Ireland (2021/59).
- Selection of drawings from the Iarnród Éireann architectural and engineering drawings collection. Loaned for copying by Iarnród Éireann (2021/60).
- Drawings for proposed (unexecuted) alterations to Mount Hevey, Co. Meath by Alfred Gresham Jones, 1875. Loaned for copying by Maria Williamson (2021/82).
- Drawings for proposed new Headquarters for Revenue Commissioners, Military Road, Kilmainham, Dublin, OPW, 1973. Donated by Gregory Devlin (2021/84).
- Drawings by Edwin Lutyens for alterations and additions to Howth Castle, 1910. Purchased with the aid of the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media (2021/85).
- Designs for a house for Daniel Cummings on Bishop Street, Tuam, Co. Galway, by A. Scott & Son, 1912. Donated by Veronica Butler (2021/86).
- Portrait of Homan Potterton by Andrew Festing. Loaned by Alex Heusen (2021/89).

Photographs

- J.A.K. Dean gate lodges lecture slides (digital copies). Donated by J.A.K. Dean (2021/13).
- Photographs and report relating to the demolition of Life Guard Shelter, Bull Island, Dublin, 2021. Donated by Melinda Lyons (2021/41).
- Photograph c. 1900 of interior of Church of Mary Immaculate and St Joseph, Bannow, Co. Wexford (built 1856). Donated by David J. Griffin (2021/48).
- Collection of Irish postcards, 1970s-1990s. Donated by Charles Sheil (2021/49).
- Photographs (digital) of Union Workhouse/St Anthony's School, Athlone, Co. Westmeath. Donated by Darach Milner (2021/62).

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

- Prints and negatives of Retort House, Dublin Gas Works, Macken Street Dublin, c. 1980. Donated by Michael Cullinan (2021/70).
- Peter Pearson Collection. Photographs, publications and press-cuttings relating to Irish architecture. Donated by Peter Pearson (2021/94).
- Photographs (digital copies) of Tram Depot/Motor Distributors Ltd/Ballsbridge Motors, Shelbourne Road, Dublin, 1940s-1950s. Donated by Colm Connolly (2021/98).

Manuscripts

- Letter from Richard Turner to Charles Doyne regarding kitchen range at Wells, Co. Wexford, 22 February 1839. Donated by Alistair Rowan (2021/16).
- The John E. O'Reilly Architect Collection. Donated by Maurice O'Reilly (2021/35).
- Collection of conservation reports by Dorman Architects (digital copies). Donated by John Dorman (2021/63).
- Particulars of sale of lands and premises at Mayfield, Old Connaught, Bray, Co. Wicklow, 1939. Donated by Blackrock College (2021/66).
- 'Building Construction' manuscript volume compiled by Horace T. O'Rourke, architect, 1910-1936. Donated by Veronica and Madelaine Cleary (2021/71).
- Deed relating to parcel of land in Cork City with elevation of pair of houses, 1694. Purchased (2021/95).

Printed matter (books, pamphlets, periodicals and reports)

- *The Plight of the Big House in Northern Ireland*, J.A.K. Dean, Belfast, 2020. Donated by J.A.K. Dean (2021/3).
- *Sacred Spaces to Public Places*, Joseph Curtis, Dublin, 2021. Donated by Joseph Curtis (2021/4).
- *Planning Modern Ireland: Irish Planning and the Role of UCD*, Michael J. Bannon and Bernadette Bradley, Dublin, 2007. Donated by Joan Caffrey (2021/6).
- *The Hamilton Sisters: Class Gender and Art*, Stephen Odlum, Dublin, 2021. Donated by Stephen Odlum (2021/7).
- *Belfast; City of Light* news-sheet, Spring 2021. Donated by Bronagh Lawson (2021/9).
- *Opening Lines: Níall McLaughlin*, Drawing Matter, 2019. Purchased (2021/10).
- *James Hoban: Designer and Builder of the White House*, Stewart D. McLaurin, Washington, 2021. Donated by the White House Historical Association (2021/12).
- *William Robertson Architect and Artist*, Michael O'Dwyer, Kilkenny, 2020, and *Lady Desart, Otway Cuffe and Talbots Inch*, Michael O'Dwyer, Kilkenny, 2020, Donated by Michael O'Dwyer (2021/20).
- *Mosaics in Ireland in the Late Nineteenth and Early Twentieth Century: The Inspirational Art, Craft and Industry of Ludwig Oppenheimer*, Livia Barnová, M. Phil. Thesis, TCD, 2020. Donated by Livia Barnová (2021/22).
- *Auction catalogue: Colebrooke, Co. Fermanagh*, 1 December 1974. Donated by Primrose Wilson (2021/24).
- *Crafting History: Archiving and the Quest for Architectural Legacy*, Albená Yaneva, Ithaca, 2020. Purchased (2021/27).
- *The Life and Works of Edward Welby Pugin Architect 1834-75*, G.J. Hyland, London, 2021 (with Supplement: Referenced Architectural Descriptions and Appendices). Donated by Gerard Hyland (2021/31).
- *The Time of my Life in Architecture*, Robert Maxwell, London, 2016. Purchased (2021/32).
- *Exploring Ireland's Middle Kingdom*, Valerie Pakenham, Cork, 2021. Donated by Valerie Pakenham (2021/36).

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

- *Smith & Pearson: An Irish Engineering Company in the Early Years of the State*, Irwin Pearson, Dublin, 2021. Donated by Irwin Pearson (2021/47).
- *Board of Works Ireland Instructions to Assistant Surveyors of Buildings*, Dublin, 1910. Donated by William Cumming (2021/51).
- *Changing Dublin: a portfolio of drawings by Michael O'Brien*, Dublin, 1973. Donated by Jean Scott (2021/52).
- *Walls of Containment: The Architecture and Landscape of Lunacy*, Patrick Quinlan, Dublin, 2021. Donated by Patrick Quinlan (2021/53).
- *Henry J. Lyons Architect. The early years, 1917-1960*, Maoliosa Ó Floinn, Dublin, 2021. Donated by HJL Architects (2021/57).
- *Irish Historic Towns Atlas Dublin Suburbs No. 2: Rathmines*, Séamus Ó Maitiú, Dublin, 2021. Purchased (2021/67).
- 'Gathering ideas for an Irish garden: Lord and Lady Berehaven's Italian tour of 1842-1843', Flavio Boggi, *Studies in the History of Gardens & Designed Landscapes*, 40:3-4 (2020), pp. 330-352 (offprint). Donated by Flavio Boggi (2021/68).
- *The History of Donaghadee and its Motte*, Evelyn Mullally ed., Belfast, 2021. Donated by the Follies Trust (2021/69).
- *The Voice of Ireland*, William FitzGerald ed., Dublin, 1924. Donated by Veronica and Madelaine Cleary (2021/71).
- *The Coastal Atlas of Ireland*, Robert Devoy et al. eds, Cork, 2021. Purchased (2021/73).
- *The First Irish Cities*, David Dickson, Dublin, 2021. Purchased (2021/79).
- *The Dignity of Everyday Life: Celebrating Michael Scott's Busáras*, Eoin Ó Broin and Mal McCann, Dublin, 2021. Donated by Eoin Ó Broin (2021/83).
- *Space Framed: Photography, Architecture and the Social Landscape*, Hugh Campbell, London, 2021. Purchased (2021/88).
- *James Stirling/Michael Wilford*, Robert Maxwell, Basel, 1998 and *Stirling: Writings on Architecture*, Robert Maxwell ed., Geneva, 1998. Donated by Celia Scott (2021/90).
- *Architects of Ulster: W.J. Bare 1830-1867 A Vigorous Mind*, Paul Harron, Belfast, 2021. Donated by Ulster Architectural Heritage (2021/97).
- *Shifting Foundations: The Big Houses of Dún Laoghaire-Rathdown*, David Gunning ed., Dun Laoghaire, 2021. Donated by David Gunning (2021/99).

Models

- Model of proposed National Paediatric Hospital, Mater Hospital site, Eccles Street, Dublin, by O'Connell Mahon Architects, 2011. Donated by O'Connell Mahon Architects (2021/93).

Other

- Copper printing plates of perspective views of Alexandra College, Earlsfort Terrace, Dublin. Donated by William Cumming (2021/17).
- Portrait busts of Francis Johnston and Thomas Ivory and marble Doric pedestal column. Donated by the RIAI (2021/42).
- Kevin Roche Exhibition (AAI 1983). Original panels, photographs, and correspondence with Gerald Fay architect about bringing the exhibition to Newry. Donated by Stephanie Fay (2021/65).
- Domkraft Nike hydraulic architect's drafting table, Eskilstuna, Sweden, and Biffe architect's drafting table, Italy, from the office of Des Rea O'Kelly, architect. Donated by Julian St Lawrence (2021/72).
- Video walkthrough of Eblana Theatre, Busáras, Dublin, 2021. Donated by Greg Simmons (2021/81).

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

Also received over the course of the year were additions to the RIAI Archives (93/136), the Robin Mandal collection (2009/69) and the Shaffrey Architects archive (2019/90).

5.2 Photography

The Archive is mandated by its Articles of Association to record Ireland's architecture. To accomplish this, the Archive undertakes, on an ongoing basis, a programme of record photography. This is focused in the first instance on reactive or emergency photography to record buildings in danger of substantial alteration or demolition. The Archive's Survey Work Policy Statement sets out the parameters governing these activities.

Covid-19 continued to impact directly on photographic survey work, with only two surveys completed in 2021 – Fahanmura, Knocksinna, Co. Dublin and the Eblana Theatre, Busáras, Dublin.

Throughout the year, the Archive continued to gather images of the architectural impact of Covid-19 in a project initiated with Dr Sarah Lappin in the School of Architecture, Queen's University Belfast.

As in previous years, the Archive's own photographic activity was supplemented by the acquisition of photographic material (listed above).

5.3 Digitisation

In December 2020, the Archive secured €19,833 (out of a maximum allowable €20,000) under the Arts Council's *Capacity Building Grant Scheme* to enhance its digital storage infrastructure. The project was completed in March 2021 with the installation on site of a network attached storage array (NAS) with a secure capacity of 80TB. A mirror NAS is housed in a Dublin-located ISO27001 compliant data centre. Data security is provided by full off-site data replication, supplemented by triple-redundancy technology in each NAS.

The acquisition in 2018 of a large format scanner, combined with the existing photograph and negative scanner, had already given the Archive the technical capacity to create digital surrogates of upwards of 90% of the items in its collections. Now, with the capacity in place to securely store these digital objects, systematic digitisation projects can be progressed.

Digitisation of the open access photographic collection – photographs mounted on card and held in box-files on shelves in the Reading Room – is now under way. Three digital copies of each of the c.80,000 photographs will be created; archival Tiff for preservation, high-resolution Jpeg for dissemination, and the low-resolution Jpeg for inclusion in the main catalogue for online access. Over 20,000 directories, sub-directories and folders have been created in a section of the NAS into which these digital copies will ultimately be stored. Mounted photographs for counties Antrim, Armagh, Carlow, Cavan and Clare have now been scanned, the digital surrogates filed, and digital images added to the catalogue. The scanning of photographs for Cork and Dublin is under way. As noted above, this work is being carried out on a voluntary basis by Julia Barrett.

Also begun in 2021 was the digitisation of architectural drawings collections, starting with the c.1,200 drawings in the RIAI Murray Collection. Approximately 60% of this collection had been scanned before the end of the year, and it is anticipated that the project will be completed in Spring 2022. Other collections will then follow, including the Kings Inns Collection and the Guinness Collection.

Throughout 2021, the Archive continued to provide digital copies of material on demand, and to digitise items loaned for copying. Circa 100 separate scanning jobs were carried out over the course of the year, with digitised images supplied to users and researchers, providing access in lieu of individuals being able to view the same material in the Reading Room.

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

5.4 Cataloguing

The Archive upgraded its cataloguing software from Axiell Adlib to Axiell Collections during 2021. This involved first upgrading the underlying database from MS SQL Express to MS SQL, and then running and testing three iterative conversions of the Archive's data from Adlib to Collections. Archive staff were trained in the new software over four days in June. The upgrade was completed in August, yielding substantial improvements in catalogue stability, searchability and performance.

The move to Collections is the first step in a series of planned improvements to the cataloguing infrastructure. This will include the transfer of the Archive's building inventory, the definitive list of buildings for which we hold material, from a bespoke dataset within Collections into a Collections-native dataset. This will reduce complexity (and cost) for future software updates while facilitating the improvement of the consistency of the data contained in the inventory. It will also allow the buildings in the inventory to be mapped, ultimately enabling a map search option for catalogue users.

Improvements are also planned for the online interface. Initially, this will be transferred from the current MS Azure virtual machine (VM) to an upgraded VM, resulting in faster searching. Improvements to the user interface itself are also being examined. Finally, the catalogue will be optimised for search engine access.

Collection and series level descriptions of the RIAI Murray Collection had previously been transferred from the paper-based handlist to the main catalogue. In 2021, individual catalogue entries were created for each of the more than 1,200 drawings in the Collection so that access can be provided to digital surrogates of the drawings once the digitisation project noted above is complete. Also added to the main catalogue were the Billy English Collection catalogue, and the Montgomery Slide Collection catalogue, the Powerscourt Albums list and the Charleville Castle Drawings Collection list. Digital copies of the T.J. Byrne glass slide collection were made accessible via the catalogue. These include photographs of the Custom House and Four Courts in the immediate aftermath of their destructions in 1921 and 1922 respectively, and during their subsequent rebuilding. Further progress was also made on the project to transfer the PKS Collection (77/1) catalogue into the main catalogue.

Detailed cataloguing of the Andrew Cullen Collection was completed, as was the cataloguing of an 1872 elevation of Elmwood Presbyterian Church, Belfast, by John Corry, drawings by Edward J. Fitzgerald, architect, the Barry and Associates material, the Hammam Hotel and Turkish Baths Compensation Papers and related documents, documents relating to the construction by contractor Louis Monks of houses for Dun Laoghaire Urban District Council, and engravings depicting the visit of George IV to Dublin, 1821.

Basic listing was undertaken of the Abbey Leix drawings, the John O'Reilly papers and the local authority housing drawings, including drawings by Herbert Simms and the Dublin Corporation Housing Architects Department.

A total of 170 items were added to the printed matter section of the catalogue.

As noted above, Ann McNicholl continued working in a voluntary capacity to 'clean up' the personal and corporate names section of the catalogue.

Over the course of 2021, 3,847 users made 6,827 visits to the Archive's online catalogue, and looked at 61,145 pages of information. The comparable figures for 2020 were 3,505 users, 6,406 visits, and 58,409 pages viewed. These figures represent research visits by individuals seeking specific information on the holdings of the Archive.

5.5 Dictionary of Irish Architects

In 2021, 79,836 separate individuals visited the Dictionary of Irish Architects 98,694 times and viewed 227,005 pages of information. The comparable figures for 2020 were 76,037 individuals, 96,694 visits and 233,332 pages viewed.

Ann Martha Rowan, the creator and editor of the DIA, continued to work on the project in a purely voluntary capacity, correcting data and inputting new information relevant to the initial time limitations of 1720 to 1940.

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

Derived in part from a project on women architects in Belgium undertaken by the Flanders Architecture Institute, Dr Eve McAulay developed an initiative to promote the greater knowledge and understanding of the experience of Irish women in architecture. In the first instance, the project involves the adjustment of the Dictionary of Irish Architects database to facilitate the capture of gender identity information. This will highlight all the women currently included, and will lay the foundations for the proper representation of women in the Dictionary of Irish Architects as coverage moves beyond the current 1940 end-date.

Through conversations with women architects educated primarily before 1980, and women involved in architectural education over the past forty years, it is intended that the project will gather data about women architecture graduates, including those who may have prematurely left the architectural profession. The project will also seek to identify and, where possible, acquire drawings and related documents produced by women architects. The addition of either original material or digital copies of such material will ensure that women architects are more properly represented in the archival record.

5.6 Public Access

As the year began with a prolonged lockdown, the Reading Room was closed from January to early May. When the Reading Room finally reopened on 10 May 2021, the Covid protocols developed in 2020 remained in place. The number of readers continued to be limited to four at any one time, and access was provided by appointment only. Readers were asked to identify in advance any material they wished to consult.

The Archive registered 148 new readers in 2021 bringing the total number of registered readers by the end of the year to 9,635. Almost all the new registrations were completed via the online registration form initiated in 2020. New and existing readers made 425 research visits to the Reading Room in 2021, compared with 684 in 2020 and 2,278 in 2019.

The full breakdown of research visits to the Reading Room for the year was as follows:

Jan	Feb	Mar	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
0	0	0	0	29	50	51	62	58	92	43	40	425

As in 2020, while Reading Room numbers decreased, the number of email queries continued to increase. Excluding follow-up email exchanges with individual staff members, email queries rose from 445 in 2019 to just over 850 in 2020, to 1,032 in 2021.

Aside from accessing the books, journals and photographs in the Reading Room, readers also requested access to 578 containers (boxes, folders etc) of archival material (drawings, mss, photographs), and reserve-access items of printed matter (pamphlets and press-cuttings files). This compares to 488 in 2020.

5.7 Exhibitions

The exhibitions programme continued to be impacted by Covid throughout 2021, with exhibitions from 2020 still in place for much of the year, and some exhibitions planned for 2020 and 2021 postponed yet again.

Samburu Stories: Communicating Architecture in a Climate Emergency remained in the Architecture Gallery from September 2020 to July 2021. Curated by students from University College Dublin, the exhibition recounts the collaborative experience of building the *n'kaji*, the vernacular house of the Samburu lowlands of Kenya.

Startha Éagsúla/Alternative Histories consisted of ninety-six models by contemporary architectural practices from across Europe, including fourteen from Ireland. A collaboration between the Archive and Drawing Matter

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

in the UK, it was installed in the first floor rooms in October 2020. However, it was only accessible for just over two weeks between then and May 2021, when it reopened to the public. It was disassembled in September 2021.

In 2019, Eoin O Cofaigh and David McHugh, architects, donated to the Archive a very fine set of James Malton's *Views of Dublin*. An exhibition of these views opened in the Architecture Gallery in August 2021, and continued until January 2022. A webinar entitled *Reflections on Malton* took place on 29 September 2021. Eight speakers contributed to what was the Archive's first fully online event.

Circle, the de Blacam and Meagher contribution to the 2018 Venice Biennale remained in the front hall of 45 Merrion Square and, very appropriately, was still in place when Shane de Blacam was presented with the RIAI Gandon medal in the Archive on 23 November 2021.

In July 2021, an exhibition marking the thirtieth anniversary of Group 91 winning the Temple Bar architectural competition was installed in Film Base, Curved Street, Temple Bar. Curated by UCD M.Arch students led by Dr Ellen Rowley and Chares Duggan, the exhibition featured models loaned by the Archive, including the large model of the competition winning scheme, and hi-resolution digital copies of drawings for the Temple Bar framework plan and for several of the individual buildings from the Group 19 Collection.

5.8 Engagement

Through its engagement activities, the Archive seeks to establish and maintain its institutional reputation, advocate for itself, build and sustain its strategic partnerships, promote its building and its collections, demonstrate relevance, encourage visitors, solicit donations, inform users and support fundraising.

5.8.1 Use of No. 45 Merrion Square

Covid-19 continued to have a negative impact on the exploitation of the Archive's building as a promotional tool. Visitor numbers to the building stood at 1,656, a slight decrease on the 1,929 who visited in 2020, and substantially down on the nearly 7,000 visitors welcomed to the building in 2019.

The Archive was able to open for Culture Night (17 September 2021), when just over 200 people passed through the building. A further eighty people explored the building during Open House Dublin (16 October 2021). However, Christmas on the Square was cancelled for the second year in a row and its future as an annual event is now very much in doubt, while the number of external events fell from sixty-four in 2019 to fourteen in 2020 and just eleven in 2021. There was a concomitant decrease in income from room rental.

Among the events which did take place in 45 Merrion Square was the filming by Yvonne Farrell and Shelley McNamara of Grafton Architects, the 2020 Pritzker Laureates, of a message for the 2021 Pritzker Ceremony, an IAF Members tour of the *Samburu Stories* and *Alternative Histories* exhibitions, two Paul Kane Gallery pop-up exhibitions, the Cork University Press Dublin launch of the *Coastal Atlas of Ireland*, the launch by Finola O'Kane Crimmins of *The First Irish Cities. An eighteenth-century transformation* by David Dickson, a National Council for the Blind Ireland press event with Tánaiste Leo Varadkar TD, the 23rd Annual Maura Shaffrey Memorial Lecture, 'Cultural Heritage: A Missing Link in Climate Action: Post COP26 – Has the Gap been filled?' delivered by Andrew Potts, with a response from Senator Alice-Mary Higgins, the presentation of the RIAI Gandon Medal to Shane de Blacam and the late John Meagher of de Blacam and Meagher Architects, and the presentation of the RIAI Gold medal to O'Donnell + Tuomey Architects for the Lyric Theatre, Belfast.

In addition, the Archive provided meeting spaces for the Buildings of Ireland Charitable Trust, the Irish Historic Houses Association, the Friends of the National Collections of Ireland, and in particular the Royal Institute of the Architects of Ireland, which made extensive use of the meeting rooms while its own headquarters, 8 Merrion Square, underwent repairs.

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

5.8.2 Architecture Network

The Archive continued to participate in the network of architecture organisations in Ireland established in 2019. Included are the RIAI, the RSUA, the IAF, Darc Space, the AAI and the IGS, and the purpose is to coordinate and cross-promote events of an architectural interest to generate as wide an audience as possible. A highlight of the year was the establishment of the Ireland Architecture Diary (<https://ireland.architecturediary.org/>) as an online resource for sharing and publicising information about exhibitions and events.

5.8.3 Websites and Social Media

The Archive maintains three websites, the main site (www.iarc.ie), annexed to which is the separate Archive catalogue site (<http://iarc.cloudapp.net/>), and the separate Dictionary of Irish Architects site (www.dia.ie).

The main Archive website was visited 26,932 times in 2021 by 20,125 separate users who looked at 50,223 pages of information. The comparable figures for 2020 were 25,212, visits by 19,096 users who looked at 49,321 pages of information. Four blog articles were published over the course of the year, each an expanded version of articles published in *Architecture Ireland*.

Followers on Facebook stood at 3,980 by the end of 2021, while the figure for Twitter was 6,482. As reported last year, the Archive joined Instagram in 2020 and followers on this platform stood at 1,103 by the end of 2021.

An examination of the MailChimp subscription list for the electronic newsletter revealed a large number of spam or bot subscribers. The source was identified and blocked, and the bogus addresses were removed. This reduced the subscriber list from 2,644 to 1,622. Twelve newsletters were issued over the course of 2021.

5.8.4 Audience Development

In June 2021 funding of €17,500 was secured under the Arts Council Capacity Building grant scheme for a project which will lay the foundations for a strategic approach to the implementation of the 'Be Accessible' pillar of the *IAA Strategic Plan 2021-25*, with a particular focus on equality and diversity in audience development and engagement.

Involving board, executive, staff and external collaborators, the project will examine and challenge IAA assumptions that everybody can access the exhibitions, projects, events or the collections, that all communities feel safe while visiting, and that all groups feel included or represented in what is being collected or exhibited.

The Archive worked with Blue Line Consulting (Rowena Neville) and Tilting the Lens (Sinéad Burke) to identify audience development and access processes and strategies, to build a wider, inclusive, audience for the Archive collections, and to deepen the engagement of existing audiences. Amongst other initiatives under the project, two staff workshops and one board workshop were held before the end of 2021. Training in social media was provided, and a new social media policy is in development. The project will conclude in Spring 2022.

5.9 Premises

The thanks of the Archive to the Office of Public Works must be put on record for its continuing assistance with building maintenance efforts. This included the repainting of the exteriors of the windows and doors to the rear of 45 Merrion Square in October-November 2021.

The controls introduced in 2020 to conform to social-distancing requirements and other Covid-related protocols remained in place throughout 2021. These included limited seating in the Reading Room, adding screens to the Reading Room desk, installing sanitation stations on each floor, and at the front and back doors, and closing off the locker area in the basement to public access. Using simple crowd-control barriers, a one-way system

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

remained in place for access to the first floor, with members of the public ascending via the main stairs and descending via the back stairs.

The adaptation of the Building Management System to allow the closure of the vents in both passive archives store rooms was completed at the end of May 2021. The vents were closed in one of the stores in 2018 and monitoring since then has indicated a more stable environment within the desired parameters. Monitoring of the second store since its vents were closed is consistent with this result.

When it was installed in 45 Merrion Square in 2004, the Architecture Gallery was provided with an Erco lighting system consisting of 27 halogen ceiling spots and fluorescent wall-case lights. By 2019 the fluorescents were failing and the Archive invested over €14,000 that year to replace them with low-energy LED washers. In 2021, with the support of the Heritage Council, the upgrading of the Gallery lighting was completed with the replacement of 27 halogen ceiling spots with Erco LED multi-directional luminaires. The life-expectancy of the new lights is 20 years minimum, meaning that this upgrade will ensure that the Architecture Gallery can continue to function up to and beyond 2040. The Archive is very grateful to the Heritage Council for providing funding for this project.

The Archive holds material in two forty-foot shipping containers located at the OPW Central Engineering Workshop, Inchicore. The containers were first put into use in late 2010 as an emergency stop-gap measure to hold the project files from one architectural practice. While material from a small number of other collections has also been placed in the containers, new material has not been sent to Inchicore since 2018. The board's Audit Committee visited the Inchicore site in September 2021 and examined the contents of the containers. The Committee concluded that the storing of material in the containers presented a number of serious risks and that the phasing-out of their use should be regarded as a priority for the Archive. As the material held there can only be relocated to 45 Merrion Square following the completion of Phase 2 of the archival storage to the rear of the building, the urgency for progressing this development was underlined.

6. Finance

The audited accounts for 2021 are set out below. The accounts have been prepared to the Charities SORP accounting standard.

The Archive would like to acknowledge the core support of the Arts Council whose substantial grant constituted the Archive's principal source of income in 2021. The fact that the 2021 grant represented a substantial increase on that for 2020 is welcomed with gratitude.

We are also grateful to our former funders in the Cultural Institution Unit of the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media, to the Built Heritage and Architectural Policy Section of the Department of Housing, Local Government and Heritage for the grant it provided in 2021, as well as to the Office of Public Works for its grant support in 2021.

6.1 Collection Valuation

As in previous years, the accounts include an estimate of the monetary value of the Archive's collections. The caveat to this valuation which has been pointed out in the past continues to apply: the valuation is estimated, untested in the market place, and takes little cognisance of the cultural value of the collection. A drawing held by the Archive may have a theoretical monetary value but the practical reality is that this value cannot, as things stand, be realised. The Archive holds these drawings, photographs and other material in trust, and is prohibited by its Constitution from selling them. Should the Archive close, ownership of the material it holds transfers to the Minister with responsibilities for arts and culture, currently the Minister for Tourism, Culture, Arts, Gaeltacht, Sport and Media.

IRISH ARCHITECTURAL ARCHIVE
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

6.2 Reserves Policy

The Archive has operated without cash reserves since it was established but seeks annually to carry forward sufficient funds to meet unavoidable expenditure in the first month of each new year, pending the drawdown of the first instalment of the principal grant. In this way, reserves are fully committed towards meeting regular unavoidable expenditure.

6.3 Fundraising

We are grateful to corporate supporters, Hibernia REIT and Henry J. Lyons Architects, and to the individual donors who have responded so generously to the Archive Benefactors Scheme. Archive benefactors since 2013 are listed below.

Doric Benefactors, Individual: Laura Bowen, Jackie Bourke, Honora Faul, Brendan Glass, Peter Harbison, Emmeline Henderson, Karen Latimer, Mary McDonald, Owen McGartoll, Fergal McGirl, Feargal O Suilleabhain, Rob Shanahan, Andrew Tierney.

Doric Benefactors, Corporate: Arup, Engineers Ireland, Grafton Architects, Industrial Heritage Association of Ireland, Irish Historic Houses Association, Alistair Lindsay Architects, McCullough Mulvin Architects, Monuments Trustees Ltd, Wejchert Architects.

Ionic Benefactors, Individual: Paul Arnold, Desmond Barry, Christine Casey, Edward Cassidy, Mary Clark, Patrick Cooney, Ron Cox, William Cumming, David Davison, J.A.K. Dean, Conor and Marita Doyle, Barbara Fitzgerald, Peter and Mary Hanna, Róisín Heneghan, Jacqueline Hill, James Howley, Livia Hurley, Kathleen James-Chakraborty, Frank Keohane, J. Owen Lewis, Fidelma Macken, Camilla McAleese, Patricia McCarthy, James McGuire, Maighread McParland, Philip Maddock, Robin Mandal, Jeanne Meldon, Eoin O Cofaigh, Toal Ó Muiré, Paul & Colette O'Daly, James Pike, Finola Reid, Ray Refaussé, Ken Rohan, Sean Rothery, Roger Stalley, William Vaughan, Peter Walsh, Primrose Wilson, Jane Young.

Ionic Benefactors, Corporate: AECOM, DOCOMOMO Ireland, O'Connell Mahon Architects, O'Donnell + Tuomey Architects, JCA Architects, Scott Tallon Walker Architects.

Corinthian Benefactors, Individual: Michael Collins, Edward Green, Aideen Ireland, Edward McParland, Colum O'Riordan, John Redmill, Nicholas Robinson, Michael Webb.

Corinthian Benefactors, Corporate: CRH, ESB, Hibernia REIT, Irish Georgian Society, IPUT, Henry J. Lyons Architects.

The Archive fundraising activities conform to the Charities Regulatory Authority's Guidelines for Charitable Organisations on Fundraising from the Public.

7. Future Development

The directors have no plans to change significantly the activities and operation of the Archive in the foreseeable future.

8. Research and Development

The Archive did not engage in any research and development activity during the year.

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

9. Health and safety of employees

The wellbeing of the Archive's employees is safeguarded through strict adherence to health and safety standards. Health and safety legislation imposes certain requirements on employers and the Archive has taken the necessary action to ensure compliance with the legislation, including the adoption of a Safety Statement. The Safety Statement was reviewed and revised in 2020.

10. Political Donations

During the year, the Archive made no political donations which are disclosable in accordance with the Electoral Act, 1997.

11. Accounting Records

The measures taken by the directors to ensure compliance with the requirements of Sections 281 to 285 of the Companies Act 2014 regarding adequate accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise, and the provision of adequate resources to the financial function. The accounting records are maintained at 45 Merrion Square, Dublin 2.

12. State of Affairs

In the opinion of the directors, the state of affairs of the Archive is satisfactory and there has been no material change since the balance sheet date.

13. Principal risks and uncertainties

The directors of the Archive are aware of their statutory obligations in relation to providing a fair review of the Archive's development and performance. The principal risks and uncertainties affecting the Archive are the continued funding from the Arts Council, the Department of Housing, Local Government and Heritage, and the Office of Public Works. The directors have addressed this issue by careful spending of the funds received. The directors have also have prioritised fundraising from sources other than state funding bodies, with particular emphasis on rental of rooms for events in the directors' estimation, such funding while helpful is limited.

14. Statement on relevant audit information

Each of the persons who are directors at the time when this Directors' Report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the Archive's auditors are unaware, &
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Archive's auditors are aware of that information.

IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

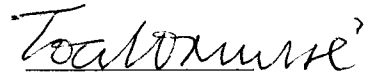
15. Auditors

In accordance with Section 383(2) of the Companies Act 2014, the auditors, Duignan Carthy O'Neill Limited Chartered Accountants, have indicated their willingness to continue in office.

On behalf of the Board



Director



Director

Date: 12 May 2022

THE IRISH ARCHITECTURAL ARCHIVE

DIRECTORS' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021

The directors are responsible for preparing the Directors' report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare the financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the Company as at the financial year end date, of the profit or loss for that financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.


The directors are responsible for ensuring that the Company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the Company, enable at any time the assets, liabilities, financial position and profit or loss of the Company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the Company's website. Legislation in Republic of Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On behalf of the board



Director



Director

Date: 12 May 2022

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE

Report on the audit of the financial statements

Opinion

We have audited the financial statements of The Irish Architectural Archive (the 'Company') for the year ended 31 December 2021, which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is Irish law and Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion, the accompanying financial statements:

- give a true and fair view of the assets, liabilities and financial position of the Company as at 31 December 2021 and of its surplus for the year then ended;
- have been properly prepared in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE (CONTINUED)

Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with applicable legal requirements.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the Company were sufficient to permit the financial statements to be readily and properly audited, and the financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report.

The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

Respective responsibilities and restrictions on use

Responsibilities of directors

As explained more fully in the Directors' responsibilities statement on page 19, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

THE IRISH ARCHITECTURAL ARCHIVE

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE IRISH ARCHITECTURAL ARCHIVE (CONTINUED)

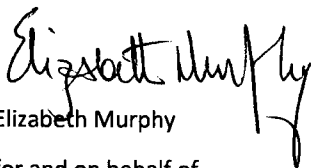
Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: <https://www.iaasa.ie/Publications/Auditing-standards>. This description forms part of our Auditors' report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Elizabeth Murphy

for and on behalf of

Duignan Carthy O'Neill Limited

Chartered Accountants & Registered Auditors

84 Northumberland Road

Ballsbridge

Dublin 4

Date:

12 May 2022

THE IRISH ARCHITECTURAL ARCHIVE

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME & EXPENDITURE)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021			2020		
	Restricted Funds	Unrestricted Funds	Total Funds	Restricted Funds	Unrestricted Funds	Total Funds
	€	€	€	€	€	€
Income from:						
Grants & Sales (Cash)	435,297	9,954	445,251	404,033	17,535	421,568
Non monetary donations to the Archive Collection	19,002	-	19,002	20,210	-	20,210
Non monetary rental services donated	174,371	-	174,371	180,363	-	180,363
Miscellaneous	-	-	-	-	-	-
Total Income	4 628,670	9,954	638,624	604,606	17,535	622,141
Expenditure on:						
Staff Costs	10 (337,778)	-	(337,778)	(331,546)	-	(331,546)
Depreciation	(12,306)	-	(12,306)	(11,694)	-	(11,694)
Other Expenses	(92,143)	-	(92,143)	(102,740)	-	(102,740)
Non monetary rental charge	(174,371)	-	(174,371)	(180,363)	-	(180,363)
Total Expenditure	(616,598)	-	(616,598)	(626,343)	-	(626,343)
Operating income/(expenditure)	8 12,072	9,954	22,026	(21,737)	17,535	(4,202)
Interest payable	(425)	-	(425)	(488)	-	(488)
Interest earned	-	-	-	-	-	-
Net income/(expenditure)	11,647	9,954	21,601	(22,225)	17,535	(4,690)
Transfer between funds	-	-	-	-	-	-
Net movement in funds	11,647	9,954	21,601	(22,225)	17,535	(4,690)
Reconciliation of funds:						
Total funds brought forward	130,181	139,863	270,044	152,406	122,328	274,734
Unallocated reserves prior to 2015	12,853,839	-	12,853,839	12,853,839	-	12,853,839
Total funds carried forward	12,995,667	149,817	13,145,484	12,984,020	139,863	13,123,883

All activities relate to continuing operations.

The notes on pages 26 to 38 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

BALANCE SHEET
AS AT 31 DECEMBER 2021

	Note	2021 €	2020 €
Fixed assets			
Archive collection		13,154,193	13,121,033
Office equipment		32,260	8,244
		<u>13,186,453</u>	<u>13,129,277</u>
Current assets			
Debtors: amounts falling due within one year	13	2,023	3,388
Cash at bank and in hand	14	99,605	111,723
		<u>101,628</u>	<u>115,111</u>
Creditors: amounts falling due within one year	15	(115,131)	(97,655)
Net current (liabilities)/assets		<u>(13,503)</u>	<u>17,456</u>
Total assets less current liabilities		<u>13,172,950</u>	<u>13,146,733</u>
Creditors: amounts falling due after more than one year	16	(27,466)	(22,850)
Net assets		<u><u>13,145,484</u></u>	<u><u>13,123,883</u></u>
Capital and reserves			
Profit and loss account		13,145,484	13,123,883
Shareholders' funds		<u><u>13,145,484</u></u>	<u><u>13,123,883</u></u>

The financial statements were approved and authorised for issue by the board:


Director


Director

Date: 12/5/2022

The notes on pages 26 to 38 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 €	2020 €
Cash flows from operating activities		
Profit/(loss) for the financial year	21,601	(4,690)
Adjustments for:		
Depreciation of tangible assets	12,306	11,694
Government grants	(19,002)	(20,210)
Decrease/(increase) in debtors	1,365	(1,435)
Increase in creditors	22,092	89,915
Net cash generated from operating activities	<u>38,362</u>	<u>75,274</u>
Cash flows from investing activities		
Purchase of tangible fixed assets	(50,480)	(6,065)
Net cash from investing activities	<u>(50,480)</u>	<u>(6,065)</u>
Net (decrease)/increase in cash and cash equivalents	<u>(12,118)</u>	<u>69,209</u>
Cash and cash equivalents at beginning of year	111,723	42,514
Cash and cash equivalents at the end of year	<u>99,605</u>	<u>111,723</u>
Cash and cash equivalents at the end of year comprise:		
Cash at bank and in hand	99,605	111,723
	<u>99,605</u>	<u>111,723</u>

The notes on pages 26 to 38 form part of these financial statements.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. General information

These financial statements comprising the Statement of financial activities, Balance Sheet, Statement of cashflows and the related notes constitute the individual financial statements of the Irish Architectural Archive for the financial year ended 31 December 2021.

The Irish Architectural Archive is incorporated in the Republic of Ireland. The company is a company limited by guarantee and was incorporated in Ireland on 12 April 1976. The companies registered number is 54867 and its registered office is located at 45 Merrion Square, Dublin 2. The nature of the company's operations and its principal activities are set out in the Director's Report.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and Irish statute comprising of the Companies Act 2014 and the Charities SORP (FRS 102).

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies (see note 3).

The Irish Architectural Archive is constituted under Irish company law as a company limited by guarantee and is a registered charity and has adopted and reported its performance in accordance with the format provided for in the Charities SORP and in particular reports its performance for the financial year in the format of the SORP's Statement of Financial Activities (SOFA).

Companies Act 2014 which became effective in law on 1 June 2015 and from that date applied the format and content of financial statements requirements appropriate for a company trading for the profit of its members to a company that is a not for profit organisation. In order to provide information relevant to understanding the stewardship of the directors and the performance and financial position of the charity, The Irish Architectural Archive has prepared its financial statements in accordance with the formats provided for in the Charities SORP (FRS 102) consistent with the prior year.

The directors consider the adoption of the SORP requirements is the most appropriate accounting to properly reflect and disclose the activities of the organisation. Had the Companies Act format and content of financial statements requirements suitable for a company trading for the profit of its members been presented instead, a profit and loss account with related notes showing items such as Turnover and Cost of Sales would have been reported along with a "profit" on ordinary activities before taxation.

The following principal accounting policies have been applied:

2.2 Revenue

Revenue includes donations, sales, facility hire and income from other fundraising activities. Revenue is analysed as Restricted and Unrestricted. Restricted funds represent income recognised in the financial statements, which is subject to specific conditions imposed by the donors or grant making institutions. Unrestricted funds represent amounts which are expendable at the discretion of the company, in furtherance of the objectives of the company. Such funds may be held in order to finance working capital or capital investment.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.3 Grants

Grants are accounted under the performance model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to the Statement of Financial Activities at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the Statement of Financial Activities in the same period as the related expenditure.

2.4 Company Name

The company received approval under Section 1180(1) of the Companies Act 2014 to omit the word 'Company Limited by Guarantee' from its name.

2.5 Financial Instruments

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable.

Debt instruments like accounts receivable and payable are initially measured at present value of the future payments and subsequently at amortised cost using effective interest method. Debt instruments that are payable or receivable within one year, typically trade payables and receivables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration expected to be paid or received.

Cash consists of cash on hand and demand deposits. Cash equivalents consist of short term highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of change in value.

2.6 Functional and presentation currency

Items included in the financial statements of the company are measured using the currency of the primary economic environment in which the company operates ("the functional currency"). The financial statements are presented in euro, which is the company's functional and presentation currency and is denoted by the symbol "€".

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.7 Heritage Assets

Archive Collection

The Archive Collection is included on the Balance sheet at a valuation of €13,154,193 (2020: €13,121,033). The Irish Architectural Archive collections comprise some 350,000 architectural drawings. These range in date from 1690 to the end of first decade of the 21st century, and can be accompanied, especially where the drawings are part of an architectural practice collection, by associated material such as project files. In addition, the Archive holds some 400,000 photographs, and a reference library of in excess of 35,000 items. The Archive's holdings comprise the largest accumulation of primary material relating to Irish architecture in existence and as such constitute a heritage collection of national importance and international significance.

Purchased Heritage Assets are stated at historical cost. Historical cost includes purchase cost plus any associated expenditure that is directly attributable to bringing the asset to its present location and condition. Where heritage assets are donated to the Archive, the assets are accounted for at the fair value on the date of acquisition (as determined according to the methodology below), with an equivalent amount recorded as income under non monetary donations.

All heritage assets are reviewed at least annually for evidence of impairment, with provision for impairment losses recorded as necessary.

The Valuation methodology used is as follows

Architectural drawings:

The monetary value of an individual architectural drawing is dependent on a number of factors including its age, the aesthetic appearance of the drawing, the quality of the draughtsmanship, the importance of the architect, whether it is signed and/or dated, the significance of the building depicted, and its physical condition. For individual drawings or smaller sets of drawings, notional or nominal values have been estimated based on these factors. For larger accumulations of drawings a similar valuation methodology has been applied i.e. the valuation based on an average individual drawing (or roll/folder of drawings) multiplied by the total number in the collection.

Archival material (MSS and files):

Valuations for such material as individual manuscripts, accumulations of personal papers, institutional archives or architectural practice files are based on a matrix of considerations similar to those for individual architectural drawings - i.e. the age of the material, its condition, the importance of the individual/organisation which created the material, the significance of any buildings to which the material relates and an assessment of its informational/archival significance.

Photographs:

Photographic collections of intrinsic value: what is important is who took the photograph and when, what the subject is, how the image is framed and composed, and such intangible qualities as the balance of light and shade. Valuations are based on a matrix similar to that used for architectural drawings and, as with accumulations of drawings, an average value has been assigned to photographs in the collection with the total valuation based on the multiple of this and the number of photographs. No distinction has been made for collections of negatives only, negatives and original prints, or negatives and IAA-produced prints or contact sheets.

Models or other misc objects:

Architectural models have been assigned a value based on their intrinsic qualities rather than the cost of replacement (which in many cases might be higher). Other objects - e.g. set of drawing instruments - have been assigned estimated values based on the price they might realise in a sale.

Printed matter:

Books, pamphlets and periodical have been assigned an estimated like-for-like replacement value at current costs.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

Preservation costs:

Expenditure which, in the Directors' view, is required to preserve or prevent further deterioration of individual collection items is recognised in the Statement of Financial Activity when it is incurred.

2.8 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Company adds to the carrying amount of an item of fixed assets the cost of replacing part of such an item when that cost is incurred, if the replacement part is expected to provide incremental future benefits to the Company. The carrying amount of the replaced part is derecognised. Repairs and maintenance are charged to profit or loss during the period in which they are incurred.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Office equipment	- 10% - 33%
------------------	-------------

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss.

2.9 Donated Rental Services

The Irish Architectural Archive has use of the building at 45 Merrion Square. However no rent is charged to the company by the Office of Public Works (OPW). As this is a donated service supplied to the company the directors deem it necessary to recognise the donated service in the Statement of Financial Activities. They have also included a corresponding rental charge in the Statement of Financial Activities.

The rent is charged at the market value of the rental market in Dublin 2 for a property of similar size.

2.10 Taxation

The company is exempt from taxation due to its charitable status. (Charity tax Number: CHY6240)

2.11 Going Concern

The Irish Architectural Archive is reliant on continuing support from Government Bodies in the form of Grant Assistance and Corporate Support to ensure that the Company remains in operation for the foreseeable future.

2.12 Reserves

The Archive has operated without cash reserves since it was established but seeks annually to carry sufficient funds to meet unavoidable expenditure in the first month of each new year pending the drawdown of the first instalment of the principal grant. All reserves are fully committed towards meeting regular unavoidable expenditure.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.13 Debtors

Short-term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.14 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Statement of cash flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Company's cash management.

2.15 Creditors

Short-term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

2.16 Provisions

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to passage of time is recognised as a finance cost.

2.17 Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the Statement of Financial Activities over the employees' service lives on the basis of a constant percentage of earnings.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

3. Judgments in applying accounting policies and key sources of estimation uncertainty

The directors consider the accounting estimates and assumptions below to be its accounting estimates and judgements:

Valuation of Heritage Assets

Heritage Assets are valued at historic cost or valuation at the date of acquisition. They are subsequently assessed for evidence of impairment by the management team as they have the best expertise to value such collections held by the company.

Rental Service Donations

The donation of the use of the building is estimated based on the market value of rental of a similar property in the same area. The non-monetary rental charge is recorded at the same value as the donated rental services.

Going Concern

The company continued to operate during 2021, and had a surplus of €21,601. At 31 December 2021, it has net current liabilities of €13,503 and net assets of €13,145,484.

IAA has continued to operate during the current Covid-19 pandemic and has not seen a significant effect on its activities as a result of the virus. The directors have prepared budgets for the upcoming 12 months which show that the company will continue as a going concern.

The financial statements have been prepared on a going concern basis.

4. Income

	2021	2020
	€	€
Grants & Sales	445,251	421,568
Non monetary donations to the Archive Collection	19,002	20,210
Non monetary rental services donations	174,371	180,363
	638,624	622,141
	638,624	622,141

5. Arts Council Grant Funding

	2021	2020
	€	€
Strategic Funding programme	350,000	315,000
Capacity Building Support Scheme - Capital grant, refer to note 16.	1,983	17,850
	351,983	332,850
	351,983	332,850

IAA received an additional amount of €93,750 as an advance of their 2022 funding. This amount is shown as deferred income in note 15.

THE IRISH ARCHITECTURAL ARCHIVE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

6. Other Government Grants

	2021	2020
	€	€
Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media Cultural Institutions Unit	12,500	-
Regional Museum Exhibition & Cultural Capital Schemes	-	9,785
Covid support grant	-	3,178
	-	-
Department of Housing, Local Government and Heritage Built Heritage Policy Section	18,000	18,000
Heritage grant - Capital grant, refer to note 16.	14,500	-
	45,000	30,963
	45,000	30,963

There is a contingent liability to repay government grants received if the grant is not used for the purpose for which it was advanced.

7. Office of Public Works

	2021	2020
	€	€
Annual grant	30,000	30,000
	30,000	30,000
	30,000	30,000

8. Surplus on ordinary activities before taxation

The operating surplus is stated after charging:

	2021	2020
	€	€
Depreciation of tangible fixed assets	12,306	11,694
Auditors' remuneration -Audit	5,065	5,065
Auditors' remuneration -Non Audit	1,500	1,500
	19,871	18,259
	19,871	18,259

9. Taxation

The company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (CHY 6240).

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

10. Employees

Staff costs were as follows:

	2021 €	2020 €
Wages and salaries	304,267	298,881
Social insurance costs	33,511	32,665
	<u>337,778</u>	<u>331,546</u>

The average monthly number of employees, including the directors, during the year was as follows:

	2021 No.	2020 No.
Administration staff	1	1
Archive staff	4	4
	<u>5</u>	<u>5</u>

No employee received remuneration amounting to more than €70,000 in either year.

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

11. Tangible fixed assets

	Office equipment €	Heritage Assets €	Total €
Cost or valuation			
At 1 January 2021	337,214	13,121,033	13,458,247
Additions	36,322	33,160	69,482
Disposals	(144,906)	-	(144,906)
At 31 December 2021	<u>228,630</u>	<u>13,154,193</u>	<u>13,382,823</u>
Depreciation			
At 1 January 2021	328,970	-	328,970
Charge for the year on owned assets	12,306	-	12,306
Disposals	(144,906)	-	(144,906)
At 31 December 2021	<u>196,370</u>	<u>-</u>	<u>196,370</u>
Net book value			
At 31 December 2021	<u>32,260</u>	<u>13,154,193</u>	<u>13,186,453</u>
At 31 December 2020	<u>8,244</u>	<u>13,121,033</u>	<u>13,129,277</u>

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

11. Tangible fixed assets (continued)

The collection includes 15,000 drawings from McCurdy & Mitchell Drawings Collection valued at €1,500,000; 7,000 drawings from Ashlin Coleman Collection valued at €1,400,000.

Maintenance of the Collection

In relation to the care of material acquired by the Archive, Section 3.1 of the Archive's Accessions Policy states: The Archive has a responsibility to preserve all of the material in its possession, whether that material has been acquired by gift, purchase or loan, and will take all reasonable precautions to preserve that material from damage, loss or theft, but shall not otherwise be liable for any damage to or loss or theft of that material.

Section 3.5 states: The Archive will store the material in its care in as archivally secure an environment as it can, i.e. in conditions not less favourable than those considered acceptable for the storage of the Archive's own records.

Acquisitions

The Archive will purchase material as and when the need arises, but its budgets for purchase acquisition are extremely small. Special fund-raising needs to be undertaken to finance specific purchases.

Materials on Loan to the Archive

The Irish Architectural Archive holds items on loan which are not included in the above valuation.

With specific reference to loans, Section 2.6 vii of the Archive's Accessions Policy states: Material loaned to the Archive will be kept in the Archive's safe custody and under reasonable storage conditions and the Archive will take all reasonable precautions for its preservation, provided that nothing in this statement shall be deemed to require of the Archive at any time any greater amount or degree of care protection or security than the Archive normally provides for its own records and provided further that no liability shall attach to the Archive for any loss or damage to loaned items.

12. Stocks

A stock of books did exist as at 31 December 2021. However, as these books have been in stock for many years the Directors consider it prudent to value the books at €Nil for inclusion in the accounts.

13. Debtors

	2021	2020
	€	€
Debtors	-	1,414
Prepayments	2,023	1,974
	<u>2,023</u>	<u>3,388</u>

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

14. Cash and cash equivalents

	2021	2020
	€	€
Cash at bank and in hand	99,605	111,723
	<u>99,605</u>	<u>111,723</u>
	<u><u>99,605</u></u>	<u><u>111,723</u></u>

15. Creditors: Amounts falling due within one year

	2021	2020
	€	€
Taxation and social insurance	10,034	9,343
Other creditors	2,933	2,512
Accruals	8,414	7,050
Deferred income	93,750	78,750
	<u>115,131</u>	<u>97,655</u>
	<u><u>115,131</u></u>	<u><u>97,655</u></u>

THE IRISH ARCHITECTURAL ARCHIVE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

16. Creditors: Amounts falling due after more than one year

	2021	2020
	€	€
Government grants received	27,466	22,850
	<u>27,466</u>	<u>22,850</u>
	<u><u>27,466</u></u>	<u><u>22,850</u></u>
	2021	2020
	€	€
Capital Grants Received		
At 1 January	37,850	20,000
Received during the year	16,483	17,850
	<u>54,333</u>	<u>37,850</u>
At 31 December	54,333	37,850
Released to Statement of Financial Activities		
At 1 January	(15,000)	(10,000)
Released during the year	(11,867)	(5,000)
	<u>(26,867)</u>	<u>(15,000)</u>
At 31 December	(26,867)	(15,000)
Net Amount:		
At 1 January	27,466	22,850
	<u>27,466</u>	<u>22,850</u>
At 31 December	27,466	22,850
	<u><u>27,466</u></u>	<u><u>22,850</u></u>

The closing balance relates to the purchase of digital servers in 2020 which the IAA received a grant from the Arts Council of €19,833 and a new lighting system which the IAA received a grant from the Arts Council of €14,500.

A liability would arise to repay in whole or in part certain grants received if particular circumstances set out in the agreements occur.

The basis by which Government Grants are released to Revenue is set out in Note 2.3.

17. Related party transactions

Directors are reimbursed for travel expenses incurred during the course of carrying out their duties. During the year ended 2021 the total expenses reimbursed amounted to €Nil (2020: €192). No other related party transactions took place during the year.

The company have an agreement with the Office of Public Works that no rent will be payable for the use of the building occupied by the Company. Under FRS 102 a market value of €159,971 has been recognised in the 2021 financial statements as a non exchange donated service.

18. Post balance sheet events

There were no material post balance sheet events.

THE IRISH ARCHITECTURAL ARCHIVE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

19. Key management personnel compensation

Key management includes the Board of Directors, all members of the company management, including the CEO and the Company Secretary. The compensation paid or payable to key management for employee services is shown below:

	2021 €	2020 €
Salaries and other short term benefits	66,278	64,955
	66,278	64,955
	66,278	64,955

20. Status

The company is limited by guarantee and does not have a share capital and was also granted charitable status by the Revenue Commissioners in 1979 (CHY 6240).

21. Reconciliation of movements in funds

	Opening Surplus €	Surplus/ (Deficit) for the year €	Closing Surplus €
Unrestricted Funds	139,863	9,954	149,817
Restricted Funds	130,181	11,647	141,828
Unallocated reserves prior to 01/01/15	12,853,839	-	12,853,839
	13,123,883	21,601	13,145,484
	13,123,883	21,601	13,145,484

22. Controlling party

The company is controlled by its Members and the Board of Directors.

23. Approval of financial statements

The board of directors approved these financial statements for issue on

12 May 2022.

THE IRISH ARCHITECTURAL ARCHIVE

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	€	€
Income		
Grants & Sales (Cash)	445,251	421,568
Non monetary donations to the Archive Collection	19,002	20,210
Non monetary rental service donations	174,371	180,363
	638,624	622,141
Expenditure		
Administration expenditure (Cash)	(442,652)	(446,468)
Non monetary rental charge	(174,371)	(180,363)
	(617,023)	(626,831)
 Surplus/(Deficit) of Income over Expenditure	 21,601	 (4,690)

THE IRISH ARCHITECTURAL ARCHIVE

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 €	2020 €
Grants		
<i>The Office of Public Works</i>	30,000	30,000
<i>The Arts Council</i>		
- Strategic Funding programme	350,000	315,000
<i>Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media</i>		
- Cultural Schemes Unit grant	12,500	-
- Regional Museum Exhibition & Cultural Capital Schemes	-	9,785
- Covid Support	-	3,178
<i>Department of Housing, Local Government and Heritage</i>		
- Built Heritage & Architectural Policy section annual grant	18,000	18,000
Amortisation of Capital Grant	11,867	5,000
	<u>422,367</u>	<u>380,963</u>
Corporate Support		
Hibernian REIT	5,000	5,000
Henry J. Lyons Architects	3,000	3,000
	<u>8,000</u>	<u>8,000</u>
Donations and Other Grants		
Sundry Donations	4,930	15,070
	<u>4,930</u>	<u>15,070</u>
Book and Copy Sales		
Sales of Digitised Copies	3,375	7,446
Book Sales	434	2,809
Camera fees	1,085	908
	<u>4,894</u>	<u>11,163</u>
Other Income		
Revenue Refunds on Donations	-	-
Facility Hire	4,200	6,002
Other Income	860	370
	<u>5,060</u>	<u>6,372</u>
Total Income	<u><u>445,251</u></u>	<u><u>421,568</u></u>

THE IRISH ARCHITECTURAL ARCHIVE

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 €	2020 €
Premises and Equipment		
Depreciation of Office Equipment	12,306	11,694
Insurance	8,994	8,603
Light & Heat	19,478	11,856
Telephone	1,107	1,115
Repairs & Maintenance	12,701	4,875
Office & Cleaning	14,002	16,707
Rates & Waste Collection	266	986
	<u>68,854</u>	<u>55,836</u>
Staff		
Wages	337,778	331,546
Catalogue		
Catalogue expenses	3,568	8,528
Conservation		
Equipment & Supplies	1,694	3,571
Supplies		
Stationery	373	100
Computer & Photocopier Expenses	2,741	1,563
Postage	60	310
	<u>3,174</u>	<u>1,973</u>
Financial Expenses		
Audit Fees	5,065	5,064
Legal, secretarial & payroll Fees	5,830	3,166
Bank Interest & Charges	425	488
	<u>11,320</u>	<u>8,718</u>
Photography, Commissions and Projects		
Exhibitions & Outreach	3,186	18,250
Photography, Commissions and Projects	-	-
Photographic Orders	748	1,761
	<u>3,934</u>	<u>20,011</u>
Miscellaneous		
Travel	96	-
Member expenses	290	192
Fire Safety & Security	8,309	7,412
Sundry	2,546	6,294
Subscriptions & Publications	220	1,665
Websites	869	722
	<u>12,330</u>	<u>16,285</u>
Total Expenditure	<u><u>442,652</u></u>	<u><u>446,468</u></u>